



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Orewa Bowling Club  
**Meeting Date:** Monday 21 February 2022  
**Meeting Time:** 4 pm

**Present:** Maureen Taylor (MT), Neil Connell (NC), Lesley Langer (LL) (via Zoom), Raewyn Thomas (RT) (via Zoom), Michael Beretta (MB), Garth Partridge (GP), Robyne Walker (RW), Steve Yates (SY), Trish Croot (TC), Andy Dorrance (AD)

**Welcome:** SY welcomed TC and AD to the board meeting. Andy and Trish gave the board some background on themselves in preparation of being co-opted onto the board

**Apologies:** Nil

### **Approval of Minutes from previous meeting**

Proposed that the minutes from the previous meeting on 16 January 2022 be approved.

Moved: RW Seconded: GP Carried

### **Matters arising from previous meeting**

1. Review of the Constitution. Ongoing. Move to General Business.

### **Correspondence**

1. From BNZ – Disciplinary Outcome – Brody Dix. Noted
2. From BNZ – Bowls3Five. Confirming the finals date as 6th-8th May 2022 at Naenae Bowling Club Lower Hutt. and when the centre must complete their competition which is 31/3/22. Noted
3. From BNH – Cancellation of National Fours and Pairs due to covid and other factors
4. From BNZ – National Intercentre. Strong desire to go ahead. Offering incentives to the centres like reducing the number of days, splitting the tournament into two, men's and women's, and providing assistance with any costs due to players getting covid. Centres to respond in writing if they want to go ahead. A final decision on 25 February  
A subsequent decision after the meeting by Bowls New Zealand has split the tournament up into a regional fixture. Bowls North Harbour will take part in and it will be held in Mangawhai. David Ball from Auckland is arranging the fixture
5. Stripe Support. LL and RT informed the Board of the current position which is affecting the online registration process. Stripe is the credit card application used to take a payment from the entrant and pass through to BNH. Stripe have withdrawn their product from being used by BNH citing it is being used for gambling activities. BNH and Allteams are half way through the process of setting up with another company called Eway
6. Email received from the Marlborough Centre informing they are pulling out of the Intercentre competition

7. From Dunedin re Handbooks. LL to move this item to General Business
8. Letters of complaint from players involved in the Womens Triples at Browns Bay on 19<sup>th</sup> February. A letter also received from Browns Bay This is covered in General Business below

### **Secretary Report**

As tabled below.

### **Chairman's Report**

As tabled below.

1. Met with LL to discuss how to work together
2. SY met with Tony Popplewell (TP) and LL. SY asked for TP to assist with the financial side in the short term. TP kindly agreed to do so
3. SY thanked all the board involved with the running of the Masters and said he had all positive feedback on the tournament
4. The bias fund has received an application from Gary Stevens for an amount of \$8,000 to cover the skill training recently given to the Rep players. SY was made aware that BNH had already agreed to provide \$4,000 for this purpose. \$1,000 has already been paid out. MB will take up with Tony Rickerby (TR) who is the new chair of the Bias fund
5. Big welcome to Trish and Andy. Board now at its maximum number. It has given a potential opportunity to look at which areas these two could fit into the different roles Motion to co-opt Trish Croot and Andy Dorrance onto the Board for the duration of the current board  
Moved: SY    Seconded: MT    Carried
6. SY wants to look at adopting the Bowls Hub Aotearoa application. LL suggested we ask for advice from Colin Williams who is very involved with the programme at Bowls New Zealand

### **President's Report**

As tabled below.

### **Masters Bowls Report**

As tabled below.

1. No negative reports. Good weather
2. Maureen would like to have a de-brief meeting in the next couple of weeks with the Masters committee
3. Maureen to write all the letters of thank you to all

### **Match Committee Report**

As tabled below.

The speed of the greens around the centre were discussed, particularly Browns Bay Bowls New Zealand will make the call on which greens will be used for the Intercentre

### **Representatives' Report**

Men had a recent training session with Mike Kernaghan

Mental skills coaching didn't go ahead

Premier have a Quad on 13<sup>th</sup> being held at BNH for Northland,

RW talked about the travelling shirts that need to be ordered, in lots of 30.

Motion the board approve the purchasing of travelling shirts for the Intercentre subject to the Intercentre going ahead

Moved: SY    Seconded: AD    Carried

## **Coaching and Development Report**

MB will check with Auckland Bowls re the timing of the Campi and Canoe Cups to ensure it is not in conflict with any BNH events. He does not have the dates as yet.

Update the flyer sent out last year

LL to follow up the request to Orewa to have the covered green for the month of June Saturday mornings

## **1–5-year Bowlers Report**

As tabled below.

Ian McKenzie is putting in a regular report. Garth to ask Walter to do so as well

Quad for 1-5 on March 13<sup>th</sup> in Auckland

Three 1-5 tournaments are coming up in the next few months

## **Finance Report**

As tabled below.

Approval of the financial statements submitted to the Board

Moved: SY Secoded: RW Carried

1. Motion for Robyne Walker to be a co-signatory at Westpac and administrator of the Westpac accounts and approval to use the Business On-Line system for authorising accounts

Moved: SY Secoder: NC Carried

2. Robyne Walker to authorise accounts at Heartland Bank and be a co-signatory at Heartland Bank

Moved: SY Secoder: NC Carried

3. Approval of the resolution to apply to Four winds for a grant for wages for 3 months

Moved: RW Secoded: MT Carried

## **General Business**

1. Administration pay review. Ongoing
2. Intercentre planning. Waiting for the final decision on whether the Intercentre will go ahead. The makeup of the sub committee has already been decided as Gary Stevens (Open Men), Brett O'Riley (Open Men), Graham Dorreen (Open Women), Steven Yates (Board), Robyne Walker (Board), Tony Rickerby (Greenkeeper), Sue Rossiter (Umpires) and Lesley Langer (BNH Administration).

3. Board positions.

SY asked all the board members to consider where they would like to be involved moving forward and any new sub committees that need to be set up.

4. Covid Restrictions of numbers.

A couple of incidents were highlighted to the board

- a. Numbers of people at Browns Bay on 19<sup>th</sup> February. Notices of complaint were received from some of the women playing in the Triples at Browns Bay and a letter from Browns Bay explaining what had occurred. SY will respond to all. LL to put a reminder into the newsletter regarding the number of people allowed at a venue at any point in time due to Covid Restrictions
- b. Roll up players that were at Orewa at the same time as the Masters being played on Wednesday 16<sup>th</sup> February. Handled by MT on the day

c. Spectators at Birkenhead on Sunday 20<sup>th</sup> February. Handled by Birkenhead at the time

LL to put a reminder to the clubs on sticking to the Covid allowable numbers

5. GP complimented LL on weekly newsletter. GP asked that a hard copy of the COP for each event go to the hosting club with the cards. LL to follow up
6. GP said it was really difficult to find the updates to the results for the latest tournaments. They were looking in the COP/Results on the website. LL said they were all updated very regularly in the "News" posts on the website as the News articles go through to the weekly newsletter. LL to let people know that the best place to look for results is on the News page

The meeting closed at 5.38pm

Next Board Meeting – Wednesday 23 March 2022

Secretary report for 21 February 2022

1. Publish minutes for January Board meeting.
2. Manage emails and website
3. Match committee meeting
4. Manage publication of programme for Masters
5. Manage website pages for the masters.
6. Manage all the draws and keep in sync with website and programme
7. Organised and received more score cards

## **Chairman's Report for Board meeting Monday 21<sup>st</sup> February**

### **1. Lesley Langer back on Deck**

Lesley started back with us in full capacity on Monday 24<sup>th</sup> January and was welcomed back by the Board. I met with Lesley on 25<sup>th</sup> January discuss working styles and explained the clear delineation of her role as Secretary and Events Manager and the Board. The meeting was very positive and constructive, and we both agreed on how our working relationship will work going forward.

### **2. Resignation of Tony Popplewell**

On 18<sup>th</sup> January we received a resignation letter from Tony. Following discussion with the Board, Tony's resignation as Chairman of BNH was accepted and letter was sent to Tony on 21<sup>st</sup> January, thanking him for his time and efforts. Following the letter being sent a meeting occurred on 1<sup>st</sup> February with Tony, Lesley, and myself to have an official handover and Tony provided all his files. It was agreed at this meeting that Tony would continue to provide advice and guidance to both Lesley and Raewyn regarding the preparation of our end of year accounts and any other matters regarding the financials. Again, this meeting was very constructive, positive, and amicable.

### **3. Bowls NZ Intercentre Event**

We received an invitation to enter 2 x extra teams in the 2022 Bowls NZ Intercentre Tournament due to the withdrawal of a couple of Centres. I circulated an email to the Board, and it was unanimous that we should enter 2 x extra teams (1 x Ladies and 1 x Men's). Bowls NZ accepted our application and currently we have 2 x Premier Teams and 2 x Emerging Players Teams entered with the delight of our selectors and management teams.

### **4. BNH Masters**

I have visited several clubs over the 1<sup>st</sup> 3 days of the tournament and the feedback from the participants, organisers and volunteers has been extremely positive. I would like to thank everybody that has been involved to date to make this tournament such a success.

### **5. BIAS Fund**

I have received an update from Tony Rickerby that the BIAS Committee have received an application from Gary Stevens (Selector of Men's Intercentre teams) for contribution of costs for Mental Skills training. The Committee have not yet made a decision on this application.

### **6. New Board Members**

Following consultation with the entire Board, I am delighted to announce that Trish Croot (Birkenhead) and Andy Dorrance (Manly) have accepted our offer to be seconded onto the BNH Board effective immediately until our AGM in June 2022. Both Trish and Andy bring a wealth of Commercial Business knowledge and experience within the Bowling Community. Trish and Andy will be present at our upcoming Board Meeting and please make them feel welcome. We now have a complete Board as per our constitution.

I will review all Board Member's individual roles and responsibilities over the coming weeks.

## **7. Bowls Hub Aotearoa**

I will continue to work with Lesley on the feasibility of this software and report back to the Board with our findings.

Steven Yates, Board Chairman

### **President's and Masters 2022 Report for 21<sup>st</sup> February 2022.**

I have attended 2 Match Committee Meetings during the month regarding Men's Interclub 7's also Men's Singles and Women's Triples.

I was due to attend the Milford 5000 but sent my apologies due to my health at the time.

As my role of President is closely aligned with my role as Tournament Director of the Masters I have combined the two of them this month as it has been extremely busy in the lead up to the Masters.

A lot of the time in the weeks preceding the programme going to print was spent in proof reading and the programme looked good though unfortunately there were still some errors. I would like to have a debrief meeting of the Masters committee with Steph Cawte attending so that we can iron out some points for next year. Perhaps this could be held in next couple of weeks while it is still fresh in our minds. Score cards also took quite some time to write and again we can discuss that in our debrief.

Conditions during the week were excellent with encouraging comments on the greens used. All games were able to be played as scheduled except when it came to players qualifying for finals that had been scheduled to play at the same time. This only happened when the players in question played in two age group disciplines.

Finals day play produced some very close games and I was pleased to see a good turnout at Orewa to watch.

My thanks to the Board also Lesley and Raewyn for all their help over the last few months I will be sending letters of thanks to Ryman Healthcare, Bowls New Zealand, Bowls Orewa and other host Clubs involved during the week.

#### **Match Committee Report**

Interclub got away in very tricky conditions.

Top 4 from each section go through to finals day 12<sup>th</sup> March at BBBC.

The 8 qualifiers.

Birkenhead, Takapuna, Browns Bay, Helensville, Riverhead, Orewa, Milford and Mairangi.

Blind draw to be done on the morning of finals day.

Mens singles won by Bart Robertson, runner up Brian Wilson

Womens triples won by Wendy Jensen, Trish Hardy and Skye Renes of Takapuna, runners up Elizabeth Ring, Michelle Kean and Tira Campbell of Orewa

#### **Representatives Report to the Board**

No Report

#### **Coaching and Development Report**

No report

### **1 to 5 Year Bowler Report for 21<sup>st</sup> February 2022.**

Very successful running of the MILFORD 5000 for 2022 under strict attendance protocols. Feedback from the players was that the tournament was extremely well run.

Email and phone communications with Women's and Men's squad coaches and managers re squad training session at Milford on Wednesdays 23<sup>rd</sup> Feb, 2<sup>nd</sup> March & 9<sup>th</sup> March.

Quadrangular tournament confirmed for Sunday 13<sup>th</sup> March 2022 at Milford Bowling Club. North Harbour, Auckland, Northland and Waikato have confirmed attendance. Squads of 9 players required for both the Women's and the Men's squads.

Positive feedback received from 1 to 5 year bowlers who are happy to be playing again (long may it continue) and are keen for more interclub tournaments and competitions.

## **FINANCE REPORT TO BOARD FOR FEBRUARY 2022 MEETING**

### **Accounts:**

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31<sup>st</sup> January 2022.

### **Grants**

Application for the latest wages subsidy has also been lodged. We have had payments to the 23<sup>rd</sup> December approved. We still have \$5,000 from NZCT for wages which have not been used due to the wage subsidy. An email sent to ask for an extension of time to enable us to start using this for Jan, Feb and March 2022. This has now been approved.

The application to NZ Community Trust for \$8,000 submitted to fund Mental and Technical skills training for Representative teams has been declined

### **Capitation Fees:**

All capitation fees have now been paid.

### **Term Deposit**

A new term deposit has been set up of \$40,000 from the Current Account for a term of 1 year at 2.2%. This will mature on the 19<sup>th</sup> January 2023.

### **Profit & Loss**

The unbudgeted amount of \$4,968.04 is the discount given to all clubs on their capitation fees due to Covid. This has been allocated to the Club Support Account.

Raewyn Thomas, Treasurer, 5<sup>th</sup> February 2022