



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Zoom
Meeting Date: Wednesday 27 October 2021
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Raewyn Thomas (RT), Lesley Langer (LL), Robyne Walker (RW), Garth Partridge (GP), Mike Beretta (MB)

Apologies: None

Colin Williams joined the meeting to meet the Board. He then left the meeting at 4.05 pm

Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting on 29 September 2021 be approved.

Moved: EM Seconded: RW Carried

Matters arising from previous minutes

1. Board vacancy. TP said that the board is functioning very well with the 5 board members so there is no reason now to be looking for an extra person. Closed.

Incoming Correspondence

1. Email from Takapuna re dates for Takapuna Birthday tournament. The Board have replied to Graham Dorreen.
2. Letter from Milford re the moving of the Interclub 7s to the same weekend as the Milford 5000 LL to reply to Milford.

Secretary Report

1. Agri Chemical Warrant fitness. The Board have agreed we will not chase the clubs who have not done the WOF any more. It is up to them to get it done to avoid any fines and ultimately the possibility of an abatement notice.

Chairman's report

1. Activity dates. LL to update with the shift of the Interclub Sevens and the Fours.
All the activities have been covered by various members of the Board and Colin and all seem to be comfortable with what they will be doing.
2. Review of BNH current constitution. There are 3 significant changes to be reviewed. We will leave until after Xmas.

President's report

Nothing to add

Masters Bowls report

1. MT has asked BNZ again re Affiliation fee for non-club players. LL suggested that BNH should offer to pay the affiliation fee. The Board agreed to charging them \$20. MT to approach Orewa if they will allow these players to have a week's membership for the \$20.
2. Bowls NZ will put up a flyer for the Masters on the Bowls NZ website/Facebook.

Match Committee report

1. Dates for the Interclub 7s and Centre fours have been changed.
2. NC said he wants 1-5 Interclub to be played at Browns Bay early January so the greens get as much use as possible.

Representatives' report

1. 7th November fixture has been cancelled.
2. 5th December Battle of Bridge. AKL and BNH will discuss in a couple of weeks.
3. Email from Gary Stevens (GS) re Skills and Mental training. An itemised quote of \$8,000 was submitted by GS. Application for funding has been submitted but not yet approved. A discussion took place over the amount being asked for. Costs should be less now as part of the year has already gone and 5 training sessions have been cancelled due to Covid
Proposal that the Board support a technical and mental skills programme up to \$4,000 or higher if a higher grant is approved and received in time for it to be used.
Proposed: GP Seconded: EM Carried

Coaching and Development report

1. MB has had some discussions with Howard Sandler, nothing else to report.

1-5-year bowlers report

1. GP is keeping in touch with Walter and Ian.
2. GP will go into the website and remove from the menu pages that are no longer required.

Finance report

1. RT has sent out all the capitation invoices.
2. RT has applied for last wage subsidy.
3. RT has sent out dates for Resurgence fund. BNH getting good income. Raewyn will phone around the clubs to find if they have applied.
4. Motion to receive and accept the financial report.
Proposed: NC Seconded: MT Carried
5. TP thanked RT for her efforts in getting income for the Centre and helping the clubs where required.

Grants

Grant applications have been approved by the Board in the form of any Resolutions attached to these minutes.

General Business

1. The Board went into Committee to discuss the remuneration of the employees.
2. On completion of the discussion it is noted that remuneration for LL and RT will be adjusted over the next few months while LL is on leave.
Proposed: TP Seconded EM Carried
1. The hours that LL and RT work will be reviewed when LL is back at work.
2. Depending on how much Colin Williams does he will be remunerated by his previously discussed terms with BNH.
3. Board members carrying out extra duties while LL is on leave will be acknowledged accordingly.

Meeting closed at 5:40 pm

Next Meeting Wednesday 24 November 2021, at 4.00 pm via Zoom

Secretary report for October 27 Meeting

1. Publish minutes for September Board meeting.
2. Manage emails and website
3. Match committee meeting
4. Work on Pennants Draws and COP, and greens 😞
5. Masters committee meeting
6. Masters emails and entries
7. Updating of the Masters and other website pages
8. New score cards arranged from the printer
9. Meeting on how LL work is covered while she is away
10. Work on preparing tournaments documents while LL away
11. Giving access to files and folders for others while LL away
12. Handbooks received and distributed. Thanks to Raewyn and other board members
13. Training of Raewyn to export entries and documentation to help
14. Work with Tony on Activity sheet when LL away
15. COP and draws for the Battle of the Bridge. Spoken to Rose re providing lunches
16. Work on Zoom to allow TP to create and start Zoom meetings

Chairman's report to Board meeting 27 October 2021:

1 Board Vacancy – There have been no developments in this respect. I have started to wane on this one. With the current number of board members we are coping well and another person at this point would not add a great deal. A secondary issue to this is that in the template for the Centre constitution, which I am currently reviewing, the number of board members proposed there is five which is the same number we currently have.

2 Discussion with Bowls Auckland – Just to report I have had a number of conversations with David Ball in the last month and informally discussing a range of subjects. The continued association must be for the benefit of us all, a point which Mark Cameron from BNZ is encouraging in closer collaboration between the bowling Centres.

3 Activity Dates while Lesley is on leave – We have had a few meetings working on the list of activities and believe we have a good solution to coverage while Lesley is on leave. See the current list attached. The list has grown as we think of things to be done and probably will be added to again as we get down the line.

My discussions with Mark Cameron on the matter were very positive and as you will know they are making time for Colin Williams to assist us around the draws and COP for the events. A zoom meeting is taking place on 26 October with Lesley, Colin and myself. A separate paper has been issued regarding the financial implications of the coverage which will be discussed at the end of the Board meeting.

4 Club Survey – Since the last Board meeting I was reflecting on the subject and sensed the dis-connect of members from their clubs with the current lock downs and that the mood would not provide a good summary of fruitful answers. I have therefore decided not to proceed at the present time and advised Colin, who was in agreement. We can consider this at a later date as there is no immediate hurry on it.

5 Constitution Review – Bowls NZ have released an updated version of the template for Centre's to adopt as their constitution. I have been reviewing this and comparing with the BNH existing constitution. There are three significant changes which the Board should consider. I

have highlighted these on the list attached, which includes a number of minor variations as well. In addition to these, there are a further number of very minor matters which are insignificant as far as any change is concerned. Please review the list attached with the constitution template also included. I believe the Board should have a separate meeting to discuss and confirm those changes we wish to put forward in an amended Constitution for delegates to consider at the AGM.

6 Greenkeepers Diaries – These have arrived and been distributed with the handbooks.

Tony Popplewell,
Chairman
Match Committee

21 October 2021

President's Report for 27th October 2021.

Attended both Match Committee and additional Board Meeting by Zoom during the last few weeks. Unfortunately, all events had to be cancelled for the month of October due to Covid restrictions.

Signed off amendments to BNZ Constitution which had been agreed at the AGM for Martin McKenzie.

Delivered handbook to Manly Bowling Club secretary and had a look at their grass green which is looking probably the best I have seen it for quite a few years.

Maureen

Master's Report for Board Meeting 27th October 2021.

Following our Masters meeting via Zoom on 27th September I contacted Lindsay Knight in regard to publicity for the Event. Lindsay has made this his subject for the November Channel magazine. He has also forwarded the article to BNZ and also Auckland Bowls. The article has also been posted on the BNH Facebook page. Lindsay will also follow up with something closer to the event as well.

Robyne contacted us with the news that Brett O'Riley was happy to offer his expertise in providing the commentary for the live streaming and we are very grateful to Brett for giving up his time.

Also contacted Tamara at BNZ with our decision to have a Ryman exclusive live stream on 14th February. She was unable to give any indication of viewing numbers. We will need to discuss the next step at our next meeting on Tuesday 26th October. Informed Tamara that Brett O'Riley will be the commentator for the live streaming.

Contacted Erin Nurkka at BNZ with regard to changing the Ryman logo on the Poster. This has been done.

As a courtesy I emailed Karen Hema whose photograph we have chosen to use on the Ryman produced poster. She hoped" that it would catch the attention of bowlers nationwide and lead to another successful event".

Wrote covering letter for Ryman to send out with the Posters to all Clubs in New Zealand.

Unfortunately around 40-50 of these mail outs have been returned to Ryman as being wrong address or have moved and Ryman are arranging to courier them up to me. I will deal with them when they arrive.

Maureen

Bowls North Harbour Board Report – Coaching and Development

No report

1 – 5 Report – October 2021

- Communications with Ian McKenzie and Walter Howden re their development squads.
- All activity on hold through COVID 19 level 4 and 3.
- Quadrangular tournament proposed for 7 November 2021

Garth Partridge

REPORT TO BOARD FOR OCTOBER 2021 MEETING

Accounts:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30th September 2021.

Grants

Application submitted with NZ Community Trust for 3 months wages for the Secretary and Treasurer. Approval has been received to extend the payment to pay wages Oct, Nov and Dec.

Application was made to IRD for the 3rd payment of the Resurgence fund and \$2,300.00 has been approved. We have now received three rounds of these payments.

Application for the latest wages subsidy has also been lodged.

Application to Akarana Community Trust for the Masters Medals has been declined. A new application has been made to Blue Sky Community Trust.

Application to NZ Community Trust for \$8,000 has been submitted to fund Mental and Technical skills training for Representative teams.

The grants in general are taking longer to be approved due to lockdown.

Profit and Loss summary does not have budget attached due to technical errors with MYOB. They have been contacted and response has been received saying it will be fixed shortly.

The Insurance payment of \$5,000 for the stolen trailer has been received from the Insurance Company.

The Insurance Invoice for the 2021-2022 year has been received and will be paid in November as per budget.

Raewyn Thomas

Treasurer

12th October 2021