



Bowls North Harbour Inc

MINUTES

Type of Meeting: Meeting of the Board
Meeting Location: Bowls Orewa Annex
Meeting Date: Monday 15 December 2025
Meeting Time: 6:30 pm

Present: Tony Popplewell (TP), Mark Batley (MB), Jan Harrison (JH), Sue Rossiter (SR), Raewyn Thomas (RT), Garth Partridge (GP)

Apologies: Neil Connell (NC), Greg Yelavich (GY)

Meeting:

TP opened the meeting at 6:30 pm

TP greeted Fay Freeman and invited her to present the update BNH Facilities Plan. Board members made suggestions which will be incorporated into the plan.

Approval of minutes from previous meeting:

Proposed that the minutes from the previous meeting on 10 November 2025 be approved

Moved: TP	Seconded: JH
Carried	

Matters arising from previous minutes:

Others: Included in General Business

Incoming Correspondence:

1. BIAS Fund application Matt Berry – attending the National singles and pairs – request declined
2. BIAS Fund Application Selina Goddard – attending the World Indoor Potters Championship – request declined
3. Resignation of Hanaan Shahwan. – to be acknowledged
4. Gary Stevens re LEGENDS awards – this was noted

Outwards Correspondence:

1. Acknowledgement to John Walker
2. Response to Auckland City Council survey – prepared by Fay Freeman. Draft circulated and approved by board members.
3. Advice to Bowls New Zealand that Bowls North Harbour supports the inclusion of the Parajacks in the BNZ Intercentre 2026.
4. Confirmation of intention for BNH to enter the BNZ National Intercentre 12 to 15 March 2026

Finance Report:

Raewyn Thomas

P&L and Balance Sheet reports attached.

Moved SR	Seconded MB	that the Financial Reports be accepted as presented.
Carried		

Presidents Report:

Neil Connell

Presented the last two centre events for the year.

1st was the women's pairs winners from Takapuna Lisa Dickson and Sarah Childs who beat Jan Harrison and Maureen Howden, a great game.

2nd was Beachhaven's Dean McMurchy over Browns Bay's Matt Berry, this gave Beachhaven their first centre title.

Was present at the BOTB unfortunately I was on night shift so could not present the trophy to the winning team.

Accepted as presented

Centre Manager Report:

Garth Partridge

Overview

Activity during the period focused on delivery of Centre competitions, administration of the Representative programme, club support, and implementation of Board decisions. This included preparation and delivery of the Battle of the Bridge and planning for early 2026 activity.

Key Activities

- Prepared Board papers and actioned outcomes from the November Board meeting.
- Administered Centre competitions, including entries, draws, conditions of play, and club communications.
- Coordinated Representative programme administration, including squad communications, logistics, and delivery of the Battle of the Bridge.
- Provided ongoing support to clubs regarding competition administration, BowlsHub, and payment processes.

Forward Planning

- Commenced planning for early 2026 competitions and Representative activity.
- All competitions for the rest of the 2025 / 2026 season are now available for entry.

Accepted as presented

Match Committee Report:

Tony Popplewell

Battle of the Bridge: This event was completed last Sunday in brilliant weather which made it very hot for the players outside. The logistics around this event ran smoothly with all event directors being involved in one way or another. There were only a very few comments which can be taken on board when the event returns to North Harbour in two years' time.

RECENT EVENTS:

Centre Singles/Pairs – The singles and pairs were completed on schedule with increased entry numbers across the board. This required more greens in use as well as all the Event Directors and umpires being involved over the two weekends.

Men Pairs

Winner Neil Fisher & Lloyd Sinton (Browns Bay)

Runner-up Wynne Gray & Bevan Smith (Takapuna)

Mens Singles

Winner Dean McMurchy (Beach Haven)

Runner-up Matt Berry (Browns Bay)

Women Pairs

Winner Lisa Dickson & Sarah Childs (Takapuna)

Runner-up Maureen Howden & Jan Harrison (Manly)

Women Singles

Winner Mille Nathan (Birkenhead)

Runner-up Lisa Dickson (Takapuna)

Match Committee membership: Since the last meeting we have received the resignation of Hanaan Shahwan from the committee. This leaves the match committee with just four members but with most of the work done for this season it is suggested we not look to replace now but look to include another member in preparation for next season.

CURRENT EVENTS: There are no further events for the Centre until February.

Tony Popplewell

For Match Committee

Report accepted as presented

BNH Representative teams:

Battle of the Bridge was completed on Sunday 7th December 2025 at Browns Bay Bowling Club.

Feedback received was positive and the event was well run.

The Conditions of Play for the BNZ National Intercentre has been received.

Headquarters is Howick with sections play to be played at clubs in the Auckland and North Harbour centres, Thursday 12 March to Sunday 15 March 2026.

Conditions of play circulated to the Men's Premier and Women's Premier Coaches/ Managers.

The Conditions of Play received for the BNZ National Interclub Sevens has been received.

Headquarters is Johnsonville Bowling Club with games to be played at clubs to be determined within the Bowls Wellington centre, Thursday 9 April to Sunday 12 April 2026.

BNZ has been advised that the Bowls North Barbour Interclub Sevens will not have completed until after the 30th January 2026, the date requested to advise the intention to enter.

This entry is funded by the winning clubs and they will need to confirm their intention to enter a team.

Report accepted as presented

Coaching & Development Report:

Greg Yelavich

Tony Eames completed a Foundation course for 6 BNH bowlers. Could a letter be sent thanking him on his initiative to run the course for Manly and Orewa Bowlers

Tony sent an email to the board explaining/advising that coaches are accredited through BNZ and are therefore policed check to be able to coach youth bowlers. Perhaps in the next handbook we can have a byline saying BNH coaches are accredited through BNZ which includes the police check. I think he was pointing out that we call them BNH accredited coaches. I have briefly discussed with Les Eagleton about having Bowls Auckland run the Foundation and development course in winter 2026

I marked one game of the battle of the bridge, well done to the BNH management, the umpires and the event directors. You all show how professional your/our team is.

General Business:

1. Constitutional matter regarding voting at meetings – Mark Batley highlighted that for Board decisions, the process outlined in the BNH Constitution must be followed. The due process is:
 - a. A proposal which needs to be seconded
 - b. A full discussion must take place with all board members able to offer their opinion
 - c. The Board Chair is to confirm that the proposal has been discussed in full and then to ask for a vote, which should be binding.
2. Grant approval received for website upgrade (\$1,000) – GP to contact ALLTEAMS to ask for a renewed quote to upgrade the BNH website and to determine what can be done for the amount of the grant. It was noted that the version of WORDPRESS is out of date and the site crashes regularly when maintenance and updates are undertaken.
3. There is a vacancy on the board. Current board members were asked to consider who should be approached to fill the vacancy. TP to communicate with the delegates of key clubs that are not currently represented on the board.
4. New Board members are to be added to the website – GP to action
5. MB asked how the Board communicates with our clubs – After discussion, it was suggested that we hold a CLUSTER MEETING on the third week in March 2026. GP to organise.
6. The Pennants survey is being circulated to members of the match committee and those involved in setting up the program of event for the 2025 2026 season. The overall feedback was positive, and it was suggested that the match committee include a similar format in the 2026 2027 events calendar.

Meeting closed at 8:00 pm

Next Meeting Date – Monday 9 February 2026 Bowls Orewa Annex – 6:30 pm

Profit and loss report

Accrual mode

01 May 2025 - 30 Nov 2025

	Total	
	Actual	Budget
Income		
Levies from clubs	35,482	35,500
General Interest	8,288	8,113
Grants Received	12,660	8,000
Sponsorship - Super Sponsors	15,000	25,000
Sponsorship - general	0	3,000
Development & Coaching	1,994	500
Sundry Income	2,314	200
Total Income	75,738	80,313
Gross Profit	75,738	80,313
Expense		
A.C.C. expenses	107	100
Accounting fees	70	70
Accounts Review Fee	280	250
Annual Meeting & Awards	3,031	3,400
Bank charges	48	175
Board Honorarium	1,043	1,525
Development & Coaching	1,401	1,200
General expenses	609	700
Insurance	1,224	1,300
Internet	451	0
Printing & stationery	1,954	770
Rent	1,750	1,750
Repairs & maintenance	0	130
Rep team expenses	2,948	750
Representative Uniforms	1,600	-
Sundry expenses	111	980
Telephone	589	470
Admin Wages	9,828	9,828
Admin Contractors	26,040	26,040
Website	517	700
Total Expense	53,599	50,138
Operating Profit	22,138	30,175
Other Income		
Executive Fours	1,113	921
1-5 year Interclub	261	-
1-5 year Women Singles	(7)	-
1-5 year Men COC Singles	217	174
1-5 year Women COC Singles	130	109

		Total	
		Actual	Budget
1-5 year Any Combination Pairs		(85)	-
Women Centre Singles		696	609
Women Centre Pairs		1,435	1,043
Women Centre Triples		1,304	1,109
Women Centre Fours		174	-
Women COC Singles		(16)	-
Women COC Pairs		217	-
Women COC Triples		457	800
Women COC Fours		609	1,000
Women Cadness Cup		0	609
Women Winter Cup		1,304	1,218
Men Centre Singles		1,913	1,435
Men Centre Pairs		2,913	2,652
Men Centre Triples - Dick Bree		3,196	2,348
Men Centre Fours		87	-
Men COC Singles		(16)	-
Men COC Pairs		261	-
Men COC Triples		587	850
Men COC Fours		696	1,400
Mixed COC 2-4-2 Pairs		348	700
Men Ivan Kostanich Singles		3,544	2,922
Men Winter Cup		2,087	1,787
Mixed 2-4-2 Pairs		2,957	2,217
Open 2-4-2 Pairs		2,739	2,652
Pennants		1,391	2,783
Masters Entries		19,387	19,417
Umpires Income		1,385	-
Total Other Income		51,283	48,755
Other Expense			
A Commissions		1,427	1,050
Executive Fours		335	402
1-5 year Men Singles		0	239
1-5 year Women Singles		0	109
1-5 year Men COC Singles		533	-
1-5 year Women COC Singles		402	-
Women Centre Singles		891	1,389
Women Centre Pairs		867	363
Women Centre Triples		1,163	1,120
Women COC Pairs		489	414
Women COC Triples		554	720
Women COC Fours		663	763
Women Winter Cup		896	850
Men Centre Singles		1,015	563
Men Centre Pairs		2,174	2,280
Men Centre Triples - Dick Bree		1,641	1,691
Men COC Pairs		489	414
Men COC Triples		598	611
Men COC Fours		663	842

		Total	
	Actual		Budget
Mixed COC 2-4-2 Pairs	413		1,121
Men Ivan Kostanich Singles	2,865		2,250
Men Winter Cup	1,048		765
Mixed 2-4-2 Pairs	1,109		340
Open 2-4-2- Pairs	1,970		1,934
Pennants	1,593		2,457
Masters Expenses	18,069		22,536
Umpires Expenses	1,830		-
Total Other Expense	43,697		45,223
Net Profit	29,725		33,707

Balance sheet report

Accrual mode

30 Nov 2025

	Total
Asset	
Banking	
Westpac - Current account	56,236.08
Westpac - Card account	4,000.00
Westpac - Umpires Account	5,056.74
Total Banking	65,292.82
Current Assets	
Westpac Term 3.80 Due 21/06/26	20,000.00
Westpac Term 3.45% Due 27/10/2026	50,000.00
Westpac Term 4.75 Due 19/01/2026	40,000.00
Westpac Term 3.70 Due 28/08/26	20,000.00
Westpac Term 3.45% Due 31/10/26	70,000.00
Umpires - Investment	550.00
Accounts Receivable	4,395.30
Total Current Assets	204,945.30
Fixed Assets	
Office Equipment, Furniture, Bowls	22,672.43
Umpire Assets	2,367.00
Umpires Accumulated Depreciation	(50.00)
Office Equip. & Others Accumulated Depreciation	(19,159.87)
Total Fixed Assets	5,829.56
Total Asset	276,067.68
Liability	
Current Liabilities	
Accounts Payable	4,500.00
Sponsorship for Bowls3Five	4,808.77
Coaches Association Support	2,876.58
Sponsorship Dick Bree	4,348.02
GST collected	1,427.91
GST paid	(2,297.24)
Total Current Liabilities	15,664.04
Total Liability	15,664.04
Net Assets	260,403.64
Equity	
Umpire Assets on Merger	984.00
Retained earnings	229,695.05
Current year earnings	29,724.59
Total Equity	260,403.64