



## Bowls North Harbour Inc

# Minutes of Meeting

**Type of Meeting:** Board  
**Meeting Location:** ZOOM  
**Meeting Date:** Tuesday 19 September 2023  
**Meeting Time:** 6pm

1. Attending – Mike Beretta (Vice President) Robyne Walker (Chairperson), Trish Croot, Laurie Keen, Garth Partridge, Tony Popplewell, Raewyn Thomas (Treasurer)
2. Apologies - Neil Connell
3. Conflicts of interest - Garth Partridge - Acting Centre Manager
4. Approval of the last minutes dated August 2023 - Proposed: RW Secunder: TC
5. Matters arising from the last board meeting  
- Ongoing work on the Construction tournament -TC
6. Correspondence - Inward / Outward
  - 17 Aug Harbour Sport – Nominations for sporting excellence
  - 18 Aug BNZ announcement on National Pathway Events
  - 22 Aug BNZ AGM Delegate notice
  - 21 Aug BNZ Summer of Bowls Calendar Draft
  - 31 Aug Apex Insurance renewal
  - 4 Sept BNZ AGM and Awards Booklet and Link
  - 5 Sept Dual Membership from Tony P
  - 6 Sept Citizens Advice Bureau listing update
  - 6 Sept BNZ Delegates AGM link
  - 13 Sept Bowls Auckland Dual Membership
  - 14 Sept Peter Clark, Bowls Orewa Office
  - Colonial Bacon - Ham Purchase
  - Taranaki Fours Poster for distribution
7. Centre Managers Report – at meeting
  - Events organisation 35-40 hours a week
8. Chairman's Report - as read. RW waiting to hear about office space.  
Goodie bags being done in Orewa tomorrow. Confirmed arrangements for livestream - NZM. NZM booklet done for free thanks to Shiv. BNH Handbook done.

9. President's Report - as tabled
10. Finance Report - as tabled. Noted that MYOB is going up from \$11.50 to \$50 per month. Umpires account open. Grant for Needs Assessment 23 Nov notification.
11. Match Committee and Greens Report - as read. Steve and Colin finished the draw and published for the singles. Have spares. 112 entries. COP change today. Tie break on ends won. Clubs need to provide 2 markers. Cards and draw sheets to venues. NZ Masters - Greens / Venues. BBay all days, Mairangi Bay M/W, Manly 2x M/T, W/T?, Takapuna ?, updates required from all clubs. Tony and Colin working on the sections / rounds. Bowls Hub date for launch Feb 2024.
12. Representatives' (Open Men & Women and 1-5 Years) Report - quotes for House of Travel for Intercentre 13-17<sup>th</sup> March. Accommodation is at a premium. 1-5 have had practice sessions - 3-5 picking up uniforms. Sat 30<sup>th</sup> Sept. New Lynn and Remuera. COP are done for open 1<sup>st</sup> Oct. No push back on lunches. Senior rep practice 28<sup>th</sup> Sept. Friday 29<sup>th</sup> Sept only day for uniforms as Garth out of office on Sat.
13. Coaching and Development Report - as read by LK - Sandy Edwards getting involved in a more advanced coaching session.
14. Marketing and Sponsorship Report - waiting for fabrics and shirts. Invoice for The Grove - October.
15. Governance Report - Dual membership. BNH in agreement to take the BNZ ruling. Proposed: TP Seconded: LK
16. General Business:
  - Brett attended AGM and Awards. Motion for BNZ to choose the best person for the job. BNZ to take that away and review the outcome. Hobsonville awarded Club of the Year. Good for BNH getting awards at BNZ level.

Cluster: Mike unable to attend: Agenda to be sent: Pennants, Dual Membership, Bowls Hub, Brett - Administration, Fay Freeman, general business, co-operation and centre events. Trish to do Pizzas. 6pm start time at Sunnybrae network. 28 from the clubs. 35 persons.

Prize Money Schedule: Approved. Update to IK Singles. \$400 1<sup>st</sup>, \$200 2<sup>nd</sup>, \$100 3<sup>rd</sup>=

Match Committee training: Request for a training guide.

Event Director training: BNH to think about this as an option.

Meeting has closed: 7.50pm

#### **Board Meeting Dates Tentative for the Year:**

17 October

14 November

12 December

## **President's Report**

### **Neil Connell**

Attended the finals of the Pennants at Manly Bowling Club.

Visited Mahurangi BC while working up there, they are waiting for insurance claim to repair 1 carpet green while No 2 green is also out of action.

Visited Takapuna and Hobsonville watching the 2x4x2 Mixed Pairs Saturday and Sunday.

## **Chair Report**

### **Robyne Walker**

Over the last month, apart from my 12 days on holiday, the following tasks were undertaken:

#### **Dual Membership**

As per the Governance Report below.

#### **BNH Umpires**

We held a ZOOM Meeting with the BNH Umpires on 29 August 2023 to discuss the financials. We offered to open a suffix on our bank account because if they do not stay as an Incorporated Society then they are no longer a legal entity so cannot have a bank account. They were going to meet and discuss with the rest of the umpires executive at their board meeting in September.

#### **Bowls NZ – BNH Administration**

Mark Cameron, BNZ, has been advised we wish to enter into further negotiations regarding administration role.

#### **Office Space**

Discussions with Graham Dorreen, Sunnybrae Bowling Club and Bowls Orewa re office space required for after 1 February 2024, when our lease expires at Orewa.

#### **NZ Masters**

The entry portal closed on 8 September with 350 + competitors over the 6 competitions.

The goody bags were picked up from Senior Trust's office in Panmure. This Wednesday 20 September, Judy McSweeney, Garth and myself will be filling an additional 200 + bags. There are 150 already done.

I have confirmed the arrangements with BNZ for live streaming.

The sponsor has been advised of the commentary team (John McBeth and Alex Reed) and the opportunity to present medals and speak on the livestreaming. I have also asked for any adverts they may have in addition to the print ads. Rose Nola has been emailed the contact details for Colin Williams and Alex Reed.

The event booklet is complete and now waiting for the confirmed greens.

Two possible printers have been contacted and we are waiting on confirmed page numbers and pricing.

## **Finance Report**

### **Raewyn Thomas**

#### **Accounts:**

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31<sup>st</sup> August 2023.

#### **Westpac Bank Term Deposits**

We have one term deposits of \$20,000 invested with Westpac for 1 year at 6.1%. These funds were from an investment that matured from Heartland Bank.

#### **Masters Entries**

Masters entries have closed. There are 354 teams entered.

## **Match Committee Report**

### **Tony Popplewell**

**COMMITTEE MEMBERSHIP** – Steve Cox has joined the match committee as a new member and we will keep looking for a further member to join the committee at a later date.

**PENNANTS** – The pennants competition was completed but not without some difficulty as reported at the last meeting. Will be interesting in any comments at the Cluster meeting but there needs to be a wider understanding of all the matters which affect the competition.

**EXECUTIVE FOURS** – This was held at Hobsonville club to open the season for the Centre. Birkenhead club was the winner of the tournament.

**MIXED 2-4-2 PAIRS** – We received 56 entries for this event and again had difficulty in securing the number of greens required. Fortunately Manly were able to allow us the use of both of their carpet greens for the first day of the competition. The event was again headquartered at Hobsonville club who have been very supportive in doing so. The event was completed on schedule with Sean Mulholland and Paulette Mytton (Browns Bay) being the winners.

**IVAN KOSTANICH SINGLES** – We have received 112 entries for this event which is twice the number from last year. Again we had difficulty sourcing the greens and have had to settle for seven greens when really we were looking for eight. In all there will be 28 sections and with the number of venues in play there will need be two event directors on duty for the first day.

**NZ MASTERS** – Entries have closed for this event and with most notably the pairs events drawing the largest fields. Again we will be reliant on clubs supporting the event although with it being held during the week may make it a little easier. The MC has been considering the format of the tournament and will now wait the confirmation of greens available. The MC considers that being early in the season all play in the first three days be held on carpet greens for a more consistent approach and to avoid any messy situations if the weather is not favourable. Depending on the weather it may be possible to use the grass greens at Browns Bay for the last one or two days. That decision will be made during the week of the tournament.

**DUAL MEMEBRSHIP** – With the new ruling which BNZ has issued regarding the pathway events it is expected the BNH Board will endorse those measures as set out in the BNZ advice. This ruling is more relaxed than the previous BNH ruling which the Board may want to consider the effects. Whether the Board needs to make any further determination for local Centre events will still need to be discussed.

**CHROME BOOKS** – The generic personalising of the chrome books is still a project in progress.

### **Greens Report** **Neil Connell**

I've spoken to Tony Rickerby about looking at the North Harbour greens. He informed me that BNZ have asked him to also do AK greens. He advised me that November will hopefully be a time to check on grass greens as its too wet at the moment.

### **Representative Report**

#### **Open Representatives** **Robyne Walker**

Both the Men's and Women's Open and Development teams will be announced shortly. Garth has suggested a day, possibly a Sunday for a 2 hour window, for everyone to drop into the office at Bowls North Harbour to pick up their kit.

House of Travel and You Travel have been approached for quotes to the National Intercentre 13-17 March 2024. Once received Raewyn will put in grant applications for the travel including airfares, accommodation and mini vans.

### **Sponsorship and Marketing Report** **Trish Croot and Robyne Walker**

We are still waiting for Dynasty to come back to us with a fabric sample of the shirt design. After this we can proceed with the approval and sign off from the Board. We currently have about \$7,000 credit with Dynasty which is their sponsorship at \$4,000 pa for 3 years (in the second year now).

### **Governance Report** **Robyne Walker**

#### **Dual Membership**

Bowls New Zealand advised Centres and Clubs of a new rule for dual membership on 18 August 2023. It is a "softer" approach than the one we wanted, which was "one club one centre" (as per the Bowls3Five COP) but I have made Martin Mackenzie aware of this through several emails and discussion. BNH and Bowls Auckland are on the same page, as are several other centres. The view of BNZ is that they will review the rule on an annual basis.

I would like to review our own centre regulation that states "a full playing member, who is a member of more than one BNH Club, shall not play the same Club Championship in more than one club". This regulation is particular to us. Would the Board like to have it remain in place?

#### BNZ AGM and Awards

The AGM and Awards was by ZOOM this year and was attended by Brett O'Riley, BNH Patron and World Bowls Oceania Director, as I was playing in the BNH Mixed 2-4-2 competition. Brett has reported that the AGM was straight forward. The only Motion put forward by Bowls Canterbury to choose a BNZ President on their ability rather than alternating male and female every 2 years was passed. The minutes of the meeting will be circulated when they are received from BNZ.

The Awards saw our Hobsonville Bowling Club awarded the 2023 Club of the Year. A terrific award for them with all the excellent work they are putting into their facilities and playing programme.