



Bowls North Harbour Inc

MINUTES

Type of Meeting: Meeting of the Board
Meeting Location: Bowls Orewa Annex
Meeting Date: Monday 13 October 2025
Meeting Time: 6:30 pm

Present: Neil Connell (NC), Tony Popplewell (TP), Mark Batley (MB), Jan Harrison (JH), Sue Rossiter (SR), Greg Yelavich (GY), Raewyn Thomas (RT), Garth Partridge (GP)

Apologies: Hanaan Shahwan (HS)

Meeting:

TP opened the meeting at 6:30 pm

Approval of minutes from previous meeting:

Proposed that the minutes from the previous meeting on 8 September 2025 be approved

Moved: NC	Seconded: MB
Carried	

Matters arising from previous minutes:

Others: Included in General Business

Incoming Correspondence:

1. BNZ Howden Group Bowling Club Insurance 2025/26 Update – circulated to all clubs
2. Foundation North Annual Report – circulated to board members
3. Fay Freeman report re meeting with Sunnybrae
4. BNZ advice of change in the BowlsHub payment platform
5. BNZ re Intercentre participation – register interest by 17th October – advised BNH will be entering in March 2026
6. VOP Clubs and Social Bowls
7. GY advised that Orewa College and Kingsway had been invited to participate in the Auckland Secondary School competition, and both had declined

Outwards Correspondence:

Moved NC, Seconded SR that all correspondence be accepted and approved
Carried

Finance Report:

Raewyn Thomas

P&L and Balance Sheet reports attached.

2 Grant applications were tables and approved.

1. Centre Manager wages for the months of December, January and February
2. Travel and accommodation in Tauranga for the 1-5 Reps in March 2026

The financial reports were accepted as presented
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Presidents Report:

Neil Connell

Centre events have finally started.

Presented David Eades and Teresa Rogers winning the 2-4-2 competition.

Matt Higginson winning the Ivan Kostanich singles.

Presented the winners of the Metlifecare NZ Masters to winners and R/ Up prize money.

These tournaments were well run (well done MC) and all volunteers.

During the Masters I signed Bowl N Z AGM papers so they can proceed with the papers

Report accepted as presented

Centre Manager Report:

Garth Partridge

1. Overview

The past month has been a particularly busy and productive period for the Centre, marked by the start of the 2025–2026 playing season, the successful staging of the Metlifecare NZ Masters, and the commencement of representative activities. Engagement across clubs has been strong, with encouraging signs of participation and collaboration across the Centre.

2. Events and Operations

- Season Opening (7 September):
The Centre's Opening Day was hosted by Takapuna Bowling Club, with a positive turnout and fine weather contributing to a successful event. Appreciation was extended to President Neil Connell for his opening address, which set an enthusiastic tone for the new season.
- Metlifecare NZ Masters (29 September – 3 October):
This year's event was again a highlight of the calendar, with participation numbers exceeding expectations. Feedback from players and spectators has been overwhelmingly positive.
 - Special thanks have been extended to the host clubs, and volunteers for their professionalism and hospitality.
 - Post-event review meetings with host clubs and sponsors are scheduled for late-October to confirm learnings and recommendations for next year.
- Greens and Facilities:
Several clubs have implemented or updated greens protection and dumping policies. The Centre continues to encourage consistent standards across all clubs, particularly heading into the busier months of the season.
- Browns Bay hosted a celebration event on Thursday 8 October which was attended by GP, RT and TP. TP presented the Club of the Year Award to Pauline and Pete Sheehan was presented with the BNZ Club Administrator of the Year by Martin McKenzie.

- BNH Handbooks received and distributed to clubs
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3. Representative Programme

- The 2025–2026 representative season is now underway, with strong interest shown across all categories following the registration of interest process
 - Selector/Coach panels have been confirmed and communicated to all relevant parties.
 - The 1–5 Year Quad Event on 4 October provided an early opportunity for squad assessment and team bonding, with positive feedback received from players and management. The Centre Manager attended the 1 – 5 Quad at New Lynn and at Royal Oak on the Saturday.
 - Bowls Orewa hosted the Womens Premier Quad. The event was managed by BNH
 - Preparations are progressing for upcoming inter-centre fixtures, with logistics being finalised.
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4. Communications and Promotion

- Regular updates have been maintained through the website, social media, and direct email communications to clubs.
 - News releases were issued covering the representative selections, Masters results, and other Centre news.
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5. Administration and Governance

- The office continues to receive steady inquiries from clubs regarding event entries and player transfers.
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6. Looking Ahead

Key focus areas for the coming month include:

- Completion of the Masters post-event review.
- Finalising entries and logistics for early season Centre events.
- Finalising green allocations for the Jan 2026 to July 2026 period and gaining the approval from the clubs to hold BNH events.
- Progressing communications strategy improvements, including digital engagement enhancements.

Report accepted as presented

Representative Report:

John Walker

Representative Team Director

Report received – to be tabled at the meeting.

Report accepted as presented.

It was noted that the new structure for the representative team management was already proving to be positive with good progress being made.
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Match Committee Report

Tony Popplewell

PENNANTS COMPETITION: This event has commenced and appears to be well accepted. If anything we should consider lengthening the games for next season if the current format is followed. It is proposed that we will have survey available for players to complete on the final day of qualifying to see what their comments are for any improvement next season.

METLIFECARE NZ MASTERS: This tournament involving 10 separate events finished on schedule. The rain on finals day caused a little interruption but overall all events ran well with no significant problems. The CM will no doubt comment more fully on all aspects of the tournament.

RECENT EVENTS:

Mixed 2x4x2 pairs – A well run event with no problems. Had 64 entries and qualifying was held at 4 separate venues with the final day at Helensville. The winners were David Eades (Browns Bay) and Theresa Rogers (Mairangi Bay) and the runner-up was Shaun Goldsbury and Skye Renes (Manly).

Ivan Kostanich Singles – There was an increase in entries received for this event and the cut off was 128 which gave us 32 sections of 4 players. The event was played over seven venues with Hobsonville providing both their greens for use, making eight greens in total. The concern over having enough markers available was minimal and venues seemed to cope with the requirement. For finals day there were markers available from the host club, Hobsonville, and also a number of umpires who had volunteered for this duty as well.

The winner was Matt Higginson (Manly) who defeated Stephen Campbell (Howick) in the final.

Report accepted as presented

Coaching & Development Report:

Greg Yelavich asked that the Weekly Reminder to clubs reminds them of the schools coaching initiative

General Business:

1. BNH Facilities Plan update proposal – **Faye Freeman to be asked for a progress report**
2. Coreflute signs quote received GY – **quote received WIP**
3. Quote received for Uniforms for Board and Event Directors – **the majority approved the idea for jackets and polo shirts for the board members and event directors, however as there was not universal agreement and the expense has not been included in the budget, this is now on hold**

Meeting closed at 7:30 pm

Next Meeting Dates:

10 November in person at Bowls Orewa, 6:30 pm
8 December.

Profit and loss report

Accrual mode

01 May 2025 - 30 Sep 2025

	Total	
	Actual	Budget
Income		
Levies from clubs	35,282	30,000
General Interest	1,789	1,569
Grants Received	12,324	4,000
Sponsorship - Super Sponsors	15,000	25,000
Sponsorship - general	0	3,000
Development & Coaching	1,994	500
Sundry Income	2,270	-
Total Income	68,659	64,069
Gross Profit	68,659	64,069
Expense		
A.C.C. expenses	107	100
Accounting fees	50	50
Accounts Review Fee	280	250
Annual Meeting & Awards	3,031	3,400
Bank charges	30	125
Board Honorarium	1,043	1,525
Development & Coaching	1,401	1,200
General expenses	609	500
Internet	451	0
Printing & stationery	1,867	550
Rent	1,250	1,250
Repairs & maintenance	0	130
Rep team expenses	1,335	750
Representative Uniforms	1,600	-
Sundry expenses	111	700
Telephone	448	370
Admin Wages	7,020	7,020
Admin Contractors	18,480	18,480
Website	457	500
Total Expense	39,569	36,900
Operating Profit	29,090	27,169
Other Income		
Executive Fours	1,113	921
1-5 year Interclub	261	-
1-5 year Women Singles	(7)	-
1-5 year Men COC Singles	217	174
1-5 year Women COC Singles	130	109
1-5 year Any Combination Pairs	(85)	-

	Total	
	Actual	Budget
Women Centre Singles	174	-
Women Centre Pairs	87	-
Women Centre Triples	196	-
Women COC Singles	(16)	-
Women COC Pairs	217	-
Women COC Triples	457	800
Women COC Fours	609	1,000
Women Cadness Cup	0	609
Women Winter Cup	1,304	1,218
Men Centre Singles	152	-
Men Centre Pairs	261	-
Men Centre Triples - Dick Bree	587	-
Men COC Singles	(16)	-
Men COC Pairs	261	-
Men COC Triples	587	850
Men COC Fours	696	1,400
Mixed COC 2-4-2 Pairs	348	700
Men Ivan Kostanich Singles	2,426	2,922
Men Winter Cup	2,087	1,787
Mixed 2-4-2 Pairs	3,000	2,217
Open 2-4-2 Pairs	2,739	2,652
Pennants	609	-
Masters Entries	14,370	19,417
Umpires Income	409	-
Total Other Income	33,172	36,776
Other Expense		
A Commissions	892	700
Executive Fours	335	402
1-5 year Men Singles	0	239
1-5 year Women Singles	0	109
1-5 year Men COC Singles	533	-
1-5 year Women COC Singles	402	-
Women COC Pairs	489	414
Women COC Triples	554	720
Women COC Fours	663	763
Women Winter Cup	896	850
Men COC Pairs	489	414
Men COC Triples	598	611
Men COC Fours	663	842
Mixed COC 2-4-2 Pairs	43	1,121
Men Ivan Kostanich Singles	1,800	2,250
Men Winter Cup	1,048	765
Mixed 2-4-2 Pairs	1,652	340
Open 2-4-2- Pairs	1,970	1,934
Masters Expenses	13,616	22,536
Umpires Expenses	1,590	-
Total Other Expense	28,233	35,010
Net Profit	34,029	28,935

Balance sheet report

Accrual mode
30 Sep 2025

	Total
Asset	
Banking	
Westpac - Current account	32,865.60
Westpac - Card account	4,000.00
Westpac - Umpires Account	3,451.10
Total Banking	40,316.70
Current Assets	
Westpac Term 3.80 Due 21/06/26	20,000.00
Westpac Term 6.00 Due 27/10/2025	50,000.00
Westpac Term 4.75 Due 19/01/2026	40,000.00
Westpac Term 3.70 Due 28/08/26	20,000.00
Westpac Term 5.1% Due 31/10/25	70,000.00
Umpires - Investment	550.00
Accounts Receivable	39,053.90
Total Current Assets	239,603.90
Fixed Assets	
Office Equipment, Furniture, Bowls	22,672.43
Umpire Assets	2,367.00
Umpires Accumulated Depreciation	(50.00)
Office Equip. & Others Accumulated Depreciation	(19,159.87)
Total Fixed Assets	5,829.56
Total Asset	285,750.16
Liability	
Current Liabilities	
Accounts Payable	4,500.00
Sponsorship for Bowls3Five	4,808.77
Coaches Association Support	2,876.58
Sponsorship Dick Bree	4,348.02
Grants Received But Not Spent	336.00
GST collected	13,428.28
GST paid	(9,255.95)
Total Current Liabilities	21,041.70
Total Liability	21,041.70
Net Assets	264,708.46
Equity	
Umpire Assets on Merger	984.00
Retained earnings	229,695.05
Current year earnings	34,029.41
Total Equity	264,708.46