



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: ZOOM
Meeting Date: Tuesday 15 November 2023
Meeting Time: 6pm

1. Attending – Mike Beretta (Vice President) Robyne Walker (Chair), Trish Croot, Laurie Keen, Garth Partridge, Tony Popplewell, Raewyn Thomas (Treasurer)
2. Apologies: Neil Connell (President)
3. Conflicts of interest: Garth Partridge - Acting Centre Manager
4. Approval of the last minutes dated October 2023: As read. Proposed: LK Seconder: TC
5. Matters arising from the last board meeting: Memorandum of Understanding for Umpires - not complete - RW.
6. Correspondence - Inward / Outward
 - Harbour Sport Golf Day and Excellence Awards
 - Hobsonville invite to their BNZ Club of the year Award evening on **16 Nov 7.30pm**
 - Bowls Auckland – Zone 1 and 2 Rep Convenors Meeting - smaller centres want Octagonals. Key points - travel time, weekends from clubs and impact of cost of travel. Clear limits on Prem Development. TC stated that we were going back 20 years to -10 year players.
 - Bowls Auckland - BOTB COP
 - Harbour Sport – How to Coach Girls Seminar
 - Bowls Auckland – Prem Dev Octagonal confirmation of attendance
 - Harbour Sport – The Hand Up Fund
 - AUT & Harbour Sport Workshop | National Sport Club Survey results seminar
 - BNH to BNZ – World Bowls CoC Singles offer of venue at Browns Bay. Nov 2024. Bowls Orewa have been asked to host North Island Secondary Schools direct.
 - Eway Merchant Trust Initiative Subscription Billing
 - RW email to clubs as a follow up on Indoor Stadium Feasibility Study
 - RW correspondence with Sunnybrae re office space
7. Centre Managers Report: as read. Good entries for Centre Events. Mark Noble not ready yet. Majority of people are entering their BowlsHub number.
8. Chairman's Report: as read. Discussions with Sunnybrae on office space. Storage can be used in the sheds. RW has asked for a proposal, timing, cost and term. Spreadsheet on feasibility study sent in by RW. Even stevens. Cost: \$8K quote. TP - concerned about the drivers on the study. Too many people sitting on the fence and difficult to get off the ground. MB - Warkworth didn't know the cost of the study, the main questions is "where is the money coming from to build it". Someone would have to give up their land. BNH would have to go and get grants to get the project going. Go back out to clubs with three

- options. TC to forward contact at Royal Oak to present at cluster meeting. TP asked if we were acknowledging Lindsay with remuneration - vouchers / visa card. RW to get a card and note \$200.
9. President's Report: as read.
 10. Finance Report: as read. Liability for Bowls PPL - \$8K (Sponsorship from Ryman). Turn into Bowls 3/5 fund. Agreed. Lion Grant \$6000 now spent. Raewyn to propose applying for a grant for wages. Will send through. Went through the budget - changed it in the months in which it is spent.
 11. Match Committee and Greens Report: as read. Long meeting discussion on past events. BNH Board to discuss if there are any issues. Pennants changing to any combination. 9 aside - 6 aside. Multiple teams. Think about name change and sponsor. NZ Masters - 2nd week October - board to decide to run it again in 2024. A lot of work on byes. One woman's singles player to find. RW did another post. Greens report: as read. Greens are improving at a rapid rate. Changes have been made to the greens already. When is there another date - generally monthly.
 12. Representatives' (Open Men & Women and 1-5 Years) Report: Laurie has been asked to help Ian McKenzie in the mens 1-5. Greens at Sunnybrae - Request Tony Rickerby to discuss green speed with Hamish - greenkeeper. Supplementary match committee report: Lean on the prize money for those events. Need to look at for next year. 128 player limit. Teams will not be split up according to Chris Lander. \$2k cars, \$900 flights and nothing yet on accommodation.
 13. Coaching and Development Report: as read: While there is agreement to upgrade the hype around the 1-5 event, Sunnybrae does not have full-time caterers and BNH does not have the same level of resources as Auckland Bowls. The BNH Board members have been asked for their input and ideas on what we could do at Sunnybrae on 3rd Dec. Garth to talk to Sue about a sausage sizzle. Lunches not supplied.
 14. Marketing and Sponsorship Report: Invoiced Orewa Sands? Check sponsorship deal for 1-5 Junior events. Trish to email Woody images from the weekend. Website arrangement and reorder complete. Dynasty has been spoken to. They will come through with the information on our cost and the recommended cost of items. We will have the portal ready by the end of next week for loading and orders to the 19th December. The rep uniform has had its sample ordered and will be send expect that in a 3-4 week timing. Need to decide who is paying for what for rep uniforms or if we are placing an order based on sizing of persons. Junior sponsorship and money upgrade. Suggested that we go out to get another sponsor for prize money for the junior bowlers...
 15. Governance Report: as read. New administrators manual for website.
 16. General Business:
 17. Umpires Tournament:

Board Meeting Dates for the Year:

13 December (meet in person at Orewa). Laurie to book.

Meeting closed: 8.06pm.

ATTACHMENTS

Centre Managers Report

Garth Partridge

Events completed:

11-12 Nov The Grove Women's Centre Triples
11-12 Nov Men's Dick Bree Memorial Triples

Upcoming Events:

Closed entries:

25-26 Nov Women's Centre Singles - 22 entrants at entry close date, looking for 2 more.
25-26 Nov Men's The Grove Centre Pairs – 55 entries at close, looking for up to 5 more.

Open to enter:

9-10 Dec The Grove Men's Centre Singles - close date 24th Nov.
9-10 Dec The Grove Women's Centre Pairs – close date 24th Nov.

Entries for events in 2024 will require entrants to have a BowlHub Aotearoa ID number. BNH is to support members and clubs who have difficulty in registering for a BH ID number.

Match Committee Meeting held on 25 Oct to allocate greens for the rest of 2023. The ACM contacted the clubs to gain confirmation that greens were available on the dates that the match committee requested. All greens now confirmed for the remaining events in 2023.

Liaised with Umpires regarding events coming up and umpire allocations. Attended the Umpire Tournament at Mairangi Bay on Friday 10 Nov.

ACM and Tony Popplewell met with Colin Williams to gain an understanding on how aspects of BowlsHub (BH) would be implemented, for instance, how would club entries be handled as many clubs do not have credit/debit cards and currently rely on BNH sending an invoice and some clubs have not paid that invoice prior to the start of the competition. The default policy for BH is no pay, no entry. There were other "hands on" queries from the event directors on how to do things on BH.

At this meeting, we were joined by Mark Cameron and Robyne Walker for the start of this meeting. Mark outlined the BNZ current thinking on the implementation of BH and the support for BNH. Mark mentioned that the BH roll out was a 5 to 15 year project. Mark Cameron stated that BNH will require a match committee and a centre manager and that BNZ will provide BH support through Colin Williams and through Mark Noble once he is trained and is more familiar with the system. BNZ to do BowlsHub, Entries & Payments. BNH to do other Match Committee and Centre Management functions.

AllTeams contacted and introduced to BNZ as there will be changes required on the BNH website to allow entries to flow through BH.

ACM added BowlsHub page to the BNH website with instructions on how to sign up and log in to BH.

Meeting with BNH Event Directors held on Wednesday 1 Nov at Mairangi Bay Bowling Club. Attended by Tony Popplewell, Chub Roberts, David Lewis and Garth Partridge. The meeting was to discuss aspects of BH and how best to utilise the application and some "how to" tricks and shortcuts when entering results. This was an opportunity to learn how individual EDs were using BH and to help overcome any issues they were facing.

Rep uniforms checked in and out.

Weekly Reminder issued.
Various fb posts and website news items.
Emails and phone calls handled.

Chair Report

Robyne Walker

Over the last month I can report the following:

Bowls NZ – BNH Administration

Tony, Garth and I met with Mark Cameron and Colin Williams regarding the implementation of BowlsHub from January onwards and in time the Centre Management administration role. Garth has mentioned this in his report. Essentially, we will start with implementing BowlsHub with Mark Noble then later in the beginning of the year explore the Centre Management role with BNZ. The BowlsHub administration is provided by BNZ at no cost to BNH and would reduce the time we allocate to events.

Office Space

Discussions with Sunnybrae Bowling Club re office space required for after 1 February 2024, when our lease expires at Orewa have come back on the table with an offer of one of the offices on the front right-hand side.

Sunnybrae have agreed to having us at their premises. The proposal with office space, term and cost per annum will be available soon and will be sent through for board discussion.

Constitutional Amendment

I have updated the BNH Constitution with the approved amendments from the AGM 25 June and Raewyn has uploaded this plus the signed Memorandum through REALME onto the Incorporated Society. The review and acceptance will come through shortly.

Regional Facilities Indoor Stadium – Feasibility Study

The replies from clubs to proceed with an Indoor Stadium Feasibility Study came through very slowly. I sent out a personal email to all the clubs we had not heard from, except for Mairangi Bay, Helensville and Manly which I left with the respective Board Members. I am not aware if Mairangi Bay and Manly have responded formally yet. The clubs I approached have mostly come back now and Garth has collated the responses in an earlier document. We will discuss where we are going with this at the meeting.

Centre Manager

Garth has forwarded a Centre Manager proposal for our discussion.

Facebook

Posts and updates have been provided for Centre Champs and other bowling achievements eg. The Para National Singles win by Graham Skellern (main event) and Lloyd Sinton (plate event).

Channel Magazine

Each month we have a BNH article in the Channel magazine written by Lindsay Knight. I continue to help out where I can including subject matter and updating sponsors. Lindsay does a great job. We are very lucky to have his skills.

President's Report

Neil Connell

I went to the Warkworth centennial dinner which went very well.
Finally finished with the Waimauku dispute and all parties advised.
Watched Saturday and Sunday triples section play and finals. Well done to Manly women and Helensville men on taking out the events and to Ricky Howe on gaining his gold star.

Finance Report

Raewyn Thomas

ACCOUNTS:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31st October 2023.

SPONSORSHIP FOR PPL

In our Balance Sheet we have a liability account for Sponsorship for PPL. As we no longer have the PPL could this account be changed to be Sponsorship for Bowls3five as these are both similar tournaments.

GRANTS

We have received a grant from Four Winds Foundation towards the Centre Manager and Treasurers wages for Nov and Dec.

Match Committee Report

Tony Popplewell

MATCH COMMITTEE MEETING: The MC met recently and reviewed the recent events and looked ahead to the future events up till the Christmas break. In reviewing the recent events a number of decisions were taken to guide us into the events for next season and these are summarised in the following comments.

PENNANTS: There was a long discussion on the format of this event and the following was decided on –

- 1 The event is to be run over three Saturdays/weekends in August (not necessarily both days each weekend) with a finals day on the first Saturday in September;
- 2 There will be two competitions – one for sides of 9 players (3 triples teams) and one for sides of 6 players (2 triples teams);
- 3 All teams will be of any combination, e.g. could be all men, all women or a mix of both;
- 4 Clubs will be able to enter multiple teams in either competition and divisions may be introduced to provide multiple levels in the competitions;
- 5 Taking account of being winter-time and prior to daylight saving the games will be reduced to 15 ends of 2 bowls triples with a 2 hour time limit;
- 6 Players can be replaced and substituted throughout the competition based on being of similar ability;
- 7 Delete any reference to sponsors conflict as too hard to police and club uniforms often include credit to their own sponsors.

IVAN KOSTANICH SINGLES

Points of interest noted for this competition are –

- 1 Names of the clubs the players come from to be shown on the draw;

- 2 Agreed to leave the entry numbers with no restriction, although consideration was given to capping the size of the competition in order to completing it within two days;
- 3 Up to five rounds would be played on day 1 and 4 rounds played on day 2;
- 4 The availability of event directors and assistants/recorders was critical to ensuring the correct qualifiers for the post section were found on day 1;
- 5 The prize money was considered to be on the low side and a separate advice would be forwarded to the Board on this subject;
- 6 Consideration was given to the format of the competition and it was agreed to retain the sets format as making the competition different than other singles events;
- 7 The sets would be of 9 ends rather than the 8 trialled in this past season.

BNH NZ MASTERS

Points to note from this discussion were –

- 1 Assumed that the Board would decide to promote the hosting of this event in a similar time frame as this past year;
- 2 Rewrite some of the COP to make them more user friendly;
- 3 Discussed restricting players from playing down in age group but decided to leave the provision as it was;
- 4 Discussed the number of ends played by the fours in qualifying/first round of post section play and agreed to reduce this to 10 ends. From quarter finals and above it would revert to 12 ends. No change to the pairs;
- 5 Agreed to support a consolation pairs event run on Thursday/Friday assuming sufficient entries are received to make it worthwhile;
- 6 The basis of deciding sectional winners to be – game points; highest net total shots; then the team who won the game between the two teams;
- 7 Substitute forms to be completed for players replaced in the team from that originally entered;
- 8 Trial ends to be allowed throughout the semi-finals/finals days for players prior to playing their first game of the day;
- 9 Loosing semi-finalists to be presented with their prize money on the day of playing.

GENERAL: Having the closing date for entries to Centre events only 2 weeks ahead of play has been placing real pressure on establishing the draw, finding the number of greens required and filling the field to overcome any vacancies in the field, which would otherwise mean there are byes. The MC have decided that next season the closing date for entries for all events including the BNH NZ Masters should be brought back to close three weeks prior to the event date.

MIXED PAIRS CHAMP OF CHAMP: It was agreed that the Centre event would be held on 15/16 June, 2024, to find the Centre qualifying team to contest the national event.

BOWLS 3FIVE: There has been no change made to the weekend when it is planned to have the Centre event for Bowls3Five (23/24 March) and Bowls NZ have been advised of this and has given us extension of time to find the Centre and “near neighbour” qualifier for the national event. Since that advice we have now received advice that our “near neighbour” is Auckland and discussions are taken place with Auckland Bowls as to when this match will be played. The likely timing is an evening game under lights at either Orewa or New Lynn.

GREENS FOR CENTRE EVENTS: The preferred venues for the Centre events up until December have been decided and the clubs contacted. Events, especially those for the men are trending upwards in the number of entries being received thus requiring more greens than last year and more support in the likes of markers and event directors.

EVENT DIRECTORS: The four event directors met recently for a discussion around the use of BowlsHub and exchanging knowledge on its use. Progress is being made in this area but we have yet to fully understand and progress the transition of the draw and results into post section play.

BOWLSHUB: A recent meeting was held with Bowls NZ as we move towards the receiving of entries directly into BowlsHub. The web site has been updated with two instructions and guidelines for club members to sign up and also how to enter events. An update will be made to our website that will lead directly to BowlsHub and this is a project for All Teams to make this change. Further information will be forwarded to clubs shortly.

CHROME BOOKS – The generic personalising of the chrome books is progressing.

MEN'S & WOMEN'S TRIPLES: These two events were completed at the weekend in ideal conditions and the finals were played out at Browns Bay on their well prepared green. The winners were –

Men – Helensville Carlson Barnett, Ricky Howe and Bart Robertson

Women – Manly Trish Croot, Judy Smith and Skye Renes

The runners up were Browns Bay (men) and Mairangi Bay (women).

Match Committee Report 2 re Ivan Kostinich prize money to discuss.

Greens Report

Neil Connell

Assessment from Tony Rickerby

Club	Comments
Beach Haven	B- OK for qualifier. Will improve. First day on the green when I visited 26 Oct.
Birkenhead A	B OK for Centre events.
Birkenhead B	B- OK for Centre qualifying events.
Browns Bay A	B Good for Centre events
Browns Bay B	A Good for Centre and National events.
Browns Bay C	A Good green for Centre and National events.
Helensville	Not available.
Mairangi Bay – Knightsbridge	Green not in use yet.
Mairangi Bay – Mayfair	B OK for Centre events.
Manly	B Good for Centre events.
Milford A	Not playable.
Milford B	B- OK for Centre events.
Northcote	C- Below standard

Riverhead	B- Green getting better. Getting complete coverage. Good for qualifying events.
Sunnybrae A	B Good for Centre events.
Sunnybrae B	B- OK for Centre events.
Takapuna	B OK for post section play and finals.

Representative Report

Open Representatives

Robyne Walker

Battle of the Bridge - 3 December 2023, Howick Bowling Club

Both the Men's and Women's Open and Development teams will be announced shortly for the Battle of the Bridge. All the squads have been training well and the teams will be confirmed and announced shortly.

Auckland Bowls have completed the COP for the BOTB and passed it by us to review and agree. To add to the atmosphere, they have asked us to provide 2 BNH flags for Howick. I have asked Garth to co-ordinate with a player to bring these to Howick. Food is available for purchase to those BNH players and management that do not want to bring their own.

The Intercentre - 13 to 17 March 2024, Wellington

The accommodation, airfares and vans (2 x 12 seaters) have been booked for the Intercentre. Raewyn will be looking at applying for grants to cover the costs.

1-5 Year Representatives

Garth Partridge

In the North Harbour Centre, the bowling scene is alive and kicking with our awesome 1 to 5 year bowlers. They've been crushing it in BNH and club competitions, showing off their mad skills and bringing the heat. Not only are they super talented, but they also know how to have a good time and support each other like a tight-knit crew. The competition is fierce, but it's all in good fun, making every match a total blast to watch.

The 1 to 5 Women's and Men's squads are training and preparing for the upcoming Battle of the Bridge on 3rd December. BNH is the host Centre. Ryder Cup-style tournament with fours, pairs and singles. 8 players per team with overall points counting for the result. Training session dates are Tuesday 31st Oct, Tuesday 14th Nov and Tuesday 21st Nov.

Ian McKenzie asked all clubs to submit names for new squad recruits and is working through a process to assess skills, looking to add 4 or 5 members to the men's squad.

Liaised with Bowls Auckland re the BOTB CoP. Bowls Auckland advises that they and the Howick Bowling Club propose making the BOTB Prem and Dev event more of a spectacle by offering a "corporate" viewing package that includes priority viewing, food and beverage, and an avenue of flags.

While there is agreement to upgrade the hype around the 1-5 event, Sunnybrae does not have full-time caterers and BNH does not have the same level of resources as Auckland Bowls. The BNH Board members have been asked for their input and ideas on what we could do at Sunnybrae on 3rd Dec.

After consultation with the current convenors, Gaye Horne has been added to the 1-5 Women team support crew as support and as an adviser. Gaye has represented NZ at high-level sport and, being a year 6 bowler, has just left the 1-5 squad. She is respected by the year 3 to 5 players who were in the team with her.

Sponsorship and Marketing Report **Trish Croot and Robyne Walker**

We are still waiting for Dynasty to come back to us with a fabric sample of the shirt design. After this we can proceed with the approval and sign off from the Board. We currently have about \$7,000 credit with Dynasty which is their sponsorship at \$4,000 pa for 3 years (in the second year now).

Dynasty has been spoken to. They will come through with the information on our cost and the recommended cost of items. We will have the portal ready by the end of next week for loading and orders to the 19th December.

The rep uniform has had its sample ordered and will be send expect that in a 3-4 week timing. Need to decide who is paying for what for rep uniforms or if we are placing an order based on sizing of persons.

Junior sponsorship and money upgrade. Suggested that we go out to get another sponsor for prize money for the junior bowlers...

Governance Report **Robyne Walker**

Constitution

The Constitutional changes have made to document by me and along with the memorandum of alteration have been filed by Raewyn.

Secretarial Manual

Some years ago Martin Mackenzie compiled a Secretarial Manual that he emailed out to Centres. I have asked him to send this to me so I can look at it in the context of helping our club administrators. Timing wise it would be good to do with the new constitutional amendments.