



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Orewa Office
Meeting Date: Monday 22 March 2021
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Michael Beretta (MB), Raewyn Thomas (RT), Lesley Langer (LL), Norma Klaassen (NK), Gail Dick (GD)

Apologies: Murray West (MW)

Approval of minutes from previous meeting

On 10 February 2021 - TP signed a copy of the minutes as a true record

Matters arising from previous minutes

Nothing outstanding

Incoming Correspondence

1. Northcote BC wrote a letter to the board querying the allocation of the prize money. TP will reply to Shaun at Northcote
2. Email from John Hindmarch from Birkenhead BC re clash of teams from same club in same section. The board made the decision to stay with the current process until the end of the season. TP will email the decision to John Hindmarch
3. Letter to TP from Tony Stanaway re Stanaway Memorial Trophy. No action was taken on this letter but the board are happy for Syd Hayman at Manly to continue to run this tournament. When the time comes when he no longer wants to, the board will review these letters again
4. Milford re 2 Juniors wanting extension of Junior status
The applications to grant the players an extra junior year has been denied
Moved: MT Seconded: MB Carried

Secretary

No matters arising

Chairman's report

Matters covered under other headings below

President's report

No matters arising

Masters

1. RT said there were still some refunds outstanding. RT will email those players to apply for their refunds and inform them that they need to apply before 20 April 2021
2. MT will contact Bowls NZ to confirm the date for next year
3. TP acknowledged that Bowls NZ had kindly covered some of the expenses incurred for the masters from a hardship fund they manage
4. MT to acknowledge Ryman for the offer to cover some expenses. This was not required by BNH

Match Committee

1. The board agreed on the prize money for Interclub 7s and Junior Interclub
 - a. Motion to pay \$350 for the winners and \$200 for the runners up for both men and women Interclub 7s of and \$200 for the winners and \$100 for the runners up for the 1-5 interclub
 - b. Moved: NC Seconded: MB Carried
2. NC brought up the fact that some clubs are playing club events on the same day as the centre events. No action taken
3. TP asked that the MC start looking at the programme for next year. LL to ask Bowls NZ when their next season programme will be available
4. The Board have agreed that in future the group playing in their 5th year and under will be referred to as "1-5" rather than "Juniors".
5. TP asked members of the MC to be mindful that emails they send contain all the information required to resolve a question/dispute
6. TP also asked about how we handle the situation where we end up with a bye/s when the entries close. LL will advertise the bye/s once on the website and straight after closing. It not taken up the bye/s will be included in the draw and will apply
7. NK asked that we notify clubs who have been on the greens allocation list for a tournament and are not required. Similarly, the clubs should be notifying the centre as early as possible if they are down to host a tournament and cannot for whatever reason
8. NC, MT and GD said they intended to go to the National Bowls3Five round one against Pukekohe at Remuera on 25 March 2021

Reps

1. The recent showing in the National Intercentre was not good for the men. The women got through to the quarterfinals.
2. NC said the lunches served at Papatoetoe were not up to standard. LL to inform Auckland Bowls of our disappointment
3. Next season programme. Still waiting for a final response from AKL. David Ball has already given some pointers through which will be taken on board
4. Battle of the Bridge change to finding a winner has been agreed by David of AKL
5. TP has put a suggested a letter to all clubs looking for members who would like to get involved with the Rep Management next season. LL to publish at beginning of April.
Motion to set up a selection team of Tony (chair), Neil and Murray/Mike to decide the Management team from those who apply for the various roles for Open Premier Men, Open Premier Women, 1-5 Men, 1-5 Women
Moved: MT Seconded: MB Carried

Coaching

1. Foundation course date set at 17th April. We have 8 participants booked.
2. MB to provide the Agenda for the Foundation course

Greens

Nothing to report

Juniors and Umpires

Nothing to report

Finance

1. The financial report was received and accepted by the Board
Moved: TP Seconded: MT Carried
2. Westpac require all Board members to be verified at Westpac to enable a new single signature account to be opened for Bowls North Harbour. All Board members are asked to go through this process
RT said there were Gary Stevens, Graham Dorreen and Lisa Brown are still in the background as Owner. This can only be changed once all Board members verified at the bank
3. RT received a quote for insurance from the current broker. TP had asked for a quote for General liability and Personal liability. Employers liability also quoted. All agreed that the centre should get the additional cover
MT suggested RT get a quote from Apex Insurance who have a relationship with Bowls NZ.

Grants

Grant applications have been approved by the Board in the form of any Resolutions attached to these minutes.

General Business

1. Shortage of smaller sizes of Rep uniforms. The board agreed that any requirements for a smaller uniform than what is in stock the uniform will be altered to fit. BNH will control the alterations of the uniforms to a single designated contractor.
2. NC to follow up with Ian McKenzie what uniforms need to come back from the 1-5 squad who are no longer 1-5
3. Motion to accept the change of the Rental agreement with Orewa to reflect the change of offices. The amendment included a reduction in Rental to \$210. The amendment was signed by EM and LL on behalf of BNH. The agreement is valid for the next three years.
Moved: TP Seconded: MT Carried
RT to get a copy of the signed amendment from Orewa
4. The Trailer and bowls have not been used by any clubs in BNH. The Board agreed they should be sold. LL to ask David Ball at Auckland Bowls if they would be interested in buying them
5. MB gave feedback on the Weekly Reminder that we should change the format of the email to have the more relevant urgent items at the top of the email. LL will make some changes
6. LL asked for a decision on the old cups no longer used that are sitting in the office. Several options were put forward. LL will make inquiries
7. AGM 27 June at Birkenhead. Notice to go out at the beginning of April asking for board nominations and notices of motion from the clubs
8. TP informed the Board that he has approached Colin Williams to assist if Lesley is not available
TP to arrange a meeting between LL and Colin. BNH would engage him as a contractor

Meeting closed at 6.15 pm

Next Meeting Wednesday 14 April 2021 at Orewa at 4.00 pm

Resolution



Bowls North Harbour Inc

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Minutes of Board of Management meeting held at Bowls Orewa on Monday 22nd March at 4pm

RESOLUTION:

MOVED: The Board of Bowls North Harbour who are responsible for 21 clubs in the region, unanimously resolved, at a meeting held on Tuesday 22nd March 2021, at Bowls North Harbour Premises in Orewa, that an application be made to Four Winds Foundation for funding assistance of \$8,775.00 towards 3 months wages for the Centre Secretary and the Treasurer for May, June and July 2021

Moved: Tony Popplewell

Seconded: Maureen Taylor

CARRIED

Signed:

Dated: Monday 22nd March 2021

Board Reports

Secretary report for 22 March 2021

1. Interclub 7s COP and Draw incl scorecards
2. Cadness Cup COP and Draw incl scorecards
3. Publish minutes for February Board meeting.
4. Manage emails and website
5. Junior rep fixture, COP, draws, lunches
6. MC meeting on various topics
7. Junior Interclub COP and Draws and scorecards
8. Get rid of junk out of old office
9. Move of office
10. Arrangement of 17th April Coaching. Made contact with Kaushik
11. Confirmation of Mercedes cup tournament
12. Update and publish of venue allocation
13. Assisting with arrangements for National Intercentre
14. Follow up of Bowls3Five Nationals Round 1

PRESIDENTS REPORT – Maureen Taylor

President's Report - for 22nd March 2021.

18th February – at office for a couple of hours writing scorecards. Picked up Trophies.
Shopped for Silver Polish at Silverdale for cleaning Trophies.

21st – Spent Saturday at Orewa doing charts for Men's Centre Singles
22nd at Brown's Bay for Finals of Men's Singles – Women's Triples – presented Trophies and prize money

22nd March - Match Committee Meeting - Cadness Cup and Interclub 7's. Checking COP's
1st March – Zoom Meeting re change of dates for Cadness and Interclub 7's
2nd March – Zoom Meeting to address Birkenhead letter from Gary Stevens
8th March – Match Committee Meeting at office

12th – Charts at Sunnybrae for Cadness Cup – Men, also wrote all cards for this event.
13th - Interclub 7's at Brown's Bay – Men, also wrote all cards for Men's Event
14th - Attended Junior Reps – Men and Women playing at Milford.

Coming up this weekend – will be attending Junior Interclub Finals at Sunnybrae on Sunday.

Masters Report for 22nd March 2021.

From time of last Board Meeting on 10th February I had a busy few days up until Sunday 14th February.
Phone calls Dave Sumner arranging logo for Green. Agreed to meet with him on Sunday 14th 9am.
Spoke with both Colin Rogan and Pet Sheehan regarding green to be used – they confirmed B Green.
Spoke with Brendon Kelly regarding cutting of the green in preparation for logo being painted.
Phone call with Steph finalising arrangements for Sunday evening.
Phone call with Tamara and of BNZ and arranged to meet with her on Monday 15th.

Met with Terry Moverley on Sunday after seeing logo being done and put some plans in place to cover Monday, Tuesday and Wednesday as weather was not looking good.

As we were all there on Sunday there is no need to repeat the happenings of Sunday Evening.

Following cancellation I wrote personally to thank all those who had been due to help or had already given their time in arranging the Masters 2021. Quote from Mark Cameron in reply “shortest National Bowling Event ever held – Opening Ceremony at 6.30pm and Closing Ceremony at 7.30pm” Mark also informed me that BNZ have a hardship fund available for just this eventuality – moving levels of lockdown and effect on finances. Since then, we have been able to recoup most of the expenditure.

Steph Cawte from Ryman had also offered to talk with Ryman with regard to the outlays we had made if necessary. I have also talked about Sponsorship for next year with Steph and she is recommending that we are considered by Ryman for 2022.

I also asked Mark Cameron if we could use the dates 14th – 18th February next year for the Masters. He informed that they were finalising date for a Trans Tasman which would involve over 60's and asked that we hold off for about 4 weeks.

Chairman's report to Board meeting 17 March 2021:

1 Representative programme 2021/22 – This document, as approved at our last meeting, has been referred to Auckland Bowls for their comment. A reply is still awaited from them.

2 Battle of the Bridge – This has been referred to Auckland Bowls and we await a reply.

3 Revised dates of play – With the recent lockdown there were two meetings we had held as a combined match committee and Board to resolve a programme of revised dates.

4 Event trophy presentations – The process of presenting the trophies to the winners on completion of the competition has been well received and is worth persevering with. Our awards function will be adjusted accordingly.

5 Representative Convenors for 2021/22 – The notice calling for interested persons to apply for leading the four representative teams for next season is attached separately. Please review this and confirm agreement at the meeting. The dates for this process to follow were submitted to the last Board meeting – Distribute notice on 5 April; nominations close on 30 April. The Board now needs to appoint the selection committee.

6 Annual meeting – Notice of the annual meeting and calling of nominations will begin circulation early next month. This is still planned for Sunday 27 June at Birkenhead Bowling Club. Notice attached.

7 Change of Offices – Information on this was circulated to you earlier. We need to formally record the amendment to the Agreement for rental and note the reduction of rent as a result of the change. Preparations for the move are in hand and may well be completed by the time of the Board meeting.

8 Office Backup – I have met with a person who may be a candidate to provide back up to our Secretary over the next little while. I will update the Board at our next meeting.

9 NZ Masters – Bowls NZ has agreed to reimburse most of our expenses for this tournament from their Covid Hardship Fund. Now received.

Tony Popplewell, Chairman.

16 March 2021

MATCH COMMITTEE AND REPS

Neil Connell

Match.

Both centre pairs played and won by Bart Robertson & Rick Howe from Helensville and Teresa Rogers & Sheryl Wellington from Mairangi.

Mens singles won by Bart Robertson Helensville.

Womens Triples won by Elaine McClintock, Christine Dalzell and Kerin Roberts from Orewa.

Meeting held to go over the COP for interclub and Cadness Cup. Second meeting held to sort out 1-5 interclub, 16 teams, some combined teams, greens are Sunnybrae and Birkenhead in 2 sections of 4 on each green.

Still disturbing that clubs are having there champs on at the same time as centre events.

Meeting held to go over the greens for the remainder of the season, mainly CoC events, junior singles, men's triples and open 2-4-2 pairs.

Reps.

Feb tournament cancelled due to covid.

March 14 junior men and women played at Milford with both teams coming second to AK. Same with the open men and women's squads.

Next outing is March 17-21 inter-centre Wellington.

Greens.

Glad that the centre is back using Birkenhead greens again and after talking to Terry Moverley and Randall Watkins they are happy as well.

Just a few grumbles about Sunnybrae being slow during the Cadness Cup, but all other greens are playing superb.

- Winter Coaching –
- Foundation Course – 17th April 9am to 4pm. Venue – Orewa
 - BNH to pay \$50 registration fee
 - Attendees to assist at winter coaching to gain hours experience
 - Good response so far on applicants
 - Howard Sandler to deliver coaching
 - Option for applicants to attend at Ponsonby 24th April instead
 - On going discussions with Kaushik Patel of BNZ

Lesley has been outstanding in assisting with BNZ , clubs and players.

Regards,

M.Beretta

Umpires and Juniors Murray West

Nothing to report for Umpires or Juniors

REPORT TO BOARD FOR MARCH 2021 MEETING

Accounts: Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 28th February 2021.

Grants

Email received from Lion Foundation advising that there is a Funding drought in the Auckland area due to lockdowns and gambling venues being closed.

Masters

Refunds nearly completed for the Masters due to cancellation of event. Email sent chasing bank account numbers to enable me to refund the remainder of the entries.

There is a possibility we may be able to claim expenses paid in preparation for the Masters back from Bowls New Zealand. I will investigate further.

The Masters Sponsorship from Ryman may not eventuate and if this is the case it will have an influence on our income.

Raewyn Thomas Treasurer

1st March 2021