



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Zoom Meeting
Meeting Date: Wednesday 23 August 2023
Meeting Time: 6pm

1. **Attending** – Neil Connell (President), Robyne Walker (Chair), Trish Croot, Laurie Kean, Tony Popplewell, Garth Partridge (Acting Centre Manager), Raewyn Thomas (Treasurer)
2. **Apologies** - Mike Beretta (Vice President)
3. **Conflicts of interest** - Garth Partridge as ACM
4. **Approval of the last minutes dated 18 July 2023** - Proposed: LK Seconder: TP
5. **Matters arising from the last board meeting:**
 - Memorandum for signing: Neil to sign at Pennants, Garth to do. For Incorporated Societies.
 - Admin Working Group: See General Business.
 - Construction industry event proposal - Trish to do and discuss with industry.
 - Robyne checked with umpires bank accounts. Various for all Centres. Akld pay directly to umpires.

Proposed: LK Seconder: RW
6. **Correspondence** - see below
7. **President's Report** - as tabled. Pennants 1st day played, remainder rescheduled to reserve day. Neil has advised that he can be an Event Director.
8. **Chairman's Report** - as tabled. Noted: RW attended Centre Manager bi-monthly Zoom. 2nd Notice AGM. Law Books ready to go. BNZ Award winners on FB and website a month prior to 16th Sept. Grass to artificial discussion - BNZ encouraging clubs to change. BNZ online shop live - link on BNH website. Unstamped bowls available. Julie Blake change to website - live this month. No differentiation between para and able-bodied. Tony Rickerby to check greens prior to National Interclub. Draft plan from Akld Council. NZ Masters adds updated. Senior Trust advised. Problem is now event management. Maureen has decided to stand down fully. Tony will step into the role. Laurie, Robyne, Neil and Trish - live stream day (Friday). BNH handbook complete.

9. **Centre Managers Report** - as read. BNH Quad - Akld, Waik, Northland
10. **Finance Report** - as read. \$20K Westpac requires two people to attend the bank. Tony and Raewyn have produced the accounts against the budget. Timing aspect out of kilter. 60 entrants for men's singles. Winter Cup - \$250 / \$200 for the clubs prize money. A couple of grumbles about this. Match / Finance committees to look at as a collective.
11. **Grants:** As per Schedule attached to minutes.
12. **Match Committee and Greens Report:** as read. Difficulty with greens and clubs for Pennants. Several days and hours to have a resolution. Under construction with renos. Maureen has stepped back from all BNH activity. John Hindmarch has been emailed - declined this year. Cast the net as the Board. Tony to write to Maureen thanking her for her service - Neil to sign. Garth to get folders from Maureen on Friday. BNH has sent a note about greens today asking about allocation for coming events.
13. **Representatives Report** (Open Men & Women and 1-5 Years): as read. Grant Goodwin advised 42 participants over two weekends. Will leave it as long as possible after singles before naming teams. Open Women - a couple of trials. Numbers are low. More trials 2- Browns Bay /3 - Waimauku in September. Mike will be back. One more training session before the Quad. COP to be distributed to other centres. Rep uniforms collection is disruptive all at once is better. Ian Mackenzie back 18th Sept. TC pointed out that players are unable to play for two Centres in accordance with BNZ advisory. More to come on this from BNZ before the Board puts out the final advisory.
14. **Coaching and Development Report** - ABCA - lateness of this didn't work. Will look to take this on next year. Schedule coaching next season to co-incide with Auckland. Trish applied to BNZ coaching in early October. Recorded sessions. Advanced coaching / training to be looked at. Prem Dev coaching. Graeme Rees - is doing coaching courses. Alison is leading performance development for Akld.
15. **Marketing and Sponsorship Report** - nothing to report. Dynasty is the one for the package. Garth wants a list for the tournaments for branding and prizes.
16. **Governance Report:** Dual membership correspondence. Awaiting confirmed direction from BNZ. Umpires have asked for BNH to reconfirm that they are a sub-committee. Because they are not a legal entity, they may not have a bank account. We would need to include their accounts as part of BNH. Could have a separate suffix account but the BNH board would have to pay the umpires individually. They have not officially sign off by 2026 they would be wiped of the register. Trish to organise a teams meeting to discuss 3.5 with the Umpires Committee.
17. **Working Party Report** – in progress
18. **General Business**
 - NZ Masters - 2 – 6 October - 206 teams entered in the Masters. Last push advertising this week. TC to do a new tile. Booklet to complete. COP have been finished. No draws or greens in the booklet. Closes 8th Sept. Using grass and carpet. Appetite for over the bridge ? Orewa under cover is not available. Senior Trust is prepared. Medals all ready to go. Goody bags are done and getting collected.

- Cluster Meeting 26 September - confirmed at Sunnybrae. Pizza by Trish. 6pm start. Mike to MC. List of topics to be confirmed: Email to Garth by 1st September. Advisory note to go out to Delegates and Clubs for invites.
- 70 entrants for men's singles. Closes 8th September. Open tournament. More advertising - TC to do an advert. Calendar of Bowls - \$5K benchmark. Limit is 128. Mixed 2-4-2 is light (40 persons) closes 1st September. Executive Fours 6 teams - closes Friday. 8-9 clubs have not put entries in yet.
- BowlsHub: Garth has spoken to admin at Northland and Thames Valley. They say the entries coming through BowlsHub payment system is an issue. No change in terms of COP for these 2 Centres. We like to tailor the events to the number of entries we receive. Garth has asked AllTeams to add an additional field for a BowlsHub number as an option on our entry system but only as an option in the short term. Education is required by the clubs to get the players onto BowlsHub.
- Office Lease: Finishing 1st Feb. Potential to ask Sunnybrae. RW to check with Ron. Appetite to build an area for storage? None.

Meeting closed: 8.08pm

Board Meeting Dates Tentative for the Year:

19 September (Zoom)

18 October

15th November

Correspondence List:

21 July	Waimauku Bowling Club - Police Vetting forms for submission re Rangatahi programme at the bowling club
21 July	Police Vetting Advice from the NZ Police
23 July	Dual Membership – recommendation from the Match Committee and then further emails to come to a consensus
28 July	Sunnybrae Bowling Club – Cluster Meeting is agreed for 26 September
30 July	Dynasty Concept Art - ongoing
2 August	Various emails from Prem Development aspirants
2 August	Email out to clubs about the Local Body Draft Plans
2 August	Email to John Jackson and Rose Nola, Senior Trust, re advertising, introduction and goody bags
3 August	Martin McKenzie – New Members Handbook for Clubs that will be offered to BNH Clubs initially
8 August	Dual Memberships – Bowls NZ, Bowls Auckland, BNH
9 August	Birkenhead Bowling Club – The Beehive Buzz
9 August	Senior Trust – Rose Nola has emailed new adverts for the book
10 August	AKTIVE – Join for AKTIVE Live on 13 September 8.30 am at Mt Smart Stadium. RW has RSVP'd.
11 August	Alpine Print quote for A3 Club Calendar \$116.45 - gone ahead.
12 August	Bowls Orewa confirmation that the office lease will not be renewed after 1 February 2024

14 August	Email from RW to Hobsonville BC re the Executive Fours (date, time, format, food, drink speeches etc
15 August	Colonial Hams – Xmas Ham promo sent to the Board
15 August	Harbour Sport – Funding and Sponsorship Workshop 29 Aug 5.30 pm received and emailed out to the clubs. RW has RSVP'd.
16 August	Birkenhead Bowling Club – The Beehive Buzz
16 August	National Sport Club Survey – Harbour Sport (Michael Naylor)
16 August	Harbour Sport Newsletter
17 August	Harbour Sport – Excellence Award Nominations open. Closing date 30 September - Selina Goddard nominated after World Bowls and Chc Singles
18 August	Apex Insurance Renewal – form to confirm no claims
18 August	Dual memberships – Bowls Auckland
18 August	Dual Memberships for Pathway Events – Bowls NZ, Bowls Auckland, BNH
21 August	Bowls NZ – Events Calendar 23/24 re quest for confirmation from clubs and centres

President's Report

Neil Connell

The season is approaching soon, was active on 1st day of Pennants at Helensville. Got the day through but players were very cold when finished. If we are going to play the Pennants at this time of year we should look at reducing the ends to finish earlier. Discussed with other MC whether we play on Sunday, right decision made to postpone to following weekend.

Spoke to Chub about becoming a director/scorer as we only have 3 people.

Chair Report

Robyne Walker

Another busy month with the following:

a. Attended a Centre Managers bi-monthly ZOOM call with Bowls NZ and other Centres around NZ.

In summary -

1. BNZ put out a 2nd notice for the AGM.
2. Law Books reprinted in a font size everyone can read. Will be available in A5 and A6 sizes.
3. BNZ Award winners will be announced on Facebook and the website over the month before the AGM.

4. FAQ emailed to clubs re the Incorporated Societies changes.
5. Steve Beel (Facilities Management) spoke about the changes being made from grass to artificial to ensure surfaces are playable all year around.
6. Aero unstamped bowls available from the BNZ on-line shop for \$325 plus GST Plus Freight.
7. Julie Blake (Blackjacks Manager & Digital Content Manager) spoke about a change in their website coming live in August 2023. Now no differentiation between a para and able-bodied bowler and all called Blackjacks.
8. Tony Rickerby to check the AK and BNH greens 6 weeks before the National Interclub April 2024.

b.Auckland City Council Draft Local Board Plans – drafted and emailed a message to go to the clubs from BNH Centre asking for contributions and for the clubs to go to the ACC website and add their input.

c.BNH NZ Masters

Trish did a new advert based on the change of closing date for the Masters.

Added new posts to Facebook and the website.

Emailed Senior Trust (John Jackson and Rose Nola) to check on the ST introduction, goody bags and their advertising in the booklet. New advertising received.

Maureen Taylor has decided not to continue the MC or Event Management. Having initially indicating she would help with the Masters she has confirmed she is unavailable. We need to discuss who can Event Manage the Masters.

d.Dual Membership

Discussions and emails continue with BNZ and BA on the dual membership issue. BNZ have indicated they will issue a guideline shortly that also includes that “individual Centres may amend or introduce further conditions of play to suit their requirements”.

e.BNH Handbook

Assisted Garth to finalise the Handbook.

Sections removed include the Club Open Tournaments - Weekdays, Club Open Tournaments – Weekends 1 Day and Club Open Tournaments – Extended. These will all be put on the website. Also, the Bowlers Diary at the back of the handbook as this is typically in all the club Handbooks.

Centre Manager Report **Garth Partridge**

While the Acting Centre Manager has a focus on ensuring events are running smoothly, there have also been several administration tasks that have been completed. The BNH office has been open every Monday, Wednesday and most Tuesdays, Thursdays and Fridays.

Events:

Pennants 2023

The Cluster meeting recommended that the Pennants be moved away from November.

August was determined to be the best time to fit it into the playing calendar and it was recognised that the entry numbers may be down, as many bowlers are away at this time of year. The decision was made to treat Pennants as 3 separate events; men, women and mixed,

with the thought that this would simplify the competition. This event was “branded” DYNASTY.

The preparation and management of three simultaneous events proved to be extremely time-consuming. Many clubs were unable to provide their facilities and carpet green and club rooms are undergoing maintenance. Some clubs resisted the request for use of their facilities on Saturdays as they have their club bowlers playing the regular Saturday roll up. Some clubs withdrew entries and one club failed to complete the entry process (a new club secretary who had not been trained) and so missed out on competing.

The event kicked off on Saturday 19th August and ran smoothly at Orewa, Manly, Helensville and Mairangi Bay. The weather on the 19th was not kind and the last game at all locations was shortened to 10 ends.

Day two on Sunday was postponed as the weather forecast was for cold, wet and windy conditions.

All three Pennants events were loaded onto Bowl Hub Aotearoa and the results were updated thanks to Maureen, Chub and Garth: the Events Directors. The cards file received from BNZ was checked and corrected, the cards were then printed and distributed to the venue along with charts and a copy of the CoP.

The BNH events entry system is working well.

Events available for entry are:

- The Executive 4's 10th September at Hobsonville
- The Mixed 2-4-2 Pairs
- The OPEN IK Men's Singles
- The Grove Orewa Women's Centre Triples
- The Dick Bree Memorial Men's Triples
- The BNH NZ Masters

BNH is to host the Quadrangular with Auckland, Waikato and Northland in October.

The Match Committee had one face-to-face meeting and there have been 3 video calls with the match committee convenor, with the aim of keeping ahead of the growing number of events scheduled over the next months.

Administration:

The BNH Centre Handbook for the 2023 – 2024 season has been updated and is about to go to the publisher. These should be ready for distribution to the clubs by opening day on 10th September.

Bowls Orewa has now advised the office lease will not be renewed and is due to expire on 1st Feb 2024 as they require the rooms for extra storage.

Rep uniforms have been issued to rep players who have dropped into the office.

Day to day incoming emails and phone calls all handled and responses made.

Website updates have been made as requested.

The Weekly Reminder has been emailed each week.

Finance Report
Raewyn Thomas

ACCOUNTS:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31st July 2023.

Heartland Bank Term Deposits

We have two term deposits of \$10,000 with Heartland Bank which will mature on the 13th August 2023. These will be reinvested on Term deposits at Westpac Bank.

Masters Entries

As at the 6th August we have 152 teams and 5 single entries into the Masters. There were 209 entries last time.

Match Committee Report

Tony Popperwell

COMMITTEE MEMBERSHIP – Board members will no doubt be aware that Maureen Taylor has decided to step back from her role with the Match Committee and also in her role as an Event Director. This is indeed a considerable loss of experience and hands on deck which we will need to find replacements. There are a couple of people who we are talking to, to join the Match Committee, but a replacement should also be sought for Event Director to assist during the season.

WINTER CUP – This was completed but not without some difficulties due to the weather which was thrown at us. But after all it is winter time so we can probably, and should expect, some interruptions to a tournament at this time of the year. The winners were Birkenhead for the men and Orewa for the women.

PENNANTS – This event has been very difficult to organise and taken a great deal of time from the Acting Centre Manager and myself in arriving at a solution to run the event. Colin Rogan was also good help with his knowledge and input. We have had clubs who made incorrect entries, clubs who withdrew entries immediately after they had closed, greens unavailable at clubs due to the renovation of carpet greens being carried out, club houses having renovations done following flood damage earlier in the year, and then other clubs who had events of their own at the same time. All of this made for difficult assignments in running the events and byes had to be used in qualifying play and shortened games in event for the women.

As an example, the women's qualifying had to be reduced to one day of play with shortened games, using four rounds and two venues with one team sitting out for a bye in each venue in each round.

The Board will be aware of the variation to the Conditions of Play which they have made to the competition and does not require further comment from the Match Committee.

COMING EVENTS – Once we are through the Pennants, we have a couple of weeks before entries close for our next events. We have the mixed 2-4-2 pairs closing on 1 Sep followed a week later with the NZ Masters and the Kostanich singles, both closing on 8 Sep. The MC is not able to comment on the responses from clubs about hosting the NZ Masters event and we are picking this will again be a pressure packed time to find clubs available to host.

CHROME BOOKS – The generic personalising of the chrome books is still a project in progress. In the meantime the chrome book from Tony Popplewell has been returned to the Centre office for attention and we will need to recover the chrome book from Maureen Taylor after the Pennants is completed.

Greens Report

Neil Connell

Tony Rickerby is on holiday but we will do a full green report early September. I have gone around just looking at some greens and glad to say they are looking better than last season.

BNH Representatives Reports

Open Reps

Robyne Walker

Both the Open Men and Open Women trialists have met with their respective Rep Convenors and the following has occurred:

Open Men

Grant Goodwin and Peter Signal conducted 2 trial weekends with 42 participants. The first two days at Waimauku and the second 2 days at Sunnybrae. Grant said he was pleased with the standard and how committed the men were with Graham Skellern driving up from Tauranga to participate.

Grant will wait till Pennants has finished to name his first 10 players then a further 6 after the Open IK Singles. He has told them that they will be picking up uniforms from Bowls Orewa.

Open Women

Mike Beretta and Neil Connell have had 2 one day sessions with the Open Women. This follows a request that went out asking women to apply for positions in the Prem Development team. There are 23 women that will trial for 16 places on 2-3 September to play in the first Quad 1 October that BNH are hosting. An email has been sent by Neil requesting this.

1-5 Year Reps

Garth Partridge

The Men's and Women's 1-5 management and coaches have run training and assessment sessions and the squads have been selected for the Quadrangular on 30 Sept., hosted by Auckland. The squad announcement has been posted on the BNH website.

There are to be 2 further training sessions prior to 30th September, both to be at Browns Bay.

The Men's BNH Representative Squad:

Pairs

Andy Dorrance (s)	– Manly
Craig Lane	– Browns Bay

Triples

Wayne Harris (s)	– Orewa
Alan McQuoid	– Orewa
Paul Daniels	– Manly

Fours

Shaun Goldsbury (s)	– Manly
William Tonga	– Birkenhead
David Den Hertog	– Hobsonville
Fred Pereeti	– Helensville

Reserves

Karl Mulder	– Browns Bay
Staun Popham	– Warkworth

The Women's BNH Representative Squad:

Jeni Hart (s)	– Helensville
Carol Voshaar	– Hobsonville

Triples

Jo Wyatt (s)	– Browns Bay
Flora Macdonald	– Mairangi Bay
Rosemary Nicol	– Mairangi Bay

Fours

Wendy Turner (s)	– Warkworth
Shelley James	– Browns Bay
Beryl Truebody	– Orewa
Julie Chhour	– Mairangi Bay

Coaching and Development**Mike Beretta and Laurie Kean**

After talking to Garth and with Leon from ABCA the decision was made to not send a team to either the Canoe Cup or the Campi Cup.

There was very little interest from any of the people who attended our coaching sessions. We could have made a team up 1-5 Year players but they were not present at any of the North Harbour coaching sessions.

Leon agreed to this as it kind of goes against the purpose of the competition.

I indicated to him North Harbour is very interested in being involved with the event next year.

Hopefully we can schedule our coaching sessions to run in the same time frame as Auckland so we can let our junior bowlers know in advance.

Having played in this competition I know how important that we support it and is a very good introduction to competition bowls.

Four of the junior bowlers that attended that Canoe and Campi Cup that year then went on to represent North Harbour in the 1-5 reps.

Laurie Kean