



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Bowls North Harbour offices  
At Bowls Orewa  
**Meeting Date:** Tuesday 14 January 2020  
**Meeting Time:** 4 pm

**Present:** Maureen Taylor (MT), Tony Popplewell (TP), Neil Connell (NC), Raewyn Thomas (RT), Norma Klaassen (NK), Lesley Langer (LL)

**Apologies:** Elaine McClintock (EM), Murray West (MW), Michael Beretta (MB), Gail Dick (GD),

**Welcome:**

### Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: TP      Seconded: NK      Carried

### Matters arising from previous minutes

None

### Board Members Reports

#### Correspondence in

1. Email from Mairangi Bay on the suspension of Neil Buckner for a period of 3 month to 31 March 2020
2. Email from Riverhead on the membership status of Sean Mulholland

#### Correspondence in

1. Reply letter to Mairangi Bay regarding the change of play direction during a tournament on their green. BNH accepts this practise and will include it in the COP in future
2. Letter to Birkenhead regarding the Junior Interclub
3. Email response to Riverhead on membership status of Sean Mulholland

#### Masters

1. Any matters arising from the decision to combine the divisions due to lack of numbers will be reviewed after the event for next year
2. The Board agreed that on advice from NC the Birkenhead top green will be in good enough condition for the Master final to be played there
3. It was agreed the Headquarters for the Masters will be at Birkenhead
4. TP thanked the team for the work they have put in

#### Chairman

1. TP, LL and MT met to start working on arrangements for the Awards ceremony and AGM.

#### Reps

1. Travel and accommodation for the Rep teams has been finalised  
Women travel at 8.30 on Wed 18 March  
Men travel at 8.00 on Thurs 19 March  
Costs are greater than the grant received. The BIAS fund will be applied to for the balance. Money had been set aside into the fund last year for this purpose RT to write a letter to Trustees of the Bias fund

2. TP thanked NC for the work he is doing for the reps and the uniforms

### **Grants**

1. The application for grants will be moved and seconded as per the schedule of resolutions attached

### **Finance**

The financial report was received and accepted by the Board

1. Signing powers and online banking is now set up and working for the Heartland Bank
2. Motion "the Board agrees to open an On call Saving account with Westpac "  
Moved: MT      Seconded: NK      Carried
3. Westpac bank have asked BNH to provide the names of the Beneficial Owners of the account. The Board have recommended TP, MT and NC to be the Beneficial Owners  
Motion "that Tony Popplewell, Maureen Taylor and Neil Connell be named as the Beneficial Owners of the account"  
Moved: NK      Carried
4. RT said we had run out of time to get a grant for the uniforms. BNH have committed to go ahead with the purchase so the total cost will come from BNH funds
5. The Board agreed that RT remove the outstanding invoices that have not been paid by the Sponsors,
6. RT asked that the new sponsors who have provided grants be shown on the website. RT to send the logos to LL
7. TP thanked RT for the work she has done

### **All Reports**

Proposed that Board Members reports be accepted

Moved: MT      Seconded: NC      Carried

### **Uniforms**

1. Emmie will be putting her logo on the inside of the shirts
2. Decision on the sizes still to be confirmed by the Uniform team

### **General Business**

1. Printing of the cards. Joe
2. Hamper received from Pukekohe will be raffled at the Masters
3. Printers of the next years book still to be confirmed
4. Disciplinary offenses will be will be covered under a paragraph in the COP general conditions

**Meeting closed at 5.01pm**

**Next Meeting Tuesday 11 February at Orewa at 4:00 pm**

## **Board Reports**

### **SECRETARY REPORT**

Secretary report for January 14 Meeting

1. Masters entries and draw
2. Update of website news and facebook
3. Letter sent to Mairangi Bay re Greens
4. Letter sent to Birkenhead re Junior Interclub
5. COP for Bows3Five updated from feedback from TP
6. Junior Interclub email from Takapuna re change of time limit for Final. Tony responded to the email

### **PRESIDENTS REPORT FOR JANUARY 2020**

I have nothing to report on Presidents Duty for last month.

### **MASTERS REPORT**

I attended a meeting at the office with Lesley, Neil and Terry Moverley on 27<sup>th</sup> December regarding Greens and Clubs to be used during the Tournament. It was decided that Neil would check out Birkenhead Green on 4<sup>th</sup> January and decision would be made as to whether it would be up to standard for use in playing the Finals of the Masters on 21<sup>st</sup> February. I also attended Birkenhead on that date. Brendon Kelly was there and consulted on suitability and as Neil was happy with the Green we made the decision that Birkenhead would host the Finals.

Terry and I also spoke on speakerphone with Martin McKenzie who is our liaison with BNZ. We discussed several queries which have been raised and he is happy with us to go on the Programme we have planned. Birkenhead will be the host Club for the Masters and as such there will be 1 game played there every day during the week. The top green will be having the Ryman logo sprayed on to it on Monday 17<sup>th</sup> but will be rested until the Thursday of that week. The school have given permission for us to have parking on their premises on both Thursday and Friday.

As we had promised Ryman that we would pay out all the sponsorship money it has been adjusted over the field to fulfil that promise and now covers the Consolation Pairs too.

Our contacts at Ryman have been on leave and are not due back to work until 13<sup>th</sup> January. We will be having a meeting with them during next week.

During the holiday period Terry Moverley and Lesley have worked extremely hard and spent a lot of hours putting together the programme and it is now being formatted at the printers. I think apart from Christmas Day the emails were flying backwards and forwards continuously.

On 16<sup>th</sup> February all players and club officials will be invited to Birkenhead BC at 6.30 pm for drinks and finger food to officially welcome to the Opening Ceremony for the Masters Tournament.

Maureen Taylor

### **CHAIRMANS REPORT**

No Report

### **MATCH COMMITTEE AND REPS**

Nothing to report from the Match Committee.

Uniforms, Emmie Swart is going to get some samples to show the board.

Reps, the booking has been confirmed for Wellington for March.

Neil Connell

### **COACHING & DEVELOPMENT**

Trailer

- To give some update, I went to see Aakron Trailers about the modifications to the roof of the trailer. They came up with one option to install 2 hatches at \$476 and the other to replace the top with access doors at \$1950. I will investigate further options.
- They also confirmed that the keys to the trailer were given to Colleen at Fulton Hogan. I have tried to contact her, with no avail.
- I believe that we should be showing the trailer off at the Masters.

Coaching

- I have also made contact with Graeme Rees of BNZ to discuss winter coaching formats. He confirmed that the Coaching sessions in AKL will be conducted by Howard Sandler.

Michael Beretta

### **JUNIORS AND UMPIRING**

Nothing to report

Murray West

## REPORT TO BOARD FOR JANUARY 2020 MEETING

**Accounts:** Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 31<sup>st</sup> December 2019.

**Heartland Bank:** The signing authority to this bank is still in the process of being updated.

**Westpac Bank:** We are still awaiting the setup of the On Call Savings Account.

**Auckland Council Quick Response Grant** – This was submitted on the 23<sup>rd</sup> September for a new laptop and software. This grant has been approved and as soon as the funds are received Lesley and I will purchase the new laptop and software.

**New Zealand Racing Board** – The final details are now required for the accommodation and flights to enable the bookings to be confirmed.

**The Lion Foundation:** - This grant for wages for the Secretary and Treasurer has been declined.

**Blue Sky Community Trust** – This grant for Uniforms has been declined. A decision needs to be made as whether we apply again or whether Bowls North Harbour will pay the costs. None of the Trusts sit in January so the earliest we can apply is February and will not get a result until March.

Raewyn Thomas

Treasurer

6<sup>th</sup> January 2020



## Bowls North Harbour Inc

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### Minutes of Board of Management meeting held at Bowls Orewa on Tuesday 14<sup>th</sup> January 2010 at 4pm

#### RESOLUTION:

**MOVED:** The Board of Bowls North Harbour who are responsible for 21 clubs in the region, unanimously resolved, at a meeting held on Tuesday 14<sup>th</sup> January 2010, at Bowls North Harbour Premises in Orewa, that an application be made to The Lion Foundation for funding assistance of \$8,125.00 towards the cost of uniforms for our representative teams.

**Moved:** Tony Popplewell/ **Seconded:** Maureen Taylor **CARRIED**

Signed:

A handwritten signature in black ink, appearing to be 'Tony Popplewell', written over a horizontal line.

**Dated:** Thursday 16<sup>th</sup> January 2010