



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Bowls North Harbour offices
At Bowls Orewa
Meeting Date: Tuesday 11 February 2020
Meeting Time: 4 pm

Present: Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Elaine McClintock (EM), Murray West (MW), Michael Beretta (MB), Gail Dick (GD), Norma Klaassen (NK), Raewyn Thomas (RT), Lesley Langer (LL)

Apologies: None

Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: MT Seconded: NC Carried

Matters arising from previous minutes

None

Board Members Reports

Juniors

Murray has published in his report a survey he did amongst the Juniors as to whether the Junior Centre tournaments should be restricted to BNH players or Open to any Juniors

After discussion the Board proposed the following motion "Junior tournaments should stay Open to any Juniors to enter"

Moved: MW Seconded: EM Carried

Secretary

LL thanked BNH for the new, faster, lighter laptop which is up and running

Masters

1. MT asked that any changes to teams from now be submitted on a Replacement form
2. MT asked LL to inform the hosting venues that the sponsors, Ryman, will have a presence at all the clubs on the days the tournament is being played
3. MT expressed her delight at how good the programmes had turned out. Thanks to Terry for his hard work in this area
4. MT reiterated that a post tournament review will be held to which Terry Moverley would be invited

Chairman

1. TP, LL and MT to meet to discuss format of the Award ceremony

Match Committee

1. The Match Committee met separately and agreed that in future the Prize money would be set at around 35% of the Nett Income after GST
2. TP suggested the Match Committee should start looking at next years programme, before the next board meeting

3. MT said Bowls NZ are already in the process of setting up their calendar for next year

Reps

1. Communication of the programme for the 1-5 reps quadrangular with Waikato, Auckland, BNH and Northland on March 8th was not good from the hosting centre. NC is following up
2. It was agreed that all the Rep gear would be returned from the Reps after 8th March fixture. The open teams need two sets of gear for Intercentre tournament
3. TP asked for a de-brief with the overall managers of the Womens Reps and Mens Reps after the Intercentre at the end March. NC to arrange

Trailer

1. MB has arranged for the new double roof for the trailer at a cost of \$475.
2. MB has purchased a wheel clamp for the trailer
3. The trailer will be on display for the week at the Masters tournament at Birkenhead headquarters

Coaching

1. MB has contacted the clubs and is planning to have a full winter coaching in place at each club/zone.
2. It was agreed anyone can attend the coaching regardless of number of years played
3. MB is liaising with the clubs that are holding winter junior tournaments to avoid any clash of dates
4. LL will email AKL to ask conditions for the BNH juniors to enter the CAMPII and CANOE tournaments
5. MB will approach bowling arm manufacturer, Morice Gardiner, to see if he is prepared provide to BNH a sample for people to try out. All agreed that there was a selection of club members that may be able to extend their bowling life with the use of a bowling arm

Grants

1. The application for grants will be moved and seconded as per the schedule of resolutions attached

Finance

1. A Grant was received from the Lion Foundation for wages. RT to send a logo to go onto the website
2. In accordance with the Constitution BNH will ask Orewa Taxation to officially review our Accounts for the Year
Moved: MT Seconded: NK Carried
3. The financial report was received and accepted by the Board
Moved: TP Seconded: EM Carried

Uniforms

1. Elaine presented pictures of what the new uniforms will look like
2. ESL will produce a sample at \$100 per piece. ESL requires ¼ payment to start the process. Elaine will ask ESL for an invoice. Elaine said as they would not be ready for the March Intercentre so there was no rush to get them ordered.
TP suggested we pass a resolution to apply for another grant to cover the uniforms as we now had the time to apply. All agreed

Legends

1. MT showed a sample of a plaque that Wayne Wrack suggested would be good for the Legends. The Board agreed on having a Legends board/plaque which will display all the recipients. MT will ask WW to look for a suitable plaque. The Board also agreed on a suitable trophy to be presented to each of the recipients
2. MT will ask the Legends committee for a meeting to discuss what the Board is proposing

General Business

1. A suggestion to have a Fata Letoa memorial challenge trophy for playing between BNH and Bowls Auckland was put forward by a member of the Rep squad. After much discussion it was agreed that the Board could not support the proposal. A suggestion was made that such a memorial award would be better served at club level.
2. Printers of the next years book still to be confirmed.
3. LL suggested we go to AllTeams for a revised quote/contract. LL will follow up with AllTeams

Meeting closed at 6.05pm

Next Meeting Tuesday 17 March at Orewa at 4:00 pm

Board Reports

SECRETARY REPORT

Secretary report for February 11 Meeting

1. Masters – finalising the entries, creating labels and envelopes and printing, venues, invitations
2. Update of website news and facebook
3. COP for Womens Pairs and Mens pairs includes draw, arranging umpires etc
4. Entries for Mens Triples and Womens Singles. Working on draws and then COPs
5. Bowls3Five started, first weeks results
6. Starting working on new laptop. Thanks to all. It is much faster and lighter than the old one

President's Report for Board Meeting 11th February 2020.

Duties this month were quite light. Birkenhead member Carole Fredricks died on 21st January and I attended her funeral on 24th January. Carole was a holder of a Gold Star plus 4 bars, the highest achieving member of the Gold Star Women's Winners. There was a large turnout from the bowling community as she was a very well known and respected lady. I spoke on behalf of BNH.

I also attended the Milford 5005 Junior Competition on 2nd February 2020. Very well run competition and some very good bowling kept all spectators entertained.

2020 Masters Report

The last month has been exceptionally busy.

I dropped off the medals to Apex for engraving and then picked up Scorecards from Birkenhead from Joe Whitelaw.

Norma and I did the cards between us and I know that I spent in total about 6 hours writing them up. Norma must have been about the same.

Spent about 3 hours at office sticking labels on to envelopes for the programmes for posting and also for delivery to BNH clubs for their members to pick up. Lesley also printed out the envelopes for Masters prize winners

5th February and I received a text from Apex to say that the medals were ready to pick up and also that morning Terry phoned to say that the programmes had arrived. We hadn't been expecting them until 7th. I picked up the medals from Apex and spent the whole of the afternoon with Terry packaging them and also making up packages with charts, cards etc for each day that the Clubs were hosting.

Raewyn picked up the prize money and filled the envelopes on 7th.

The medals and prize money are now under lock and key in a safe at Birkenhead.

We are ready to go.

CHAIRMANS REPORT

Chairman's report to Board meeting 11 February 2020:

1. Confirmed the draft timetable for the run up to the annual meeting – see below. This has been confirmed with the secretary to follow up as the time requires.
2. Drafter the notes for the financial accounts and referred to the Treasurer for comment.
3. Been assisting the secretary with COP for Bowls3five tournaments and the coming Centre events.
4. Met with the secretary to review matters currently in hand.
5. Had informal discussions with matters of interest with both the Chairman of Bowls Auckland and the Chairman of Bowls Counties while at the Taranaki Fours.
6. Met with Martin Mackenzie of Bowls NZ for informal discussion on matters of interest.

| BOWLS NORTH HARBOUR | | |
|--------------------------------------|--|------------|
| ANNUAL MEETING TIMETABLE 2020 | | |
| 31-Mar | Board to appoint auditor | Art 27.5 |
| 15-Apr | Invite nominations for President and Vice-President (not later than 15 April) | Art 18.2 |
| | (Annual election and no limit to number of terms) | Art 18.3 |
| 1-May | Notice of AGM to clubs (At least 50 days notice) | Art 23.1 |
| | Invite nominations for Board members - 1 vacancy (term 2 years and no limit to number of terms.) (Not later than 50 days prior to AGM) Current Board members – Elected 2018 - Tony Popplewell Elected 2019 - Mike Beretta, Neil Connell, Gail Dick, Norma Klaassen, Murray West | Art 19.3.a |
| 11-May | Nominations close for Board members (Not later than 40 days prior to AGM) | Art 19.3.b |
| | Notices of motions from clubs (Received 40 days prior to AGM) | Art 23.5 |
| 21-May | AGM agenda and nominations to clubs (Not later than 30 days before AGM) | Art 23.4 |
| 30-May | Notice to clubs if changing capitation fee (Notice by 30 May prior to AGM) | Art 14.1 |
| 21-Jun | Annual meeting (Not later than 30 June) | |

Tony Popplewell

Chairman.

MATCH COMMITTEE AND REPS

1. 3-5's have now started.
2. Women's pairs are on this weekend at BBBC, unfortunately with low numbers, only 24 teams, this resulting in 6 qualifiers then the next top 2 teams to go through on Sunday.
3. Men's pairs on 15- 16th February 48 teams entered.
4. Women's singles and men's triples 22-23rd February.

Rep's.

All geared up for the 8th March, women at Waipu men at Mangawhai and the 1-5 at Hamilton.

Uniform.

Not looking good for this season.

Neil Connell

COACHING & DEVELOPMENT

Trailer

- To give some update, I went to see Aakron Trailers about the modifications to the roof of the trailer. They came up with one option to install 2 hatches at \$476 and the other to replace the top with access doors at \$1950. I will investigate further options.
- They also confirmed that the keys to the trailer were given to Colleen at Fulton Hogan. I have tried to contact her, with no avail.
- I believe that we should be showing the trailer off at the Masters.

Coaching

I have also made contact with Graeme Rees of BNZ to discuss winter coaching formats. He confirmed that the Coaching sessions in Akl will be conducted by Howard Sandler

Mike

BNH Junior Report

One of my mandates from the board this year was to canvas the BNH Juniors on whether the BNH Junior Championship events should be open events or only for BNH Juniors.

Having spoken to juniors from various clubs this season, the feeling is that they would like them to be for BNH juniors only.

I talked with them about the reasons why they had been made into open event citing that some event are no longer covering the cost of holding them as a result of dwindling numbers, and that they had been made into open events, hoping to increase the number of participants.

The answers I received as a result of my explanation were as follows and will need to be discussion points for the board:

- More playing numbers would be available to play in the Junior events if they were played on a different date than the COC events. Many of the juniors that would play in the junior championship events find themselves representing their clubs in the COC having won their club championships.
- When the Open events were introduced, a question was raised about the winning of the BNH title when teams from other Centres were involved. The juniors were assured that if a BNH player/team did not win the event that the best BNH participating player/team would be awarded the BNH title. This did not happen last year for the men's triples.
- None of the BNH senior events are opens and how would the senior bowlers feel if their Centre Titles were made as open events.

Following these responses, I reviewed the number of participants in each of the junior centre title events (Results below)

| EVENT 2018/2019 Season | BNH No. | Other Centres | Total No. |
|-----------------------------------|----------------|--------------------------|----------------------|
| Women's Singles (Junior 1-5) | 13 | 3 | 16 |
| Men's Singles (Junior 1-5) | 28 | 4 | 32 |
| Women's Pairs (Junior 1-5) | 3 | 1 | 4 |
| Men's Pairs (Junior 1-5) | 14 | 2 | 16 |
| Women's Triples (Junior 1-8) | 5 | 1 | 6 |
| Men's Triples (Junior 1-8) | 14 | 2 | 16 |
| Women's Fours (Junior 1-8) | 5 | 1 | 6 |
| Men's Fours (Junior 1-8) | 6 | 2 | 8 |

REPORT TO BOARD FOR FEBRUARY 2020 MEETING

Accounts: Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31st January 2020.

Heartland Bank: Still awaiting link to MYOB from Heartland Bank.

Westpac Bank: Paperwork still being processed at the Bank to open an On Call Savings account to enable us to transfer surplus money from the general account which gains no interest to the new account which will attract some interest.

Grants Received.

Auckland Council Quick Response Grant has been received and a new laptop and software have been purchased. Accountability report to be submitted this week.

The Racing Industry Transition Agency Grant for Rep travel accountability report has been mailed on the 7th February 2020.

Grant in progress: The Lion Foundation was submitted on 25th January 2020 for \$8,125.00 for wages for 3 months for the Centre staff and acknowledgement of receipt has been received.

Orewa Taxation: Jason Tudor from Orewa Taxation have advised they will complete the review for Bowls North Harbour at the end of the financial year.

Raewyn Thomas

Treasurer

7th February 2020



Bowls North Harbour Inc

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Minutes of Board of Management meeting held at Bowls Orewa on Tuesday 11th February 2020 at 4pm

RESOLUTION:

MOVED: The Board of Bowls North Harbour who are responsible for 21 clubs in the region, unanimously resolved, at a meeting held on Tuesday 11th February 2020 at Bowls North Harbour Premises in Orewa, that an application be made to The Pelorus Trust for funding assistance of \$14,452.00 towards the cost of playing uniforms for our representative teams.

Moved: Tony Popplewell/ **Seconded:** Maureen Taylor **CARRIED**

Signed:

A handwritten signature in black ink, which appears to read 'Maureen Taylor'. The signature is written in a cursive style and is positioned below the 'Signed:' label.

Dated: Friday 14th February 2020