



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Bowls North Harbour offices  
At Bowls Orewa  
**Meeting Date:** Wednesday 16 October 2019  
**Meeting Time:** 4 pm

**Present:** Maureen Taylor (MT), Tony Popplewell (TP), Elaine McClintock (EM), Michael Beretta (MB), Neil Connell (NC), Murray West (MW), , Gail Dick (GD), Norma Klaassen (NK), Lesley Langer (LL) Raewyn Thomas (RT)

**Apologies:** None

Before the meeting started Graham gave a presentation on different possibilities for new uniforms. Off the shelf, source locally or overseas, manufacture. He offered a few alternatives.

### **Approval of minutes from previous meeting**

Proposed that the minutes from the previous meeting be approved

Moved: MW      Seconded: NC      Carried

### **Matters arising from previous minutes**

1. Coaching. Quote for coaching expenses still outstanding from MB. MB asked if the Bias fund would be a source for funding. EM will find out the guidelines to get funding.
2. BNH signage on the outside wall. RT offered two alternate sizes. EM proposed that the larger size would be better, seconded by NK. Carried
3. MW to provide some initial content for a page for the Juniors on the website. LL to set up.
4. Kensington Park as a possible sponsor. Ongoing

### **Board Members Reports**

The financial report was received and accepted by the Board

Proposed that Board Members reports be accepted

Moved: MW      Seconded: MT      Carried

### **Correspondence sent**

1. Letters of thanks were sent to all the clubs who hosted the Quadrangular fixture on 6 October

### **Correspondence received**

1. Bowls New Zealand sent through "Disciplinary Guidebook" to be circulated to all clubs. LL has sent to all clubs

### **Masters**

1. Entries are slow. 53 received so far
2. Programme in the planning stage. An A4 booklet with adverts for the clubs who have provided info
3. Master info on the BNZ website is out of date. Terry will ask Martin if it can be updated
4. Some of the clubs were concerned that the Masters may require their greens for the whole week but it was confirmed that it is only for the days that suit the club

### **Coaching**

1. LL confirmed the Coaching lists original provided by BNZ have been updated and given back to Howard Sandler

2. MB to take control of the finishing off of the Coaching trailer and the ongoing use of it by the coaches
3. The board agreed that the dates for the next Junior winter coaching be set well in advance so they don't clash with any other Junior tournaments. The daily charge to the junior players will revert back to \$5 per day
4. MB said we should look at running another coaches clinic later in the season
5. MB said the canopy at Sunnybrae has been put on hold

#### **Umpires**

1. Tony and Murray had a meeting with Sue Rossiter Secretary of the BNHUA on 4 Oct. Tony agreed he would take the proposed increase in payments to the Umpires to the next board meeting
2. Motion "to increase the Umpires payments to \$30 per day with immediate effect". Proposed by TP  
Seconded by MT. Carried
3. LL to notify BNHUA of the Board decision

#### **Juniors**

Nothing to report

#### **Sponsors**

1. Forsyth Barr emailed BNH that they would NOT be sponsoring BNH this year. TP will acknowledge their email
2. Henselite have referred the confirmation of their sponsorship to their Australian office
3. Still waiting to hear back from Benefitz and Harcourts
4. RT will approach the Gilltrap group. They have a Foundation that gives money to sport, up to \$25k
5. All members have been asked to think of ideas they could use a grant for

#### **Bank Accounts**

1. TP proposed a motion "to process the deletion of GD and LB from all Westpac bank account" Seconded by EM. Carried
2. MT proposed a motion "to add RT, TP and LL as signatories of Heartland Bank" Seconded by MW. Carried. Once that has been done GD and LB will be removed
3. NC proposed a motion "to change the signatories of the Bias fund to TP, RT and LL" Seconded by MW. Carried

#### **Grants**

1. The application for grants will be moved and seconded as per the schedule of resolutions attached

#### **Finance**

1. TP confirmed the accounts need to be distributed to the Board

#### **General Business**

1. Uniforms. A sub-committee of EM, NC and GD set up to manage the New Uniform project.  
TP proposed they investigate different options and obtain some pricing to bring back to the Board.  
Seconded by MT. Carried
2. The Board are proposing to have a cluster meeting with all the Chairmen/Delegates from the clubs. The date proposed Monday 2 December at Orewa at 7.00 pm  
Proposed points of discussion
  - a. PPL lack of entries
  - b. Late entries to tournaments
  - c. Invoices
  - d. Bowls3FiveBoard members are asked to suggest and further topics for discussion
3. TP suggested the Board should re-establish a link with Wayne Wrack and ask him for feedback on the greens in the centre ongoing. TP to write to Wayne. NC will liaise with him from the Board. It was moved MT seconded MB that we provide a gift card to the value of \$100 to Wayne to assist his travel expenses. Carried.
4. Sue Rossiter has asked BNH to ensure that players do not wear any part of the Rep uniform for other Tournaments. LL to notify the Rep managers and respond back to Sue

**Meeting closed at 5.50 pm**

**Next Meeting 20 November at Orewa at 4:00 pm**

## **Board Reports**

### Secretary Report

#### Secretary Report for October 16 Meeting

1. IK tournaments successfully run. Thanks to Norma and Raewyn
2. PPL dates changed, COP issues , Manly withdrawal, COP Reissued
3. Coaching re-accreditation workshop held. Seven attended
4. Quadrangular fixture completed successfully. BNH arranged the food it worked out well. Some lessons learned but worth doing again next time
5. Updated list of North Harbour coaches given to Howard to put into BNZ
6. Interclub closed on Tuesday 8<sup>th</sup> Octobers. A lot of entries put in late. Helensville, Takapuna, Sunnybrae still not in or sent very late
7. Master entries coming in ongoing, not a huge amount

#### **President's Report** 16<sup>th</sup> October 2019.

In my role as President I attended the following:-

28<sup>th</sup> Sept. Visited Warkworth to meet and see some of the Section Play for I.K. Singles

29<sup>th</sup> Sept. Spent the day at Takapuna for finals day of the I.K. Singles, and presented prizes

6<sup>th</sup> Oct. Visited all three venues – Sunnybrae, Mairangi Bay and Brown's Bay for Quadrangular Rep Tournament.

#### **Masters Report**

Obtained a copy of all Centres in Bowls New Zealand from Martin McKenzie and packaged up Posters, Entry Forms and also a copies of BNH Handbook to send to all of them.

We found that we were very short on Entry Forms for the Fours Competition and contacted Ryman to find out where they had been printed. They very kindly reprinted 300 more for us which we have now received.

Martin McKenzie also took away Posters etc for Northland and Auckland which he has distributed on his visits to various Clubs.

## **CHAIRMANS REPORT TO BOARD FOR OCTOBER MEETING**

**Umpires** – You will be aware that the Umpires Association wanted to meet the Board to discuss primarily the fee which we pay them for attending our events as officials. There was a letter which the Umpires Assn had written to the Chairman of BNH Board dated 31 May which does not appear to have been received or discussed by the Board at that time. Murray West and I met with Sue Rossiter from the Umpires Assn. Chub Roberts was to attend but unfortunately did not arrive, but he did phone me later in the day to apologise.

The present fee of \$25.00 per day per umpire, to cover expenses of the umpire, has been in place for many years, as far back as the current umpire members can recall (which is at least 2007), so an increase is not out of the question if we continue on the basis of providing some payment to cover their costs.

They are asking for an increase to \$30.00 per day per umpire. Based on last season events there are approximately 100 days involved so the increase will be around \$500 with a total pool of close on \$3,000 for the season.

I would like to recommend to the Board that we respond positively to this request.

On a secondary note I would like to suggest we consider making a grant application to one of the funders to cover the total costs of umpire's expenses.

On another note the Umpires Assn were asking for details of requirements for Umpires for the NZ Masters event and would even be happier to be invited to have a member attend the organising committee meetings. I would ask that the Masters Committee make contact with the Umpires Assn and advise them of the requirements for this event.

**Sponsorship** – I have now written to the four major sponsors from last year and sent them an invoice for their sponsorship based on last year's amounts. It will be a bonus if we receive any.

Disappointingly we have had a decline from Forsyth Barr. I am not surprised in a way and can only consider we have been fortunate to have had what we have had for the past three years. It leaves open the question of what we do with our present uniforms and whether there is any need to change.

I also had a deflection for the Henselite sponsorship with the local distributor asking us to direct this to the Australian office. I have followed this up and await the reply.

Our Treasurer has also referred to sponsorship which may be available from Giltrap Group. This could be in the form of financial or vehicle and I ask for a decision from the Board as to whether this should be progressed.

**Bank account authorised signatories** – Presently the signatories on our bank accounts are-

Westpac – Graham Dorreen, Lisa Brown, Tony Popplewell and Raewyn Thomas.

Lesley Langer has inquiry access only.

Heartland Bank – Graham Dorreen, Lisa Brown

Graham & Lisa need to be deleted at some point but not until we have got all our new signatories in place. Consideration needs to be given as to whom the Board would agree to be the signatories. We should have a minimum of three signatories on each account.

Tony Popplewell

Neil Connell Match Committee and Reps

While the results look disappointing it gives us selectors a good look at the team, we lost 8 players from last year so for most of these players it's a first time hit out together. Our next game is the battle of the bridge against Auckland, we are giving the team 3 practices together before the event to get use to one another's play.

Ivan Kostanich,

Well run again with 112 players taking part, the final was won by Aidan Takarua from Pt Chev beating Paul Whiteman from Mangawhai B C. This tournament is getting better and better each year showing that Harbour can hold major events.

I attended the coaching re-accreditation session at Orewa on 26<sup>th</sup> September, facilitated by Howard Sandler. There were only eight participants (including myself) which was disappointing. There was some confusion as to the recipient of the \$30 paid for the course. This goes to BNZ and not HS as thought by most. This may have had an impact on the numbers attending? The course was well received.

I believe that the response from clubs on coaches has been slow and may require some PR on our side to lift the spirit on Coaching.

## REPORT TO BOARD FOR OCTOBER 2019 MEETING

**Accounts:** Attached to this report is the Profit & Loss (P & L) and Balance Sheet (B/S) as at the 30<sup>th</sup> September 2019.

**Heartland Bank:** The signing authority to this bank will be updated but until this is done we have requested Lisa Brown to transfer \$5,000 from the Heartland Call Account to the Westpac Current account.

**Budget:** Discussion held with Chairman and Treasurer re the budget which is currently annualised. Work on this will be done over the coming months and will be more accurately aligned in the next financial year.

**Four Winds Grant:** This was submitted on the 6<sup>th</sup> October applying for Wages for the Secretary and the Treasurer over a period of 3 months.

**Auckland Council Quick Response Grant** – This was submitted on the 23<sup>rd</sup> September for a new laptop and software. Decision date for this grant is 11<sup>th</sup> December 2019.

**New Zealand Racing Board** – Quotes are currently being sought for travel and accommodation of Rep teams. This grant will be submitted when all information has been received.

Raewyn Thomas

Treasurer

14<sup>th</sup> October 2019

### MEN'S 1-5 Rep's

The 1-5 men's reps played in the Quadrangular tournament on Sunday 6 Dec with the same mixed results as the women. The 4's team won all 3 of their games, the triples had 3 losses but were competitive and the pairs had 2 wins and a loss.

I was please with the way the men performed, having had little build up prior to the tournament. The triples played better in the 2<sup>nd</sup> and 3<sup>rd</sup> round after a switch around of the skip and 2.

Like Gail we also experience difficulty getting uniforms especially medium and small sizes.

The only thing I also forgot was the bowls stickers!

Acting 1-5 Men's Manager

## **BNH Board Meeting Reports 16-Oct-2019**

### **Umpires Report:**

I attended a meeting with Sue Rossiter from the Umpires Association and Tony Popplewell to clear the air and hear the Umpires concerns over fees charged for their services. I will leave this with Tony to discuss at the BNH Board meeting on Wednesday.

### **Junior Report:**

Nothing new to report

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Acting 1-5 Men's Manager

Murray west

The 1-5 womens' reps played in the Quadrangular tournament on Sunday 6 Dec with mixed results. The 4's team won 3 out of 3 games, however the triples had 3 losses and the pairs a draw a loss and a win.

It is a bit of a pity the tournament is played so early in the season when everyone has been playing on more free running artificial greens and this had contributed to the losses experienced as well as playing against stronger players who were in their 4th or 5th year. I am sure that next year we will improve our success rate as the very junior players improve and gain more competitive experience.

We did experience difficulty getting uniforms especially medium and small sizes. Hopefully once the new sponsorship has been decided, more uniforms can be ordered.

All in all, we were however, proud of the efforts of the teams and they are looking forward to training commencing again after Labour weekend and to the December fixture. The catering was very good at Sunnybrae, the weather was kind to us, and the only thing I forgot was the bowls stickers!

We had great support from Board members and non playing squad members which was appreciated by us all.

Gail Dick



## Bowls North Harbour Inc

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P O Box 82, Orewa, Auckland 0946

### Minutes of Board of Management meeting held at Bowls Orewa on Wednesday 16<sup>th</sup> October 2019 at 4pm

#### RESOLUTION:

**MOVED:** The Board of Bowls North Harbour who are responsible for 21 clubs in the region, unanimously resolved, at a meeting held on Wednesday 16<sup>th</sup> October 2019, at Bowls North Harbour premises in Orewa, that an application be made to Foundation North for funding assistance of \$16652.00 towards the cost of representative travel to Wellington in March 2020.

**Moved:** Tony Popplewell/ **Seconded:** Maureen Taylor **CARRIED**

Signed:

A handwritten signature in black ink, appearing to be 'Tony Popplewell'.

A handwritten signature in blue ink, appearing to be 'Maureen Taylor'.

**Dated Wednesday 16<sup>th</sup> October 2019**



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**MOVED:** The Board of Bowls North Harbour who are responsible for 21 clubs in the region, unanimously resolved, at a meeting held on Wednesday 16<sup>th</sup> October 2019, at Bowls North Harbour Premises in Orewa, that an application be made to New Zealand Racing Board for funding assistance of \$16,652.18 towards the cost of representative travel to Wellington.

**Moved: Maureen Taylor/ Seconded: Tony Popplewell      CARRIED**

Signed:

A handwritten signature in black ink, appearing to be 'Tony Popplewell', written over a horizontal line.

A handwritten signature in blue ink, appearing to be 'Maureen Taylor', written over a horizontal line.

**Dated: Friday 18<sup>th</sup> October 2019**