



Bowls North Harbour Inc

MINUTES

Type of Meeting: Meeting of the Board
Meeting Location: Bowls Orewa Annex
Meeting Date: Monday 9 February 2026
Meeting Time: 6:30 pm

Present: Tony Popplewell (TP), Neil Connell (NC), Mark Batley (MB), Sue Rossiter (SR), Sheryl Wellington (SW), Greg Yelavich (GY), Raewyn Thomas (RT), Garth Partridge (GP)

Apologies: Jan Harrison (JH)

Meeting:

TP opened the meeting at 6:30 pm

TP welcomed Sheryl Wellington to the BNH Board and noted Co-option to the Board under cl. 19.2 of the Constitution

Approval of minutes from previous meeting:

Proposed that the minutes from the previous meeting on 15 December 2025 be approved

Moved:	MB	Seconded:	NC
Carried			

Matters arising from previous minutes:

Others: Included in General Business

Incoming Correspondence:

1. Bowling Arm funding request from Nigel Rattray and then retraction of the request (Refer to General Business)
2. Notice from Bowls Auckland to ask if we approve of a change in entry criteria for the upcoming OCTAGONAL as requested by Thames Valley – advised request to change denied
3. Proposal to produce a strategic plan for BNH – Fay Freeman (Refer to General Business)
4. From Michael Johnson Umpires Committee (Chair) regarding improper delivery of the jack
5. Queries regarding the BNH Facilities plan – referred to Fay Freeman who has responded.
6. Draft paper on Pathways Development Programme (Refer to General Business)
7. National Under 26 Pairs – competition details and entry process – forwarded to BNH clubs

Outwards Correspondence:

1. To Bowls New Zealand supporting the inclusion of the Parajacks in the National Intercentre competition
2. Notice to BNZ that the BNH Interclub competition will not be completed prior to their proposed date for confirmation of participation – concession approved by BNZ

Moved NC, Seconded SR that all correspondence be accepted and approved
Carried

Finance Report:

Raewyn Thomas

Resolution to apply for grant from The North & South Trust to cover wages for the months of April, May and June 2026

Proposed:	TP	Seconded:	GY
Carried			

Resolution to apply for grant from The Blue Sky Community Trust to cover wages for the months of April, May and June 2026

Proposed:	TP	Seconded:	GY
Carried			

P&L and Balance Sheet reports attached were accepted as presented

Presidents Report:

Neil Connell

A quiet time. Nothing further to report

Centre Manager Report:

Garth Partridge

- Core centre operations maintained over the Christmas/New Year period.
- Planning progressed for early 2026 centre and representative events.
- Initial preparation undertaken for the 2026–2027 events calendar.
- Ongoing support provided to clubs and representative programmes.

Priorities – Next Period

- Delivery of early 2026 centre and representative events.
- Further development of the 2026–2027 events calendar.
- Progression of sponsorship and partnership discussions.
- Continued operational support for clubs and volunteers.
- Planned holiday time 23 February to 11 March

Report accepted as presented

Match Committee Report:

Tony Popplewell

RECENT ACTIVITY – There has not been any events over December and January after the Battle of the Bridge. The Centre Fours start on 7 February and then we have a succession of Centre events right through to June.

NEXT SEASON CALENDAR – Arrangements are in hand for a meeting of some club representatives toward end of March to look at the events calendar for next season. Some changes are on the table to discuss at the Cluster meeting on 17 March. Also, members of the committee from last year have been circulated with the survey forms from the Pennants competition held last October.

Tony Popplewell
For Match Committee

Report accepted as presented

Coaching & Development Report:

Greg Yelavich

Greg, Laurie, John Paladin, Louise Steward are attending the monthly Auckland coaching clinic on Tuesdays

Greg to put forward the idea to Les about having a coaching course for Foundation and Development the following weekend of this year's winter coaching sessions

July 4th, July 11th, July 18th, July 25th, August 1st and 2nd Foundation and Development Coaching Course

Report accepted as presented

Representative Teams:

1. Octagonal events on 14/15 February with Premier teams at Howick and the Development teams at Browns Bay –
 - i. Arrangements – lunches and markers
2. Octagonal event on 14/15 March for 1-5 year teams in Tauranga –
 - i. Arrangements – Travel, housing, meals
3. National Intercentre on 14/15 March in Auckland and North Harbour –
 - i. Arrangements

Report accepted as presented

General Business:

1. Cluster Meeting 17 March at Sunnybrae – 6:00 pm – clubs have been advised
 - a. Agenda items
 - b. Arrangements
2. Strategic Plan proposal from Fay Freeman – proposal discussed and decision made not to proceed with updating the current plan
3. NZ Open Bowling Arm tournament –

Proposed TP Seconded NC

That Bowls North Harbour is in support of the NZ Open Arm Bowling Tournament, subject to the use of the Bowls North Harbour Intellectual property, including the BNH logo and branding, to be approved by BNH prior to any use.

Carried

4. Pathways Development Programme- a paper from Murray Mathieson was presented outlining a proposal for a player development programme.

Proposed NC Seconded SR

That TP, GY & GP meet with Murray Mathieson to discuss and review the pathways paper in conjunction with the current representative programme.

Carried

5. Sponsorship - Ongoing discussion are being made with various sponsors. MB provided a template for a sponsorship proposal. GP presented an example of a proposal made to a local real estate business.
6. Alcohol & Smoking/Vaping at BNH Competitions – It was discussed that a small number of players are ignoring the Conditions of Play regarding Smoking and Alcohol consumption which are covered in the BNH General Conditions of Play. The clarification was made that the event Umpire was responsible for ensuring the conditions of play were adhered to and the initial approach to the players should be made by the Umpire. The consequence for ignoring warnings is to be determined and the Umpires are to report back to the BNH Board.

7. Website upgrade – GP to contact the web company to determine the options to upgrade the BNH web site.

Meeting closed at 8:00 pm

Next Meeting Dates:

Monday 16 March

Monday 13 April

Monday 11 May

Monday 8 June

Annual Meeting Sunday 28 June

Profit and loss report

Accrual mode

01 May 2025 - 31 Jan 2026

	Total	
	Actual	Budget
Income		
Levies from clubs	35,482	35,500
General Interest	8,795	8,953
Grants Received	12,660	8,000
Sponsorship - Super Sponsors	15,000	25,000
Sponsorship - general	0	3,000
Development & Coaching	1,994	500
Sundry Income	2,314	200
Total Income	76,245	81,153
Gross Profit	76,245	81,153
Expense		
A.C.C. expenses	107	100
Accounting fees	90	90
Accounts Review Fee	280	250
Annual Meeting & Awards	3,031	3,400
Bank charges	52	225
Board Honorarium	2,174	3,050
Development & Coaching	1,401	1,200
Discounts given	1	-
Future Planning	1,150	-
General expenses	609	900
Insurance	1,224	1,300
Internet	451	0
Printing & stationery	2,267	990
Rent	2,250	2,250
Repairs & maintenance	0	130
Rep team expenses	2,948	2,750
Representative Uniforms	1,600	-
Sundry expenses	279	1,260
Telephone	723	570
Admin Wages	12,368	12,636
Admin Contractors	33,600	33,600
Website	577	900
Total Expense	67,180	65,601
Operating Profit	9,065	15,552
Other Income		
Executive Fours	1,113	921
1-5 year Interclub	261	-
1-5 year Men Singles	87	-

	Total	
	Actual	Budget
1-5 year Women Singles	15	-
1-5 year Men COC Singles	217	174
1-5 year Women COC Singles	130	109
1-5 year Any Combination Pairs	46	-
Women Centre Singles	696	609
Women Centre Pairs	1,435	1,043
Women Centre Triples	1,304	1,109
Women Centre Fours	1,565	1,130
Women COC Singles	(16)	-
Women COC Pairs	217	-
Women COC Triples	457	800
Women COC Fours	609	1,000
Women Cadness Cup	0	609
Women Winter Cup	1,304	1,218
Men Centre Singles	1,913	1,435
Men Centre Pairs	2,913	2,652
Men Centre Triples - Dick Bree	3,130	2,348
Men Centre Fours	2,435	1,910
Men COC Singles	(16)	-
Men COC Pairs	261	-
Men COC Triples	587	850
Men COC Fours	696	1,400
Mixed COC 2-4-2 Pairs	348	700
Men Ivan Kostanich Singles	3,544	2,922
Men Winter Cup	2,087	1,787
Men National 7's Interclub	174	-
Mixed 2-4-2 Pairs	2,957	2,217
Open 2-4-2 Pairs	2,739	2,652
Pennants	1,391	2,783
Bowls3five	70	-
Masters Entries	19,387	19,417
Umpires Income	2,191	-
Total Other Income	56,246	51,795
Other Expense		
A Commissions	1,427	1,350
Executive Fours	335	402
1-5 year Men Singles	0	239
1-5 year Women Singles	0	109
1-5 year Men COC Singles	533	-
1-5 year Women COC Singles	402	-
Women Centre Singles	891	1,389
Women Centre Pairs	867	363
Women Centre Triples	1,163	1,120
Women COC Pairs	489	414
Women COC Triples	554	720
Women COC Fours	663	763
Women Winter Cup	896	850
Men Centre Singles	1,015	563

	Total	
	Actual	Budget
Men Centre Pairs	2,174	2,280
Men Centre Triples - Dick Bree	1,641	1,691
Men COC Pairs	489	414
Men COC Triples	598	611
Men COC Fours	663	842
Mixed COC 2-4-2 Pairs	413	1,121
Men Ivan Kostanich Singles	2,865	2,250
Men Winter Cup	1,048	765
Mixed 2-4-2 Pairs	1,109	340
Open 2-4-2- Pairs	1,970	1,934
Octagonals Battle Bridge	2,029	750
Pennants	1,593	2,457
Masters Expenses	19,506	22,536
Umpires Expenses	2,234	-
Total Other Expense	47,567	46,273
Net Profit	17,744	21,074

Balance sheet report

Accrual mode
 31 Jan 2026

	Total
Asset	
Banking	
Westpac - Current account	47,616.34
Westpac - Card account	4,000.00
Westpac - Umpires Account	5,499.55
Total Banking	57,115.89
Current Assets	
Westpac Term 3.80 Due 21/06/26	20,000.00
Westpac Term 3.45% Due 27/10/2026	50,000.00
Westpac Term 3.55 Due 19/01/2027	40,000.00
Westpac Term 3.70 Due 28/08/26	20,000.00
Westpac Term 3.45% Due 31/10/26	70,000.00
Umpires - Investment	550.00
Accounts Receivable	99.60
Total Current Assets	200,649.60
Fixed Assets	
Office Equipment, Furniture, Bowls	22,672.43
Umpire Assets	2,367.00
Umpires Accumulated Depreciation	(50.00)
Office Equip. & Others Accumulated Depreciation	(19,159.87)
Total Fixed Assets	5,829.56
Total Asset	263,595.05
Liability	
Current Liabilities	
Accounts Payable	4,500.00
Sponsorship for Bowls3Five	4,808.77
Coaches Association Support	2,876.58
Sponsorship Dick Bree	4,348.02
Grants Received But Not Spent	1,000.00
GST collected	2,230.61
GST paid	(4,591.56)
Total Current Liabilities	15,172.42
Total Liability	15,172.42
Net Assets	248,422.63
Equity	
Umpire Assets on Merger	984.00
Retained earnings	229,695.05
Current year earnings	17,743.58
Total Equity	248,422.63