



Bowls North Harbour Inc

MINUTES

Type of Meeting: Meeting of the Board
Meeting Location: via ZOOM
Meeting Date: Monday 11 August 2025
Meeting Time: 6:30 pm

Present: Tony Popplewell (TP), Sue Rossiter (SR), Mark Batley (MB), Jan Harrison (JH), Hanaan Shahwan (HS), Greg Yelavich (GY), Raewyn Thomas (RT), Garth Partridge (GP)

Apologies: Neil Connell (NC)

Meeting:

TP opened the meeting at 6:45 pm

Approval of minutes from previous meeting:

Proposed that the minutes from the previous meeting on 9 June 2025 be approved

Moved:	GY	Seconded:	SR
Carried			

Matters arising from previous minutes:

Others: If any, to be included in General Business

Incoming Correspondence:

1. Bowls New Zealand regarding use of electronic devices. – included in General COP
2. NZ Sport Club survey request – circulated to the BNH Board
3. Orewa Dumping policy - noted
4. Financial reports from Mahurangi East
- 5.

Outwards Correspondence:

1. Distributed BNZ electronic devices message to clubs.

Moved TP, Seconded SR that all correspondence be accepted and approved
Carried

Finance Report:

Raewyn Thomas

P&L and Balance Sheet reports attached

With no questions regarding the financial reports, they were accepted as presented
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Presidents Report:

Neil Connell

With little activity this month there was nothing to report.

Centre Manager Report:

Garth Partridge

Key Activities

- 2025–2026 Season Planning
 - Finalised draft competition calendar; circulated to clubs for feedback.
 - Updated Greens Protection & Dumping Policies distributed to all clubs.
 - Updates to the 2025 2026 Handbook now on the website for review. Copy to be sent to the publisher by 29 August 2025
- Representative Programme
 - Registrations of interest closed 22 July; strong candidate pool.
 - Selector/Coach teams assessing players ahead of Quad Series.
- Club Engagement
 - Contacted all clubs regarding policies, season dates, and BowlsHub support.
 - Assisted clubs with funding applications for facility improvements.
 - Communications
 - E-newsletters, website updates, and social media posts promoting events and representative updates.
- Operations
 - Updated internal competition management templates.

Focus for August 2025

- Open entries for early-season Centre championships.
- Confirm representative team squads and training schedules.
- Finalise funding and sponsorship arrangements.
- Launch season start communications.
- Prepare resources for September competition start.

With no questions regarding the Centre Manager report it was accepted as presented
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Representative Report:

John Walker

Representative Team Director

Report from RTD circulated to Board members following the meeting

Match Committee Report:

MATCH COMMITTEE (MC) REPORT TO THE BOARD – 30 – August 2025

RECENT EVENTS: After a quieter spell for events the Winter cup has been completed and was able despite the occasional weather problems. The results were –

Men – Hobsonville with runners up Birkenhead

Women – Mairangi Bay with runners up Takapuna.

The next events start with the Opening Day Executive fours and we then have a run of them leading into the Metlifecare NZ Masters event at the end of September. It will be a very busy time for the Centre manager and treasurer to cope with these requirements.

TIME LIMIT FOR CENTRE EVENTS: The recent time limits for events was increased from 2¼ hours pre last season to 2½ hours last season. This increasing the time limit exaggerated the time for completing events and was detrimental to the players and officials running the events. Bear in mind that a game with a time limit does not finish at that time. An end started just before the bell runs another 10 minutes or so after, making a 2½ game possibly lasting 2¾ hours. With breaks that means the day with 3 rounds is a minimum of ten hours. If we have to play four rounds in the day it becomes near impossible.

The Match Committee have approved and recommend that the Board amend the time limit for games as –

All qualifying (section) play be 2 hour time limit. (Ends and 21 shots remain the same)

All post section games except the final be 2¼ hour time limit.

All finals be no time limit.

MARKERS FOR SINGLES: Following the memo from the Umpires Committee, the Board should discuss this and come to a conclusion on the way forward. It is a continual yearly problem which we seem to get by on but is never quite as perfect as we would like. The comments from Colin Rogan as attached should also be considered.

Tony Popplewell

For Match Committee

It was proposed by TP, seconded by GY that the time limit for competition games be as noted in the Match Committee report.

Carried

The issue regarding markers for singles games was discussed. It was considered too difficult to collect fines from players and not appropriate to fine their club for a player's breach.

It was proposed that the Condition of Play for singles events include the following clause regarding markers:

"If a player who is scheduled to mark a game leaves the venue without prior clearance from the umpire or the event director, they will not be eligible to enter that event in the following year and that this stand down period will be strictly enforced."

Moved TP Seconded SR

Carried

Sponsorship Report:

Negotiations are underway with The Grove Orewa regarding the sponsorship of 10 BNH Championship events, with a decision by The Grove Orewa due on Wednesday 13 August 2025.

Coaching & Development Report:

Pleased to report that BNH have sixteen qualified foundation coaches who can now practice their trade at club level. The course was very enjoyable, knowledgeable and motivating in picking up skills on how to coach and organise skill training sessions you gleaned great tips on how to improve your own bowls

We have another foundation course planned for Monday evenings, 6, 13, and 20 October.

General Business:

Arrangements around Opening Day for the Centre were discussed and agreed

There were no other items of general business

Meeting closed at 07:35 pm

Next Meeting:

**8 September – Face to Face at Bowls Orewa Annex
13 October, 10 November, 8 December.**

Profit and loss report

Accrual mode
01 May 2025 - 31 Jul 2025

	Total	
	Actual	Budget
Income		
General Interest	1,018	986
Grants Received	0	4,000
Sponsorship - Super Sponsors	15,000	25,000
Sponsorship - general	0	3,000
Development & Coaching	1,002	500
Sundry Income	1,923	-
Total Income	18,943	33,486
Gross Profit	18,943	33,486
Expense		
A.C.C. expenses	0	100
Accounting fees	310	30
Accounts Review Fee	0	250
Annual Meeting & Awards	3,031	3,400
Bank charges	12	75
Board Honorarium	1,043	1,525
Development & Coaching	1,140	-
General expenses	0	300
Internet	312	0
Printing & stationery	1,074	330
Rent	750	750
Repairs & maintenance	0	130
Sundry expenses	111	420
Telephone	312	270
Admin Wages	4,212	4,212
Admin Contractors	10,920	10,920
Website	325	300
Total Expense	23,553	23,012
Operating Profit	(4,611)	10,474
Other Income		
Executive Fours	139	-
1-5 year Interclub	261	-
1-5 year Women Singles	(7)	-
1-5 year Men COC Singles	217	174
1-5 year Women COC Singles	130	109
1-5 year Any Combination Pairs	(85)	-
Women COC Singles	(16)	-
Women COC Pairs	217	-
Women COC Triples	457	800

	Total	
	Actual	Budget
Women COC Fours	609	1,000
Women Cadness Cup	0	609
Women Winter Cup	409	1,218
Men COC Singles	(16)	-
Men COC Pairs	261	-
Men COC Triples	587	850
Men COC Fours	522	1,400
Mixed COC 2-4-2 Pairs	435	700
Men Winter Cup	1,039	1,787
Open 2-4-2 Pairs	2,739	2,652
Umpires Income	409	-
Total Other Income	8,307	11,299
Other Expense		
A Commissions	264	500
1-5 year Men Singles	0	239
1-5 year Women Singles	0	109
1-5 year Men COC Singles	533	-
1-5 year Women COC Singles	402	-
Women COC Pairs	489	414
Women COC Triples	554	720
Women COC Fours	663	763
Women Winter Cup	0	850
Men COC Pairs	489	414
Men COC Triples	598	611
Men COC Fours	663	842
Mixed COC 2-4-2 Pairs	43	1,121
Men Winter Cup	0	765
Mixed 2-4-2 Pairs	370	-
Open 2-4-2- Pairs	1,970	1,934
Umpires Expenses	1,449	-
Total Other Expense	8,488	9,282
Net Profit	(4,791)	12,491

Balance sheet report

Accrual mode
31 Jul 2025

	Total
Asset	
1-0001 Banking	
1-1110 Westpac - Current account	38,356.43
1-1113 Westpac - Card account	4,000.00
1-1116 Westpac - Umpires Account	4,533.55
Total Banking	46,889.98
1-0002 Current Assets	
1-1360 Westpac Term 3.80 Due 21/06/26	20,000.00
1-1361 Westpac Term 6.00 Due 27/10/2025	50,000.00
1-1363 Westpac Term 4.75 Due 19/01/2026	40,000.00
1-1364 Westpac Term 5.10 Due 28/08/25	20,000.00
1-1366 Westpac Term 5.1% Due 31/10/25	70,000.00
1-1500 Umpires - Investment	550.00
1-1600 Accounts Receivable	841.30
Total Current Assets	201,391.30
1-0003 Fixed Assets	
1-1800 Office Equipment, Furniture, Bowls	22,672.43
1-1805 Umpire Assets	2,367.00
1-1806 Umpires Accumulated Depreciation	(50.00)
1-1810 Office Equip. & Others Accumulated Depreciation	(19,159.87)
Total Fixed Assets	5,829.56
Total Asset	254,110.84
Liability	
2-0001 Current Liabilities	
2-1600 Accounts Payable	4,500.00
2-1700 Sponsorship for Bowls3Five	4,808.77
2-1701 Coaches Association Support	4,016.58
2-1702 Sponsorship Dick Bree	4,348.02
2-1750 Grants Received But Not Spent	10,660.00
2-2000 GST collected	4,447.59
2-2200 GST paid	(4,557.80)
Total Current Liabilities	28,223.16
Total Liability	28,223.16
Net Assets	225,887.68
Equity	
3-1260 Umpire Assets on Merger	984.00
3-1600 Retained earnings	229,695.05
3-1800 Current year earnings	(4,791.37)
Total Equity	225,887.68