



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Zoom
Meeting Date: Wednesday 29 September 2021
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Raewyn Thomas (RT), Lesley Langer (LL), Robyne Walker (RW), Garth Partridge (GP)

Apologies: Mike Beretta (MB)

Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting on 25 August 2021 be approved.

Moved: MT Seconded: EM Carried

Matters arising from previous minutes

1. Board vacancy – TP approached a member from Northcote who was not willing to take up the offer. TP asked the board to keep looking out for a person to fill this role. Ongoing.

Incoming Correspondence

1. Takapuna BNZ club of the year congratulations. BNH sent a letter of congratulations to Takapuna.
2. BNZ AGM Minutes. Noted
3. Manly letter to Mark Mitchell re funding through Covid. RT helped Manly to apply for the resurgence fund plus helped four other clubs.
4. BNZ advertising for a Campaign team manager role. Noted
5. Letter from Mark Mitchell to Manly cc BNH. Noted
6. Takapuna BC - Dispensation for Selina Goddard and Graham Skellern to miss Day one and day two of the Interclub Sevens but are able to play on Day three. EM asked what position they can play on that Day 3?
The conditions of play which were in use for the BNH competition earlier this year, are expected to remain the same for this season. This allows for clubs to nominate an 8th player on entry and this player can play in any position within the side. A substitute would not therefore be needed if they are selected into the side (of 8 players) in the first place on entry. The board all agreed with this conclusion. BNH to advise Takapuna Bowling Club of this decision in the next few days.
7. BNZ Equalisation fund survey outcome – status quo. Noted
8. Email from Manly inquiring on any BNH policy concerning vaccinations for Rep teams and club members.
9. BNZ policy on status of members regarding Covid vaccination. Advice from BNZ is – “...that clubs should not seek to establish confirmation of a person having been vaccinated as a condition of membership or of entry to their facilities.”

10. Email from MBIE on Covid Level 3 breach by a North Harbour club. TP contacted the club. BNH put out an email to all clubs to be aware of the rules. No further communication has been received from MBIE

Secretary Report

LL attended the Centre Managers meeting recently and the following topics were discussed

1. Requirement for a members database managed by the clubs/members. The board do not see any need for a centre database at this stage.
2. Equalisation fund – probably status quo. Now confirmed the outcome was to keep the status quo. Each centre pays for their teams' expenses.
3. At last season's Intercentre there were a few late cancellations that caused some of the sections to be near neighbours playing against each other. Top 8 teams from last year will be seeded over four sections. BNZ are asking for early entries
4. BNH to send out a list of accommodation venues for National Intercentre. This has been done thanks to EM and RW.
5. Agrichemicals WOF. Severity of fines if anything goes wrong at a club. LL to contact Steve Beel for a summary of the clubs in North Harbour.
6. CoC time of the year and surface currently played on to be re considered for 22-23 season. A lot of players are complaining.

Chairman's report

1. TP had a meeting with David Ball from Bowls Auckland. They talked on various topics and compared notes. This meeting led to TP thinking about running a survey with the clubs in the centre.
2. TP has approached Colin Williams to run the survey. TP has put together a Terms of Reference of topics he would cover off with the clubs.
Motion to continue down the path of the survey
Proposed: TP Seconded: RW Carried
3. Constitution review. TP has been looking at the template provided by Bowls NZ. He said there are some changes between this template and our current constitution. TP to document the relevant changes for discussion.

President's report

Nothing to add

Masters Bowls report

MT said she had no knowledge of who would do live streaming. TP will ask David Ball if he has any.

TP and MT acknowledged the support and participation we are getting from Steph Cawte of Ryman. This should encourage any future sponsorship from them.

Match Committee report

Not much happening. We have had a recent MC primarily on the PPL.

Representatives' report

1. Not a good start. Quad tournament on 3 Oct has been cancelled. It will be played on Nov 7
LL asked for any ideas of where we can get lunches from. Our existing caterer is not available this weekend
2. Gary Stevens is looking at getting a proposal for mental skills training. Waiting for a proposal from a mental skills coach.
MT said there is money in the Coaches fund that could be used to cover the above.
RT said she can apply for a grant once we get a quote. She said we can send a covering letter if only one quote.

Coaching and Development report

Nothing to add

1–5-year bowlers report

1. GP has been in touch with Ian Mackenzie and Walter Howden.
2. Skye Renes is putting a Whatsapp group together for the Junior Women.
3. TP asked GP about work he was doing on the website. GP has a skeleton of what is there, what other websites have and a traffic light rating of each website. TP asked GP if he would circulate to the board what he has done so far.

Finance report

1. No question on P&L and Balance Sheet.
2. Received 2 rounds of Wage subsidy and 2 rounds of the Resurgence fund of \$2,300.
3. 3rd round of Wages subsidy to be applied for.
4. NZ Community Trust grant for wages. Dates to be adjusted to apply after Wage Subsidy.
5. Trailer. Change of Ownership now through and expect insurance will pay out the \$5,000.
6. RW said thanks for all the work the treasurer has done.
7. LL suggested that we advertise that RT can help the clubs with getting grants. There was talk about how to reward RT for any additional work. The centre could pay RT on behalf of the club. RT will give a resume to go to the club

General Business

1. Bowls NZ CEO visit – date moved back to 12 October. Still waiting to see what Covid level Auckland will be at on that date. TP has allocated clubs he wants the Board members to contact to ensure they are sending delegates to the meeting.
2. Handbook for 2021-22 is now scheduled for printing. LL to ask the printer if we can have by 12 October so they can be distributed at the CEO meeting.
3. RW suggested that sensitive discussion on players or clubs should be held in committee and flagged in the minutes that the Board have gone into committee
4. RW asked if a Board pack can be distributed just before the Board meeting, on the Monday before the meeting. The board members will be expected to have their reports to the office by the Friday before the Board meeting.

Meeting closed at 5:28 pm

Next Meeting Wednesday 27 October 2021, at 4.00 pm at the Orewa office

Secretary report for September 29 Meeting

1. Publish minutes for August Board meeting.
2. Manage emails and website
3. Match committee meeting
4. Phone call received re cancellation of IK Singles and Mixed 2-4-2 questioning decision of the MC/Board
5. Arrange refunds for Exec Fours, Mixed 2-4-2 and IK Singles
6. Greens allocations
7. PPL COP and Draw
8. Masters Conditions of Play
9. Masters entries
10. Updating of the Masters website pages
11. Centre Managers meeting
 - a. Requirement for a members database managed by the clubs/members
 - b. Equalisation fund – probably status quo
 - c. Intercentre last cancellations. Top 8 teams from last year will be seeded over four sections
 - d. BNH to send out a list of accommodation venues for National Intercentre
 - e. Agrichemicals WOF. Severity of fines if anything goes wrong at a club.
 - f. CoC time of the year and surface currently played on to be re considered for 22-23 season.
A lot of players are complaining
12. Chasing up printing of the handbook. To be ready by end next week

President's Report 29th September 2021.

A lot of events in my diary just didn't take place as planned over the last few weeks so very little to report.

We have had a few Match Committee Meetings and still have to wait until Monday 4th before finding out if we can start playing bowls again.

Attended Bowls New Zealand virtual AGM which was over fairly quickly, and the Motion to remove the Clearance Certificate requirement from Clubs was voted through with only 2 against.

Report on Masters 2022

We had the first meeting of the Committee since the AGM and it was attended by Tony Popplewell, Lesley Langer, Robyne Walker and Steph Cawte of Ryman Healthcare.

We covered a variety of topics including advertising, keeping Facebook up to date with new information and the live streaming of the finals. Ryman are working on providing a new Poster for distribution to the Clubs.

The entry fee had to be altered on the Poster for the Handbook to \$25 and that has been done by Erin Nurkka of BNZ.

We have since had a second meeting attended by all and things have started to move along but have a bit to work on before our meeting next month.

We have received 2 Options from BNZ as regards the live streaming of the finals and are to explore both Options to ensure that our Sponsor has good coverage on the day.

Entries have started coming in now and we have to keep the momentum going.

Chairman's report to Board meeting 29 September 2021:

1 Board Vacancy – Still no developments in this respect.

2 Meeting with Bowls Auckland – I have had a zoom meeting with David Ball, GM of Bowls Auckland, and we discussed several local items of interest between the two Centres and what each of us are doing in our own areas. A number of points of interest I will share with the Board at the meeting. We have agreed that we should continue to meet on a regular basis and preferably out of lockdown and where the coffee tastes best.

3 Deletion of Clearance certificates – Now that the Bowls NZ annual meeting has confirmed the deletion of Clearance Certificates from their Constitution, we have confirmed to clubs that they are able to dispense with this requirement immediately. The Centre will need to remove this requirement from our constitution (Rule 9.4) at the next annual meeting of the Centre.

4 Club Survey – Following on from my discussion with Auckland Bowls, I was reflecting on some of the actions which they are taking, and differences which became apparent on the two operational models. I could not help but get the feeling that we need a reality check to see if we are meeting requirements from our members or whether we need to progress to another level. The question maybe “are we progressively looking forward or just reinventing the same actions year after year?”

Input from clubs is not great. Lack of attendance at annual meetings, and similarly at a cluster meeting two years ago, and the unresponsive action to our weekly reminders are just two examples. We must stimulate activity amongst our clubs to be able to make progress going forward.

Reflecting on these matters I would like to progress a survey with input from clubs and members and this would be best done utilising a non-BNH person to conduct the review and report back to the BNH Board. I will elaborate further on this at the Board meeting next week.

I have prepared a paper – Terms of Reference – as a preparation for the survey. It is basically a series of questions and whilst I do not expect answers back to every question in black and white form, I am expecting we will get a flavour of responses from which we can make some decisions for the future of BNH.

5 Bowls NZ CEO Visit – I would like to make every effort to ensure this visit is a success and that we get as many clubs present as we can. To that end I will provide a roster for Board members to follow up with clubs to encourage attendance. With the ongoing lock-downs I am hesitant in trying to promote the event in case it is delayed again. I have asked Lesley to check if it is still likely to go ahead or be postponed and hopefully we will have an answer at the time of our Board meeting.

6 Constitution Review – Bowls NZ have released an updated version of the template for Centre's to adopt as their constitution. I have been reviewing this and comparing with the existing constitution. There are a few quite significant changes which the Board should consider and over the next little while I will make a report to Board for consideration at a future meeting. Any changes will need to go forward to the annual meeting, so we have a little time to get through this exercise.

Tony Popplewell,
Chairman

23 September 2021

Match Committee

Bowls North Harbour Board Report – Coaching and Development

Hi Lesley, I'm away in business as essential service at Tirohia. There is a strong possibility that I will not be able to Zoom in today. If not pls give my apologies. I made contact with Pat Green as mentioned last month. Will be keeping in touch over developing a youth sport programme to include Bowls.
Thanks Mike

M.Beretta

1 – 5 Report – September 2021

- Communications with Ian McKenzie and Walter Howden re their development squads.
- All September and October activity on hold through COVID 19 level 4 and 3.
- Proposed Quadrangular tournament for 7 November 2021

FINANCIAL REPORT TO BOARD FOR SEPTEMBER 2021 MEETING

Accounts:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31st August 2021.

Grants

Application submitted with NZ Community Trust for 3 months wages for the Secretary and Treasurer. A request has been lodged to the Trust to make the 3 month wages start in November instead of September as we have received the wage subsidy from the Government for September and there is a possibility we may be able to apply for another month depending on the dates Auckland change from Level 4.

Application was made to IRD for the Resurgence fund and \$1,900 has been approved. A second round of funding is due to be announced.

Application to Akarana Community Trust for the Masters Medals has been submitted.

The grants in general are taking longer to be approved due to Level 4 lockdown.