



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Orewa Office
Meeting Date: Wednesday 17 June 2020
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Murray West (MW), Michael Beretta (MB), Norma Klaassen (NK), Gail Dick (GD), Raewyn Thomas (RT), Lesley Langer (LL)

Apologies: None

Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: NC Seconded: MT Carried

Matters arising from previous minutes

None

Board Members Reports

Secretary

No actions arising

Incoming Correspondence

1. Message from Tira Campbell requesting the Womens Pairs be moved to another date as this clashed with the Aotearoa Nationals. LL to email Tira explaining there are no more free weekends therefore unable to move the tournament
2. Email from Northcote on cost of Liquor license during lockdown period. Auckland bowls volunteered to follow up for Northcote. The board also suggested that the \$1,000 hardship money Northcote received could be taken as compensation. No further action
3. Email from Stanley on their club position. NC will visit them and chat to them on their alternatives
4. Letter from the Umpires association regarding their concerns on one draw. LL will respond to the letter and assure them the draw has been changed and that issue will not occur again

Presidents report

No actions arising

Chairman's report

1. TP shared the criteria to be used to grant Life membership. This was agreed.
2. TP confirmed that a new regulation will be added confirming the season for a bowls year runs from 1 July to 30th June. Junior bowlers' years of bowling will be determined on these dates. All agreed
3. TP and LL had a meeting with Orewa Club regarding charges for the use of the covered green. BNH have agreed to pay an additional fee for its use as required

4. TP went through the concerns Gary Stevens has with the National Inter-centre Selection policy. All agreed BNH will pass these concerns on to Bowls NZ. LL will send a letter written by TP to Mark Cameron

Match Committee

1. Bowls3Five. The committee recommended Option 1, section play and then knockout. Clubs can enter multiple teams
2. Champ of Champs we will only pay the winners' prize money to the club

Coaching

1. Coaching dates finalised. There are enough coaches
2. LL to send out a Coaching flyer and use the website to advertise
3. The trailer is now ready to be used by the clubs. LL to add to the weekly reminders email.

Reps

1. A recent meeting highlighted the biggest issue is Communication. GD will do a regular newsletter called "Rep Chat" to all the Rep managers to pass on to their squads
2. Acknowledgement to GD for creating 15 sets of a rep manual for the Junior women squad. She will do a set for the Junior men

Juniors and Umpires

1. MW had a good chat with Ron Taylor, President of Auckland Bowling Coaches Association. Murray suggested that some of the BNH juniors may attend the coaching in Auckland, New Lynn or Epsom and then will get to play in Canoe and Campi. MW will collect names and pass on to Ron Taylor. It will not conflict with the BNH coaching. MW will go to the ABCA AGM in July.

Finance

1. The financial report was received and accepted by the Board
Moved: TP Seconded: MW Carried

Grants

1. The application for grants will be moved and seconded as per the schedule of resolutions attached

General Business

1. MT shared the nominations for the BNH Awards that have been received. MT will let the Board know who they have chosen for board approval
2. Rep Uniforms
EM showed off the samples of the new uniforms. Will take about 8 weeks to delivery once the order is put in. EM will ask ESL what could be done for the Board to wear.
EM asked for approval from the board to go ahead with the order for the uniforms
Moved: NK Seconded: NC Carried
3. Bowls3Five Finals. BNH will give all the players in the finals from both BNH and Northland a voucher for lunch, toasted sandwiches and chips. Board asked to attend
4. National Singles and Pairs. Email received from Bowls NZ asking BNH if they can host the Blind and Disabled bowls. To be responded to by LL and TP.
5. A proposal to develop the Online Entry Registration on the website has been received from Allteams. The expectation is this will be ready to take the entries for the first tournament of the season being the Executive Fours
A motion to Proceed and sign the agreement with Allteams to develop the Online Entry Registration
Moved: TP Seconded: EM Carried

Meeting closed at 6.15 pm

Next Meeting Wednesday 15 July 2020 at Orewa at 4:00 pm

Board Reports

SECRETARY REPORT

1. Publish minutes for May Board meeting
2. Finalise the Rep fixtures with Zone 1
3. Finalise annual report and send to the printers
4. Discuss spec with All teams
5. Manage emails and website
6. Manage CoC entries
7. Weekly meetings with Chairman Tony
8. Work on the new handbook
9. Work on getting the trophies back and ready to go to the engravers
10. Start of Masters prep for next year. First meeting held
11. Assist with printing of 1-5 Coaching Manual

PRESIDENTS REPORT

President's and Masters Report for June 24th 2020 Meeting.

Legends Honours Board – This took quite a lot of phone calls and emails between me and Kauri Creations in Whangarei before deciding on size and layout, Wayne Wrack called in to the Factory and checked the wood before we started on the layout of the design. I took delivery to my home as it was easier than having it delivered to the Clubhouse. I took photographs of the finished product and sent them to the members of the Legends Committee and hoped that they would approve – which they have done.

Took part in Area Zoom Meeting with Tony and Lesley on 12th June which was used to update the others as to how each Centre was going at the moment and where they wanted to be in the future. The Chairman's report covers this meeting.

Have also been into the office a couple of times to help with sorting out the Trophies for the Awards as we needed to find out which ones had to be returned to the Centre. We have made a start on labelling those that we had available ready for engraving. Sourced a Life Member's badge as we did not have one to hand for the AGM and had no idea what it should look like. Michael Foy kindly loaned his one medal and it is being used by Apex to produce the one we need, plus a couple in reserve.

MASTERS 2021

Lesley and I met at Birkenhead for our first meeting with Terry Moverley, Martin Mackenzie of BNZ, Steph Cawte and Mark Cooper from Ryman Healthcare. We hope to have confirmation of sponsorship from Ryman in July. Both Steph and Mark have strongly recommended to Ryman that this goes through and the fact that they are both working with us gives us confidence that it will happen.

CHAIRMANS REPORT

Chairman's report to Board meeting 17 June 2020:

1. **Annual Meeting** – Finalised the agenda and all other papers for this meeting. Had several discussions with the secretary on preparations. Contacted the honorary solicitor, Nick Kearney and he is willing to continue.
2. **Life Membership Criteria** – One of the matters which was left over from the last annual meeting was the criteria for life membership to be developed by the Board. I have drafted a paper for your confirmation and this is attached. This will be placed in the Regulations for the Centre when approved by the Board.
3. **Junior bowler definition** – There has been discussion recently with two cases requiring confirmation of the status applying to Junior bowlers. This centred around what was the season. This does not seem to be defined anywhere in Constitutions. I checked with Bowls NZ and the understanding from them was that the season is now regarded as 1 July to 30 June. I have therefore drafted a definition which can be included in the Regulations for the Centre as follows –

A season for determining a bowling club playing member is from 1 July in one year to 30 June of the next year.

A bowler becomes a junior bowler in the first season in which the bowler joins a bowling club as a playing member. In that first season the member has the status of a first-year bowler. The member continues as a junior bowler until the end of the fifth consecutive season after joining.

In competitions restricted for 1-8-year bowlers the number of consecutive seasons is increased to eight.

In some circumstances the Centre Board may grant dispensation for a season/s should a playing member find his/her junior status is at risk.

Approval (or amendment) required from the Board.

4. **Representatives Debrief** - Attended the debrief held with the Rep managers and coaches. This was an important step towards having all groups talking together. Arising from this meeting were three matters which will be followed through –
 - a) Gail will be making up a folder of information for each of the Junior bowlers who are in the rep programme;
 - b) A rep newsletter to be produced as a means of keeping all the rep players and others informed of what each rep group is doing;
 - c) Rep training days should be listed in the Handbook if they have been finalised by the coaches.
5. **Representative Programme 2020/2021 - Attended the zoom meeting with representatives from other Centres in our close regions and discussed dates for representative fixtures for the next season. The outcome has been distributed by the secretary to all Board members and Rep managers.**
6. **National Inter-centre Selection Policy** – At the recent Rep Managers day, Gary Stevens brought up the matter of selection of teams/players for the Inter-centre competition. This has been discussed in previous seasons by the Board and passed to Bowls NZ but there has been no movement from them to change the present process. The Rep Managers agreed that we should again raise the matter with Bowls NZ which I am presenting to the Board for their agreement to do so. The paper attached covers the subject. I understand Bowls Auckland are also supportive of this change.
7. **Orewa Club Covered Green** – Lesley and I had discussions with representatives of the Orewa club over the cost of hiring cost their covered green. As the club has substantial loans on this, and the running costs of using the covered green require the lights to be used, the club were angling for a higher reimbursement recovery when the green is used for Centre activities. The result of the discussions were that for the use of the covered green the Centre would pay –

\$60.00 for a morning use

\$90.00 for an afternoon use

\$150 .00 for all day use.

These charges would only apply for the covered green and if we used the outdoor A green that charge would be the normal amount we pay to clubs.

8. **Centre Event Costs** – The cash entry/expenses sheets for all of the Champ of Champ events has been drawn up by the secretary. These have been calculated on the usual basis of the standard costs plus including prize money based on our agreed formula of approximately 35% of the net income. The disturbing result is that 9 of the 10 events will be run at a loss with a net accumulated loss of approximately \$2,500 to the Centre. This is largely based on the smaller entry numbers and the pool of income not being sufficient to offset the standard costs for these events.

9. **Future Meetings** – With the Board basically remaining unchanged after the annual meeting I am proposing we schedule Board meetings for the remainder of the year as follows –

15 July, 12 August, 16 September, 14 October, 11 November, 9 December

All these dates are Wednesday and time at 4.00pm.

Tony Popplewell

Chairman.

12 June 2020

MATCH COMMITTEE AND REPS

Nothing on match.

Reps.

Had a good meeting at Takapuna BC with all the coaches, main thing to come out was more communications within the centre and coaches, Gail Dick is going to be the Liaison person, all players and coaches are raring to go for the upcoming season.

Cheers Neil.

COACHING & DEVELOPMENT

- 1) The trailer is due to be finished this weekend and able to be used from Monday
- 2) Winter Coaching – The following details have been sent to all club coaches.

Venue: Orewa under cover

Dates: Saturdays 15th, 22nd and 29th August.

Time: 09:00 to 12:00

Cost: \$5 per session to cover morning tea, sausage sizzle from 12.

Format: Three groups depending on numbers and ability [Beginners, Intermediate, Advanced]. All welcome, not just Juniors. I will be working with coaches on the content and drills.

There will be a conflict with Auckland Junior comp but coaching will proceed.

JUNIORS AND UMPIRING

I am a little perplexed to hear that BNH has been excluded from the Canoe & Campi (apart from the women's 1-5 Rep Team)

as someone told the Auckland Bowling Coaches Association we were doing our own thing this year. I have had an hour long conversation with the president of the Coaches Association (Ron Taylor), who told me that he would like BNH to be involved.

I am currently working with him to see if can get anyone interested from BNH into the Coaching program so they can be eligible to play in the Canoe or Campi.

The Auckland Bowling Coaches Association AGM is coming up on the 22nd July @ 7:30 p.m. at Remuera Bowling Club, I think we should have someone attend, as the Association was set up for all coach in the Auckland Region as is separate from Auckland Bowls.

Umpires Report:

Attended the Umpires AGM last Saturday.

Jenny Daniels is now President

Dave Pownell is Vice President

being the only main changes.

A letter is being sent to BNH re: byes in first round of draw.

TREASURER REPORT

Accounts:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30th May 2020.

Grants - Subsidies:

The Lion Foundation: Approval was received for \$5,000 for Wages Mar, Apr and May . A request has been made to the Lion Foundation to extend this grant until July as we have used the Covid-19 Subsidy to pay Apr May and June payments. Still awaiting response from Lion Foundation

Covid-19 Wages subsidy: Balance of \$2454.54 held after paying April, May and June wages. Awaiting confirmation from WINZ as to whether we can use this money or if we have to refund it.

\$1,816.47 received from Actrix (NZ Sport) to assist with the running costs of Bowls North Harbour for 3 months.

End of Year Accounts: Orewa Taxation has reviewed out end of year accounts with no alterations to be made.



Bowls North Harbour Inc

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Minutes of Board of Management meeting held at Bowls Orewa on Wednesday 17th June 2020

RESOLUTION:

MOVED: The Board of Bowls North Harbour who are responsible for 20 clubs in the region, unanimously resolved, at a meeting held on Wednesday 17th June 2020 at Bowls North Harbour Premises in Orewa, that an application be made to The Lion Foundation Trust for funding assistance of \$8775.06 towards the cost of wages for the Centre Secretary and Treasurer for August, September and October 2020.

Moved: Tony Popplewell/ **Seconded:** Maureen Taylor **CARRIED**

Signed:

Two handwritten signatures in blue ink. The first signature is a stylized cursive 'T' followed by a horizontal line, representing Tony Popplewell. The second signature is a more formal cursive signature, representing Maureen Taylor.

Dated: Thursday 18th June 2020