



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: via Zoom
Meeting Date: Tuesday 13 May 2020
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Murray West (MW), Michael Beretta (MB), Norma Klaassen (NK), Gail Dick (GD), Raewyn Thomas (RT), Lesley Langer (LL)

Apologies: None

Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: NK Seconded: MT Carried

Matters arising from previous minutes

1. Masters. MT was confirmed as Convenor of the next Masters tournament. MT has asked LL to assist
2. Website. Allteams has altered the contract to now exclude a monthly support charge of \$50 per month.
3. Legends. MT has sourced a possible supplier of a Legends board and provider of the plaques in Apex. MT will ask them to send through a quote
4. Coaching Trailer. MB is still waiting for some parts post lockdown to complete the work on replacing the top of the Trailer.

Board Members Reports

Secretary

1. LL gave an update on printing of the Annual Report. Just waiting on Auditors report. An electronic copy of the report will be sent out with the Agenda to give the clubs information on the financials before the meeting
2. LL gave the board an overview of the changes specified to the website to enable online registration of all Centre tournaments. Allteams will provide a quote to make these changes and provide some training

Incoming Correspondence

1. Letter from Browns Bay Bowling Club regarding Dual members entering Club championships at different clubs for the same discipline
The letter from Brown Bay will be submitted to the AGM as a motion to be discussed and voted on by the clubs. LL to advise BBBC.

Presidents report

No actions arising

Chairmans report

1. BNH Awards.
TP suggested that MT, MB and MW review the nominations and present to the board for final approval
Moved: TP Seconded: EM Carried
2. TP presented a white paper he has written on Membership fees paid by the clubs. He asked the board for approval to submit to the AGM for discussion. All agreed

Reps

1. NC said the selectors for next season have been confirmed
1-5 women Gail Dick and Howard Sandler.
1-5 men Ian McKenzie and Murray West.
Open women Graham Doreen, Ian Hardy, Gail Bagnall and John McCormack.
Open men Gary Stevens, Bruce Tatnell and Neil Connell.
2. BNH received an email from Barrie Hooper from Bowls Waikato asking if the two centres will have a rep fixture next season. NC will follow up

Coaching

1. MB has arranged 3 coaching sessions in August, 15th, 22nd and 29th at Orewa between 9 am and 12 pm

Juniors and Umpires

No actions arising

Finance

1. RT confirmed the Racing Board grant money has been received and accountability report filed
2. TP gave the board an overview of the annual accounts
3. Budget for 2020/21 was discussed and approved
4. The financial report was received and accepted by the Board
Moved: TP Seconded: EM Carried

General Business

1. Rep Uniforms
EM will contact the suppliers and get an update on when the sample uniforms will be ready
2. Bowls3Five Centre and Regional Finals
LL to arrange an Umpire
3. EOI to host National tournaments next season
Bowls NZ has confirmed the 2021 National Singles and Pairs tournament has been allocated to the Auckland and North Harbour regions. Bowls NZ to start working with the hosting regions in the coming months
4. Motion to nominate Jean Ashby for Bowls North Harbour Life membership
Moved: MT Seconded: EM Carried

Meeting closed at 5.45 pm

Next Meeting Wednesday 17 June 2020 at Orewa at 4:00 pm

Board Reports

SECRETARY REPORT

Secretary report for May 13 Meeting

1. Publish minutes for April Board meeting
2. Update the Programme with the club signature events
3. Create and update the Annual Report with Tony
4. Create a spec for Online Registration for Centre tournaments with Tony with Allteams for pricing
5. Publish nomination forms for Board, HOF nominations for Bowls NZ. Nomination forms for Bowls NZ
6. Manage emails and website
7. Manage CoC entries
8. Weekly meetings with Chairman Tony
9. Liaison with Bowls New Zealand

PRESIDENTS REPORT

Mostly this month keeping in regular contact with both Lesley and Tony.

Liaising with Tony and Lesley regarding Annual Report.

Writing President's report for the Annual Report.

CHAIRMANS REPORT

Chairman's report to Board meeting 13 May 2020:

1. Had numerous discussions/emails/video conferencing with the Secretary, Treasurer and President over matters of interest pertaining to the current situation.
2. Had numerous video conferencing calls with Aktive Auckland over the current levels of operation for sports. The most common subjects included were updating with Auckland Council over the small grants available, the advice from the Sports & Gaming funders over grant availability in the future, the Government requirements for sports generally at different levels, and contact tracing.
3. Writing and reviewing the annual report from the Board.
4. Assisting the treasurer with the accounts and final preparation for the annual accounts in preparation for auditing.
5. Establishing a panel for review of the annual awards which are made by Bowls North Harbour. Sub-committee to be confirmed at Board meeting.
6. Discussion with the secretary over the online submission of entries for the Centre events.
7. Discussions and report to the Centre AGM on the future of membership fees paid by clubs to Bowls North Harbour. See report attached for discussion.

Tony Popplewell

Chairman.

MATCH COMMITTEE AND REPS

No report

COACHING & DEVELOPMENT

Bowls North Harbour Board Report – Coaching and Development 13th May 2020

- 1) There has been no development with the trailer due to CV-19 Lockdown restrictions.
- 2) Winter Coaching – The six week planned Winter Coaching series had to be moved and cut short due to the new dates for Champ of Champ Centre events.

The dates now available are Saturdays 15th, 22nd and 29th August. Due to the expected wet weather at this time we feel that it is best that the venue will be Bowls Orewa.

The proposed time is 09:00 ~ 12:00 noon. Tony Rickerby has kindly made the club available and players will be able to stay and join in the 1pm Roll-Up should they wish.

With only three weeks available, it is proposed to split the players into two or three groups depending on numbers. The groups will be graded Beginners, Intermediate and Advanced. The coaching sessions will be tailored to suit the experience of the groups making the most of such a short series.

M.Beretta

JUNIORS AND UMPIRING

No Report

TREASURER REPORT

REPORT TO BOARD FOR APRIL 2020 MEETING

Accounts:

Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30th April 2020.

Grants - Subsidies:

The Racing Industry Transition Agency: Grant for Rep travel accountability report has been accepted as complete.

The Lion Foundation: Approval was received for \$5,000 for Wages Mar, Apr and May . A request has been made to the Lion Foundation to extend this grant until July as we have used the Covid-19 Subsidy to pay Apr May and June payments.

Covid-19 Wages subsidy: This was applied for and we were granted \$11,229.60. This will be allocated to the April, May and June payments. A portion of this may need to be paid back.

Budget 1st May 2020 to 30th April 2021 for Board approval attached.

End of Year Accounts: All journals have been completed for the year end. There may be a delay in the Review of the Accounts by Orewa Taxation due to Covid-19 restrictions.

Raewyn Thomas

Treasurer