



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Zoom  
**Meeting Date:** Wednesday 28 July 2021  
**Meeting Time:** 4 pm

**Present:** Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Raewyn Thomas (RT), Lesley Langer (LL), Michael Beretta (MB), Robyne Walker (RW), Garth Partridge (GP)

**Apologies:** None

### Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting on 30 June 2021 be approved.

Moved: MT Seconded: GP Carried

### Matters arising from previous minutes

1. Board vacancy. Covered in the Chairman's report.

### Incoming Correspondence

1. Notice of BNZ AGM.  
Motion to propose MT attend the BNZ AGM on behalf of BNH.  
Moved: TP Seconded: NC Carried  
LL to inform BNZ
2. Email from Leigh Women's Bowling club who have gone into recess and have informed BNZ.  
LL to remove all references to them in group emails etc.

### Secretary Report

1. LL has been working on the handbook. It is will go to the printers later this week.

### Chairman's report

1. Board vacancy a bit of a concern in terms of club participation. TP asked the board to keep thinking about a person from a club not currently represented on the board.
2. Greenkeepers association asked if BNH would sponsor a diary for \$20 per club/copy.  
RW said giving them a diary would assist in their WOF compliance.  
Motion to provide each club with a Greenkeepers diary.  
Moved: NC Seconded: MB Carried  
TP will inform the greenkeepers association

### President's report

Received

### **Masters Bowls report**

1. Will start promoting it on facebook once the online entries go up on the website
2. Steph Cawte from Ryman wants to be involved on the committee again this year.
3. Steph Cawte happy to have the Masters at Orewa. Good advertising.
4. MT to arrange a first meeting
5. MT received quotes for the medals for 60 medals, two years supply.

Motion to apply for a grant for the Masters medals -

Proposed: MT      Seconded: NC      Carried

### **Match Committee report**

1. Recommendation from the match committee to increase the entry fees as tabled in report and Appendix 2.

Motion to move the entry fee be increased

Proposed: NC      Seconded: EM      Carried

2. RW asked how the expenses and Prizemoney was worked out.  
For club team events including Champ of Champs prize money will be approximately 35% of combined Men's and Women's entries excl. GST. Prizemoney will be the same for men and women.  
For individual player centre events: first prize is \$100, runner-up \$75.  
Open events will have a calculated prizemoney dependant on entries.
3. Discussion on the amount paid out to a club for the use of their green. Orewa wanted to put up the fees on the open green. The MC agreed the green fees should stay at \$50.  
LL to respond to Orewa's email.
4. MC recommends a 2 hour time limit for the Singles tournaments. The final game only will have no time limit. EM suggested the Umpire should inform the players of the 2 hour time limit at the beginning of the tournament.
5. Player points. MC agreed only winner and runner up and only for BNH tournaments will get player points this season.

### **Representatives' report**

1. Difficulty getting a green for the 1-5 reps head-to-head against Waikato on 12 Sept. Both will be held at Pukekohe, Open indoors and 1-5 outdoors.
2. Each of the 4 Rep team convenors have been asked to put a financial budget together.
3. Robyne will manage the uniforms this year.

### **Coaching and Development report**

1. MB will follow up with all the people who did the development course and get their hours underway and get their certification lodged.
2. Good feedback on the June winter coaching.
3. Trailer still in Auckland to be picked up.

### **1-5-year bowlers report**

1. Garth reported he had attended the 1-5 year tournaments and rep training.

### **Finance report**

1. The financial report was received and accepted by the Board.  
Moved: MT      Seconded: GP      Carried
2. Resolution to apply for grant to NZ Community Trust (NZCT) for wages.
3. Resolution to apply for a grant to NZ Racing Industry Transition Agency (RITA) for Masters medals.
4. RW asked about a negative amount in the P&L in Annual meeting and awards. Monies set aside at end of April as a provision was brought back to P & L in advance of the payments to be made. Some more expenses still to come.
5. RW asked about the \$4,800 donation. This was the for 12 sets of bowls which were sold and the amount was given to the BIAS fund as a donation.

**General Business**

1. Bowls NZ CEO visit – 14 September, notice ongoing in the weekly reminders.
2. Handbook for 2021-22 being prepared. Thanks to all who did the editing of the handbook. Ready to go to the printer this week. No feedback from Auckland bowls to do reciprocal adverts.
3. GP said he sold a few of the old uniforms. The bulk will be boxed up and distributed to charities.
4. RT informed the Board that a Debit card had been issued to the Centre to pay for recurring expenses like Dropbox and TotalAV anti-virus.
5. LL suggested a letter be sent to Takapuna on the great job the team did at the National Womens CoC Fours. TP will pen a letter.

**Meeting closed at 5:00 pm**

**Next Meeting Wednesday 25 August 2021, ZOOM meeting at 4.00 pm**

## Secretary report for July 28 Meeting

1. Publish minutes for June Board meeting and AGM.
2. Manage emails and website
3. Arranged cups engraving. Thanks to Raewyn for dropping and collecting
4. Worked on Handbook most of the time. Clubs slow to send data

## Presidents Report 28<sup>th</sup> July 2021.

Attended Match Committee at Office to discuss Greens Allocations etc, plus further Zoom meeting on 14<sup>th</sup> to discuss changes.

Labelled and sorted out Trophies at Club for engraving.

Checking input for Handbook and then proof reading.

Directed final day of Men's Winter Cup at Manly, did cards and charts. Trophy presented to Winners.

Maureen Taylor

26<sup>th</sup> July 2021.

## Masters Report

I have received quotes for medals including engraving and ribbons from both Apex and Trophy Centre who have opened a Trophy shop in Silverdale. These quotes have been forwarded to both Raewyn and Lesley.

I approached and had a meeting with David Batchelor, Chairman of Bowls Orewa and put forward my proposal that Orewa host the Masters competition next year. He brought it to the Board and they have given us to go ahead on that basis. They have also agreed to make available the covered green for both the Thursday and Friday so that the semi finals and finals will not be under threat of not being played.

Sponsorship – I can now confirm that Ryman Healthcare have agreed to pay Bowls North Harbour \$10,000 to sponsor the Masters in 2022. I have spoken with Steph and she would like very much to come along to any meetings we have going forward from now on.

Maureen Taylor

N.Z. Masters 26<sup>th</sup> July 2021.

## Chairman's report to Board meeting 28 July 2021:

**1 Discussions with Representative Convenors** – This is ongoing, and a separate report will be filed covering the representatives. I am still to follow up with each convenor to establish what financial obligations the Board may have in support of the rep teams for the season.

**2 Entry Information for online** – Have redrafted and updated the entry requirements for the many Centre events in the season. This has been a major attack this season to place the handbook in good stead for the future. Now in process of reviewing the draft handbook.

**3 Clubs who were not in Attendance at AGM** – I have written to all the clubs who were not represented at the AGM and sent them a copy of the annual report.

**4 Legal Officer** – I have also written to our legal officer and sent a copy of the annual report. I have also noticed in local paper that he has shifted from Schnauer & Co to Davenports office in Takapuna. I have not heard from him that he would not be available if we needed his service.

**5 Board Vacancy** – The Board vacancy does concern me not so much from the numbers at our meetings, but more for getting buy-in from clubs to maintain the services of the Centre. We really need to try and address this situation for that reason alone.

**6 Board Committees** - Following the last meeting Robyne Walker asked to be relieved from serving on the Match Committee which I have noted. The Match Committee has met twice recently and although of a smaller number than previously, continues to work well and is not seen to be a problem to build the number for the number's sake.

**6 BIAS Fund** – I have written to all the trustees of the BIAS Fund to advise them of the appointed personnel.

**7 Greenkeepers Association** – I have had a call from the Auckland & North Harbour Greenkeepers Assn asking for our Centre to support the cost of the greenkeeper's diary for the 2021/22 season to the tune of \$20 per copy, one for each club. I advised them I would take their request to our next Board meeting for an answer.

Tony Popplewell, Chairman.

23 July 2021

### **Match Committee report**

- 1] Meetings held to plan for the centre calendar and rep events, some minor changes made to the original planner.
- 2] Allocation of greens for the season, still on going.
- 3] Discussion of greens increase, MC agreed to keep the price to \$50 per green.
- 4] Agreed that 2 hours a game for singles, it was mentioned to increase singles to 2 1/2 per game but sections that played 4 rounds would be on the green for 10 hours.
- 5] Winter cup finished with Orewa women winning and Mairangi Bay taking the men's.
- 6] Price increase for this seasons events, with board approval.

2021	2022
Mixed 2-4-2 pairs \$20	\$25 per player
Pennants \$80	\$100 per team
Centre singles, pairs etc \$20	\$25 per player
Cadness Cup \$80	\$100 per team
Interclub 7's \$80	\$100 per team
1-5 year Interclub \$80	\$100 per team

1-5 year singles, pairs \$20	\$25 per player
All CoC events go up from \$20 to	\$25 per player
2-4-2 Open Pairs \$20	\$25 per player
Winter Cup \$80	\$100.

With a loss of over \$11,000 last season the MC feel that an increase is overdue.

Neil Connell.

#### **Bowls North Harbour Board Report – Coaching and Development July 2021**

- Attend the Men 1-5 reps introductory meet. The lads are in high spirits and great to have Ian and Greg on board.
- Ladies 1-5 are also in good hands and I will be meeting the group shortly.
- Most clubs are providing coaching support for new players.
- There were eleven participants at the last Development Coach course, and we will be working with them to complete their hours to obtain certification.

Regards,

M.Beretta

### **Bowls North Harbour 1-5 Year Report – July 2021**

- GP attended 1 – 5 year Men's Coaching and Development training Sunday 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> July
- Communications with Ian McKenzie and Walter Howden re their development squads.
- Assisted Ian McKenzie with analysis of development squad members effectiveness in a 10 end game pf pairs.
- BNH Club 1-5 year Contact list being compiled by GP with the view of contacting each club to gain an understanding of their 1 – 5 year bowlers welcome, induction systems and tournament preferences. What's working, what's not, what help they would like.
- GP contacted Belmont, Manly, Orewa, Mairangi Bay, to discuss 1 – 5 year activities. Other clubs contacted, however phones not managed outside club hours.
- Sorrel and Latimer Cup winter tournaments held at Browns Bay during July. GP attended.
- Stanaway cup to be held in August at Manly. GP attending.

**Garth Partridge**

**021 950 968**

[garthp@me.com](mailto:garthp@me.com)

## **REPORT TO BOARD FOR JULY 2021 MEETING**

### **Accounts:**

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30<sup>th</sup> June 2021.

Review from Orewa Taxation completed. There were no queries.

Grant submitted to Lion Foundation for August, September and October Centre Secretary and Treasurer wages.

A new account has been opened with a Westpac card to enable cash to be withdrawn for prizes.

Raewyn Thomas



## Bowls North Harbour Inc

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### Minutes of Board of Management ZOOM meeting held on Wednesday 28<sup>th</sup> July 2021

#### RESOLUTION:

**MOVED:** The Board of Bowls North Harbour who are responsible for 20 clubs in the region, unanimously resolved, at a ZOOM meeting held on Wednesday 28<sup>th</sup> July 2021, that an application be made to The NZ Community Trust for funding assistance of \$8775.00 towards 3 months wages (September, October and November) for the Centre Secretary and Treasurer.

Moved: Tony Popplewell

Seconded: Maureen Taylor

CARRIED

Signed:

Signed:

Dated: Thursday 29<sup>th</sup> July 2021





## **Bowls North Harbour Inc**

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### **Minutes of Board of Management ZOOM meeting held on Wednesday 28<sup>th</sup> July 2021**

#### **RESOLUTION:**

**MOVED:** The Board of Bowls North Harbour who are responsible for 20 clubs in the region, unanimously resolved, at a ZOOM meeting held on Wednesday 28<sup>th</sup> July 2021, that an application be made to the Racing Industry Transition Agency (RITA) for funding assistance of \$1,800.00 towards Medals for the NZ Masters Tournament

**Moved: Tony Popplewell**

**Seconded: Maureen Taylor**

**CARRIED**

**Signed:**

**Signed:**

**Dated: Thursday 29<sup>th</sup> July 2021**

<b>BOWLS NORTH HARBOUR</b>			
<b>ENTRY FEES FOR EACH EVENT</b>			
<b>EVENT</b>	<b>No. of players per team</b>	<b>ENTRY FEE 2020/21</b>	<b>ENTRY FEE 2021/22</b>
Executive fours	4	\$50 per team	\$50 per team
Mixed 2-4-2 pairs	2	\$20 per player	\$25 per player
Kostanich singles	1	\$30 per player	\$30 per player
PPL Carnival	6	\$80 per team	\$80 per team
Pennants	6 or 9	\$80 per team	\$100 per team
Bowls 3/5	3	\$80 per team	\$80 per team
Centre Fours	4	\$20 per player	\$25 per player
Centre pairs	2	\$20 per player	\$25 per player
Centre triples	3	\$20 per player	\$25 per player
Centre singles	1	\$20 per player	\$25 per player
Cadness Cup	4	\$80 per team	\$100 per team
Interclub 7's	7	\$80 per team	\$100 per team
1-5 year Interclub	6	\$80 per team	\$100 per team
1-5 year singles	1	\$20 per player	\$25 per player
1-5 year pairs	2	\$20 per player	\$25 per player
COC singles	1	\$20 per player	\$25 per player
COC pairs	2	\$20 per player	\$25 per player
COC triples	3	\$20 per player	\$25 per player
COC fours	4	\$20 per player	\$25 per player
COC 1-5 singles	1	\$20 per player	\$25 per player
Open 2-4-2 pairs	2	\$20 per player	\$25 per player
Winter Cup	4	\$80 per team	\$100 per team