



## Bowls North Harbour Inc

### MINUTES

**Type of Meeting:** Meeting of the Board  
**Meeting Location:** Bowls Orewa Annex  
**Meeting Date:** Monday 10 November 2025  
**Meeting Time:** 6:30 pm

**Present:** Neil Connell (NC), Tony Popplewell (TP), Mark Batley (MB), Jan Harrison (JH), Greg Yelavich (GY), Raewyn Thomas (RT), Garth Partridge (GP)

**Apologies:** Hanaan Shahwan (HS), Sue Rossiter (SR)

#### **Meeting:**

TP opened the meeting at 6:45 pm

#### **Approval of minutes from previous meeting:**

Proposed that the minutes from the previous meeting on 18 October 2025 be approved

Moved: NC	Seconded: GY
Carried	

#### **Matters arising from previous minutes:**

Others: Included in General Business

#### **Incoming Correspondence:**

1. JW resignation as Representative Team Director
- 2.

#### **Outwards Correspondence:**

1. Acknowledgement to JW

#### **Finance Report:**

Raewyn Thomas

P&L and Balance Sheet reports attached.

Accepted as presented
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It was proposed to apply for a grant from Grassroots Trust for wages for the Treasurer, as per the attached resolution
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Moved by TP	Seconded GY
Carried	



## **Presidents Report:**

**Neil Connell**

Trophies and prize money was presented at the triples, singles and pairs.

## **Centre Manager Report:**

**Garth Partridge**

### **Competitions & Events**

Continued coordination of current Centre events, including draws, results, and communication with clubs.

Issued Conditions of Play for upcoming events.

Managed BowlsHub entry fee queries and clarified surcharge arrangements.

Finalised Pennants competition.

Confirmed play logistics with host clubs.

### **Sponsorship & Partnerships**

Metlifecare debrief scheduled for Friday 14 November.

Noted the Orewa Croquet visit to Greenwich Gardens with two new enquiries for information packs.

### **Administration & Governance**

Distributed communication on payment surcharge changes for Board discussion.

Updated website and Facebook with results, event updates, and sponsor recognition.

Ongoing liaison with clubs regarding administrative and competition matters.

### **Representative & Player Development**

Distributed prior information re Battle of the Bridge 7<sup>th</sup> Dec. 4 Greens in use at Browns Bay

### **Other Activity**

Continued coordination with Bowls NZ on system implementation.

Regular contact with Board Chair and subcommittees regarding Centre operations and scheduling.

Process for Completing Draws and Conditions of Play questioned by some senior players. Need to document the process.

Report accepted as presented
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## **Match Committee Report:**

**Tony Popplewell**

**PENNANTS COMPETITION:** This event has now been completed and finished with an exciting four games on finals day at Browns Bay. The competition seemed to have a lot of positives. We distributed a survey form for the players and have a good selection back to analyse for what can be done next year.

The winners were Riverhead from Mairangi Bay, with Orewa defeating Riverhead for third and fourth.

**FUTURE GREENS FOR EVENTS:** We have been through the programme for the remainder of the summer season to look at possible venues for the events. As a matter of process, the clubs will now be contacted to see if we can pencil in the hosting of the events which of course is always subject to the number of entries received.

### **RECENT EVENTS:**

**Centre Triples** – The triples for both men and women were run on the weekend 1-2 November and for once we had wonderful weather for both days. Takapuna were the winners for both events with Beach Haven runners up in the men and Mairangi Bay for the women.

Men – Takapuna – (Graham Skellern, John Whiteford, Ian Hardy)



### **CURRENT EVENTS:**

We are now in the middle of three weekends of Centre events which has brought an increasing workload for the Centre Manager and Match Committee. After this span of events, we have the Battle of the Bridge being hosted the BNH at Browns Bay and then a spell until late January.

Report accepted as presented

### **Sponsorship Report:**

JH, GY & GP to meet with Metlifecare to debrief the 2025 NZ Masters sponsorship and discuss future sponsorship of the Masters.

### **BNH Representative teams:**

Ongoing liaison

Preparation for Battle of the Bridge on Sunday 7<sup>th</sup> December

Team managers are to provide team names by 24<sup>th</sup> November so that the teams can be announced. All 6 teams to be announce at the same time.

A new RTD application and selection process is to be initiated in January 2026

### **Coaching & Development Report:**

Greg Yelavich

Tony Eames is running a foundation course next two Fridays at Manly, 8 bowlers. Have advised Les to cancel the 15th November coaching. I have interest from two bowls Orewa members only.

Going forward, I think we try to add the BNZ coaching course into our winter coaching plan

### **Schools competition**

I contacted two local colleges, Orewa and Kingsway

Both contacts Sam and James need more time. Lukewarm interest but non-starter My plan is to follow up with Leah to try and be ahead for next year.

Report accepted as presented

### **BNH Umpires Report:**

Lorna Donald

The summer season is well underway, and so are the Umpires! We have already umpired for several BNH events including:-

- ❖ 2-4-2 Mixed Pairs
- ❖ Men's Open Singles (Ivan Kostanich)
- ❖ Bowls NZ/BNH Masters
- ❖ Rep Events

November includes three BNH events, so we shall be busy.



Since our last report, we have had two further umpires accredited to level 2, whilst our new umpires are gaining more and more experience as events allow. Emphasis on training and revision is high at our regular general meetings, the intention being to ensure our standards of umpiring meet expectations at individual, association and Centre level.

### **Tournaments**

Our first tournament for the 2025/26 season is being held at Mairangi Bay on Friday, 7 November. We already have 29 teams registered and are hopeful of once again having two full greens for our tournament. Teams will be competing for the Jean Ashby Trophy. We have also obtained the sponsorship of "Sports Direct", a sportswear importer.

### **Bowls NZ/Bowls North Harbour Workshop and Conference**

Earlier this year, the Bowls North Harbour Umpires approached Bowls NZ Umpires' Committee Chair, Michal Johnson, proposing that we (BNH Umpires) run an Umpires' Conference in association with the Trans-Tasman test. The idea was approved by both Bowls NZ Umpires' Committee and Bowls NZ, and a budget provided by Bowls NZ. Unfortunately, the conference was cancelled due to the cancellation of the trans-Tasman test, however we (BNH Umpires) suggested that we hold a Workshop for Umpires from the upper North Island in association with the inter-centre event in March 2026 and a national Umpires' Conference in October/November 2026. Both these events have been approved. Lorna Donald, Sheryl Wellington & Sue Rossiter have formulated programmes for both the workshop and the conference and will be working with Michael Johnson to coordinate all aspects of the conference. Sue Rossiter, Margaret Eames and Lorna Donald will all be doing presentations at both the Workshop and the Conference.

These events are a real "feather in the cap" for Bowls North Harbour and our Umpires' Association in particular. It has been many years since a conference was held, making the initiative one for which we should feel some pride. We are leading the way nationally in this regard. The Board may be assured that we will ensure a very high standard is set for both the workshop and the conference.

We look forward to reporting on future goals set and achievements gained as the season progresses.

### **Christmas Party - Monday, 8 December**

The Association will be holding its Christmas Party on Monday, 8 December and invites all members of the Board and their wives/husbands/partners to this fun event. We appreciate the support of the Board throughout the season and look forward to this opportunity to enjoy the festivities of the season and to say "thank you".

Lorna Donald  
Secretary  
Bowls North Harbour Umpires' Association

Report accepted as presented
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### **Surcharge on Entries:**

Review options in paper prepared by TP and circulated to the board members prior to the meeting.

After discussion, it was resolved to leave the competition entry fee at \$25 with the player or club making the entry incurring the additional surcharge and admin fee of 4.4%. In the past, these charges were absorbed by BNH.

Proposed that the clubs are emailed an explanation of the changes to the competition entry process initiated by BNZ that has resulted in the administration fee and surcharge for entry payments being met by the entrant.



### **Prize Money review:**

Consider paper on this subject which has been prepared by TP and circulated to board members prior to the meeting.

It was proposed that the schedule of prize money as presented in the discussion document be accepted.

### **General Business:**

1. BNH Facilities Plan update proposal – **Faye Freeman is working on updating the BNH Facilities Plan, by contacting all clubs.**
2. Policies and Procedures for draws, social media and other procedures are to be reviewed annually by the incoming board.
3. Grant Applications are to be made for wages for the BNH Treasurer and for the BNH Centre Manager
4. MB presented a design for the BNH Executive shirts and jackets. It was decided to put this project on hold until a new budget has been approved.
5. JH suggested that special presentations be made to BNH members who have had national and international recognition. The Centre Manager is to investigate options for such special awards.

**Meeting closed at 8:20 pm**

### **Next Meeting Dates:**

15 December 2025 at Bowls Orewa Annex



## Profit and loss report

Accrual mode

01 May 2025 - 31 Oct 2025

	Total	
	Actual	Budget
<b>Income</b>		
Levies from clubs	35,282	35,500
Bowls NZ Capitation fees	2,964	-
General Interest	7,940	7,967
Grants Received	12,660	4,000
Sponsorship - Super Sponsors	15,000	25,000
Sponsorship - general	0	3,000
Development & Coaching	1,994	500
Sundry Income	2,314	-
<b>Total Income</b>	<b>78,154</b>	<b>75,967</b>
<b>Gross Profit</b>	<b>78,154</b>	<b>75,967</b>
<b>Expense</b>		
A.C.C. expenses	107	100
Accounting fees	60	60
Accounts Review Fee	280	250
Annual Meeting & Awards	3,031	3,400
Bank charges	38	150
Board Honorarium	1,043	1,525
Development & Coaching	1,401	1,200
General expenses	609	600
Insurance	1,224	1,300
Internet	451	0
Printing & stationery	1,932	660
Rent	1,500	1,500
Repairs & maintenance	0	130
Rep team expenses	2,557	750
Representative Uniforms	1,600	-
Sundry expenses	111	840
Telephone	519	420
Admin Wages	8,424	8,424
Admin Contractors	22,680	22,680
Website	487	600
<b>Total Expense</b>	<b>48,053</b>	<b>44,589</b>
<b>Operating Profit</b>	<b>30,101</b>	<b>31,378</b>
<b>Other Income</b>		
Executive Fours	1,113	921
1-5 year Interclub	261	-
1-5 year Women Singles	(7)	-
1-5 year Men COC Singles	217	174



	Total	
	Actual	Budget
1-5 year Women COC Singles	130	109
1-5 year Any Combination Pairs	(85)	-
Women Centre Singles	239	609
Women Centre Pairs	304	1,043
Women Centre Triples	391	1,109
Women COC Singles	(16)	-
Women COC Pairs	217	-
Women COC Triples	457	800
Women COC Fours	609	1,000
Women Cadness Cup	0	609
Women Winter Cup	1,304	1,218
Men Centre Singles	761	-
Men Centre Pairs	1,043	2,652
Men Centre Triples - Dick Bree	1,109	2,348
Men COC Singles	(16)	-
Men COC Pairs	261	-
Men COC Triples	587	850
Men COC Fours	696	1,400
Mixed COC 2-4-2 Pairs	348	700
Men Ivan Kostanich Singles	3,544	2,922
Men Winter Cup	2,087	1,787
Mixed 2-4-2 Pairs	2,957	2,217
Open 2-4-2 Pairs	2,739	2,652
Pennants	1,391	2,783
Masters Entries	19,387	19,417
Umpires Income	417	-
<b>Total Other Income</b>	<b>42,445</b>	<b>47,320</b>
<b>Other Expense</b>		
A Commissions	1,148	750
Executive Fours	335	402
1-5 year Men Singles	0	239
1-5 year Women Singles	0	109
1-5 year Men COC Singles	533	-
1-5 year Women COC Singles	402	-
Women Centre Triples	913	-
Women COC Pairs	489	414
Women COC Triples	554	720
Women COC Fours	663	763
Women Winter Cup	896	850
Men Centre Triples - Dick Bree	1,174	-
Men COC Pairs	489	414
Men COC Triples	598	611
Men COC Fours	663	842
Mixed COC 2-4-2 Pairs	413	1,121
Men Ivan Kostanich Singles	2,865	2,250
Men Winter Cup	1,048	765
Mixed 2-4-2 Pairs	1,109	340
Open 2-4-2- Pairs	1,970	1,934



	Total	
	Actual	Budget
Pennants	0	2,457
Masters Expenses	17,677	22,536
Umpires Expenses	1,630	-
<b>Total Other Expense</b>	<b>35,569</b>	<b>37,517</b>
<b>Net Profit</b>	<b>36,977</b>	<b>41,181</b>



## Balance sheet report

Accrual mode

31 Oct 2025

		Total
<b>Asset</b>		
<b>Banking</b>		
Westpac - Current account		55,670.32
Westpac - Card account		4,000.00
Westpac - Umpires Account		4,173.13
<b>Total Banking</b>		<b>63,843.45</b>
<b>Current Assets</b>		
Westpac Term 3.80 Due 21/06/26		20,000.00
Westpac Term 3.45% Due 27/10/2026		50,000.00
Westpac Term 4.75 Due 19/01/2026		40,000.00
Westpac Term 3.70 Due 28/08/26		20,000.00
Westpac Term 3.45% Due 31/10/26		70,000.00
Umpires - Investment		550.00
Accounts Receivable		17,819.00
<b>Total Current Assets</b>		<b>218,369.00</b>
<b>Fixed Assets</b>		
Office Equipment, Furniture, Bowls		22,672.43
Umpire Assets		2,367.00
Umpires Accumulated Depreciation		(50.00)
Office Equip. & Others Accumulated Depreciation		(19,159.87)
<b>Total Fixed Assets</b>		<b>5,829.56</b>
<b>Total Asset</b>		<b>288,042.01</b>
<b>Liability</b>		
<b>Current Liabilities</b>		
Accounts Payable		4,500.00
Sponsorship for Bowls3Five		4,808.77
Coaches Association Support		2,876.58
Sponsorship Dick Bree		4,348.02
GST Payments/Refunds		3,852.20
<b>Total Current Liabilities</b>		<b>20,385.57</b>
<b>Total Liability</b>		<b>20,385.57</b>
<b>Net Assets</b>		<b>267,656.44</b>
<b>Equity</b>		
Umpire Assets on Merger		984.00
Retained earnings		229,695.05
Current year earnings		36,977.39
<b>Total Equity</b>		<b>267,656.44</b>