



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Orewa Office  
**Meeting Date:** Wednesday 15 July 2020  
**Meeting Time:** 4 pm

**Present:** Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Murray West (MW), Michael Beretta (MB), Norma Klaassen (NK), Gail Dick (GD), Raewyn Thomas (RT), Lesley Langer (LL)

**Apologies:** None

MT opened the meeting and called for nominations for the Chairman. Tony Popplewell was Proposed  
Moved: MT Seconded: MW Carried

Tony took over the meeting from this point

### **Approval of minutes from previous meeting**

Proposed that the minutes from the previous meeting be approved  
Moved: MW Seconded: EM Carried

### **Matters arising from previous minutes**

1. Stanley Bowling club. NC went to visit them and they confirmed they wanted to stay as part of BNH and Bowls NZ. NC gave them some tips on getting Business house bowls started. They confirmed they don't want to hold tournaments and don't want to play outside of their club
2. Bows NZ have acknowledged the letter from BNH on changes to the National Inter-Centre selection policy and have gone to all the centres in New Zealand to vote on changes to the policy much of which are the changes suggested by BNH
3. MW confirmed he will be attending the AGM of the Auckland Bowls Coaches Association on 22 July 2020

### **AGM meeting**

The meeting was a success, the new Board was approved and all Motions were passed. Minutes have been published to all the clubs

### **Appointment of Sub Committees**

#### **Match Committee**

NC (chair) NK, EM and MT

TP suggested that a non-board member should be included on the Match Committee. Colin Rogan was put forward to fill this role.

Moved: TP Seconded: EM Carried

TP will contact Colin Rogan (CR). CR has agreed to take this role

### **Coaching and Development**

MB and MW

## **Representatives**

NC (chair), GD and EM

## **Juniors and Umpires**

MW and GD

Secretary LL ex officio on all sub committees

## **Board Members Reports**

### **Secretary**

1. LL said the Handbook will be ready for proof reading in the next 10 days. NK, MT and RT have agreed to do this

### **Incoming Correspondence**

1. An email from Helensville on the dates for the Champ of Champ Singles was discussed at the Match Committee meeting. LL will respond to the email as directed by the MC

### **Presidents report**

1. MT said that Ryman will be discussing the sponsorship of the Masters in the next day and will get back to MT
2. MT gave an update on the Legends awards

### **Chairman's report**

1. TP wrote a letter to each of the clubs that did not attend the AGM enclosing a copy of the Annual Report

### **Match Committee**

1. NC acknowledged the teams that played in the Bowls3Five Regional finals. Both lost on a tie break

### **Coaching**

1. MB expressed concern that a lot of the clubs have not put any names forward for the August coaching. There are 37 names so far. MB will contact the clubs that have not responded

### **Reps**

1. GD has published the latest Rep Chat to the managers of the Rep teams

### **Juniors and Umpires**

2. MW said the junior rep trials were well supported and there are more junior men that want to trial. Another date will be set

### **Finance**

1. TP commented that the expenses were in line with the Budget
2. The Board acknowledged the good work RT was doing with some of the clubs assisting them with applying for grants and any other ways she can help them. There has been great feedback from the clubs she has helped. All clubs are welcome to ask for her assistance on the financial side
3. The financial report was received and accepted by the Board  
Moved: MT      Seconded: NK      Carried

### **General Business**

1. Awards function  
The following expenses for the function were agreed
  - Trophies and badges
  - Certificates
  - Red carpet
  - Booklets
  - Presentation
  - Master of Ceremonies

2. Rep Uniforms  
EM will contact ESL to send a deposit invoice to BNH to start the production of the uniforms
3. Four clubs have been contacted asking if they would be prepared and do they have the facilities to host the Disabled and Blind bowlers in the up coming National Singles and Pairs tournament being held in January 2021. BNH is waiting to hear back from all the clubs before responding to Bowls NZ. Browns Bay have responded directly to Chris Lander at Bowls NZ.
4. The changes to the website to enable Online Registration should be ready on Friday 17<sup>th</sup> July to start testing
5. Bowls NZ have asked for nominations of who will attend the AGM via Zoom on Saturday 12 September.  
TP has nominated MT  
Moved: TP      Seconded: EM      Carried
6. Bowls NZ have requested a cluster meeting with the BNH clubs on Tuesday 27<sup>th</sup> October at 6.00 pm. Browns Bay club was put forward to hold the meeting. LL to contact Browns Bay
7. Date and place for the 2021 annual meeting and the awards function will be discussed after the Awards function in August.
8. Opening Day for the Centre and the Executive Fours – suggestion this be at Orewa. LL to check.
9. Birkenhead asked for approval to accept Linda Phillips as a member of their club without a clearance certificate which cannot be obtained from her previous club, Takapuna RSA. This was agreed by the Board

**Meeting closed at 6.05 pm**

**Next Meeting Wednesday 12 August 2020 at Orewa at 4:00 pm**

## Board Reports

### SECRETARY REPORT

1. Publish minutes for June Board meeting
2. Prepare and attend Annual General Meeting
3. Publish minutes from AGM
4. Manage emails and website
5. Manage CoC entries
6. Work on the Awards Booklet
7. Work on the new handbook
8. Work on getting the trophies back and ready to go to the engravers
9. Collect names for Coaching
10. Arrange and attend Bowls3Five finals
11. National Singles and Pairs meeting and emails
12. Arrange Winter Cup draw and COP
13. Arrange Bonus 4 cards
14. Arrange and attend CoC Singles
15. Arrange certificates

### PRESIDENTS REPORT

Presidents Report for Meeting on 15<sup>th</sup> July 2020.

Liaised with Mike & Murray re Nominations for Awards

Attended AGM

Attended Bowls3Five finals and Regional Finals at Orewa

Attended Winter Cup at Brown's Bay on 3<sup>rd</sup> and also Sunnybrae on 10<sup>th</sup>

Directed Champ of Champ Singles over 4<sup>th</sup> and 5<sup>th</sup> July

Will attend Finals of Champ of Champ Pairs on Sunday 12<sup>th</sup>.

Worked with Lesley on preparing Trophies for Engraving

Meeting with Tony and Lesley regarding Awards

Have made contact with the families of the recipients of Legends Awards:-

Peter Thorne – friend of the family of Danny O'Connor

Freda May – daughter of Barbara Kunicich

Debbie Field – daughter of Jean Ashby

Kevin Hickland – partner of Marlene Castle

Masters -

Nothing to report at this moment. Still awaiting confirmation from Ryman re Sponsorship.

### CHAIRMANS REPORT

**Chairman's report to Board meeting 15 July 2020:**

**1 Annual Meeting** – Concluded the annual meeting which passed without incident. There were 13 clubs represented which was in line with previous meetings. Total attendance about 25 persons. The two resolutions were passed – one to award life membership status to Jean Ashby and the other limiting members who belong to more than one club to play only the one championships discipline at the one club.

**2 Letter to non- attending Clubs** – I have written to all the clubs who were not in attendance at the annual meeting sending a copy of the annual report. Those clubs were – Beach Haven, Belmont Park, Northcote, Omaha Beach, Riverhead, Stanley, and Waimauku.

**3 Letter to other parties** – I have also written to Nick Kearney, Lindsay Knight and our sponsor, Benefitz, sending them a copy of the annual report.

**4 Annual Awards** – I received a report from the sub-committee deciding the award nominations, recommending the winners for forwarding to Bowls NZ to be included in their awards. I circulated this to Board members and did not hear back from anyone so the appropriate names were then forwarded to Bowls NZ.

**5 Bowls NZ Singles/Pairs January 2021** - Attended the zoom meeting with Bowls NZ to discuss the part for Bowls NH to play in hosting sections of the singles/pairs in January. This included the hosting of the Blind and Disabled competitions. We are currently waiting details from clubs who have been contacted.

**6 Awards Function** – Continued work on arrangements for the Awards function in August. Further details and discussions to be confirmed at the board meeting.

**7 Inter-Centre selection policy** – Witten to Bowls NZ on the selection policy for the National Inter-Centre competition and they have taken up to survey the Centres to see if there is an appetite to make changes along the lines of our proposal. We await the results.

Tony Popplewell

#### **MATCH COMMITTEE AND REPS**

Nothing on match.

Reps.

Successful social get together held Saturday 27 July which was enjoyed by all. First of our fortnightly training sessions due to be held Sunday 12 July st Orewa Bowls. Jules Loubser, from the squad successfully won the open champ of champs last weekend with an outstanding performance . Other members have played with success in the Sorrill Cup and PBA. Gail Dick

#### **COACHING & DEVELOPMENT**

Bowls North Harbour Board Report – Coaching and Development 15<sup>th</sup> July 2020

Winter Coaching – Orewa 15<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup> August.

Lesley has sent a Flyer to all clubs. The response has been very positive from most clubs with over 30 participants, others are yet to respond.

This week MB will call the clubs that have not responded.

The number of coaches required will be dependent on the number of participants, at this stage, as long as all coaches are available as indicated, there will be enough.

The Trailer will be on display with 20 sets of bowls for the duration of the winter coaching.

Attend meeting with Murray and Maureen to evaluate nominations for Awards.

#### **JUNIORS AND UMPIRING**

Umpires Report.

Nothing to report.

Juniors Report.

Held Junior Mens Rep trials last weekend with a good turnout in numbers.

## **TREASURER REPORT**

### **REPORT TO BOARD FOR JULY 2020 MEETING**

#### **Accounts:**

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30<sup>th</sup> June 2020.

#### **Grants - Subsidies:**

The Lion Foundation: We have paid back the unused grant for wages May and June as these were paid by the Covid 19 Wage Subsidy.

An application has been lodged for wages Aug, Sep and Oct.

Covid-19 Wages subsidy: A repayment advice has been submitted to Work and Income and they have advised they will send details for repayment shortly.

Raewyn Thomas

Treasurer