



Conditions Of Play

Bowls North Harbour NZ Masters 2020

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Distributed by: Bowls North Harbour

Controlling Body:	Bowls North Harbour Inc.
Event:	Bowls North Harbour NZ Masters 2020
Dates:	Monday, February 17 – Friday, February 21, 2020
Venue:	Appointed clubs across Bowls North Harbour

1 ENTRY CONDITIONS

1.1 Affiliation

Open to all persons 60 years of age or older as at 17 February 2020 and who are:

- 1.1.1 Registered as a member of an affiliated club with a Centre affiliated to Bowls New Zealand;
- 1.1.2 Registered as a member of an affiliated club with a National Bowling Authority that is a member of World Bowls;
- 1.1.3 Non-affiliated players that have paid a one off Event Capitation Fee (\$35) to cover Bowls New Zealand's Capitation Fee. *Note: Event Capitation fee is a one off payment and covers all disciplines.*

1.2 Eligibility

- 1.2.1 As a condition of entry, all competitors must:
- 1.2.1.1 Not be currently under disqualification or suspension by their Club, Centre or their National Authority;
 - 1.2.1.2 Comply with all applicable 'Laws of the Sport of Bowls and Domestic Regulations for New Zealand, Crystal Mark 3rd edition (Laws of the Sport of Bowls), including any amendments and Bowls North Harbour Policies including Bowls North Harbour Code of Conduct.
- 1.2.2 Competitors entering "60 – 74" events must be 60 years of age or older on **February 17, 2020**.
- 1.2.3 Competitors entering "75 and over" events must be 75 years of age or older on **February 17, 2020**.
- 1.2.4 Competitors entering "Consolation Pairs" event must be 60 years of age or older on **February 17, 2020** and have entered, played and been eliminated from all other Bowls North Harbour NZ Masters 2020 disciplines.
- 1.2.5 Players within teams **do not** have to be affiliated with the same club.
- 1.2.6 Discipline selection is determined on the age of the youngest member of the team on **February 17, 2020**.

1.3 Entry Process

- 1.3.1 All entries made online will require the full payment of the entry fee for that event, as well as the fulfilment of all the requirements of the Conditions of Play.
Online entries should not be deemed as confirmed unless written confirmation (via email or letter) has been received from BOWLS NORTH HARBOUR.
- 1.3.2 Entries submitted through manual forms will be treated as confirmed only following the receipt of the forms by Bowls North Harbour, the processing of entry fees and of the entry form itself.
Manual entries should not be deemed as confirmed unless written confirmation (via email or letter) has been received from BOWLS NORTH HARBOUR.

- 1.3.3 All fields marked mandatory on entry forms **must** be filled out correctly, with direct contact details for each competitor provided. The Controlling Body retains the right to reject or delay the confirmation of an entry with any outstanding mandatory information.
- 1.3.4 No entries will be permitted following the close of entries date unless approved by the Controlling Body. Entries received after the close of entries date may be considered on a first come first served basis if a team who has entered the event withdraws from the competition.

1.4 **Withdrawals**

- 1.4.1 All entries for an event may be withdrawn up until the advertised close of entries date. Competitors who withdraw an entry prior to the advertised close of entry date will be entitled to a refund of the entry fee.
- 1.4.2 Competitors who withdraw after the official close of entry date **will not** be entitled to receive a refund of entry fees.
- 1.4.3 All withdrawals must be submitted in writing to the Controlling Body. The Controlling Body may implement an official withdrawal process at their discretion.

2.1 Event Structure

<u>60 – 74 Years</u>	<u>75 Years and over</u>	<u>60 Years and over</u>
<ul style="list-style-type: none"> • Men’s Pairs • Women’s Pairs • Mixed Pairs • Men’s Fours • Women’s Fours 	<ul style="list-style-type: none"> • Men’s Pairs • Women’s Pairs • Mixed Pairs • Men’s Fours • Women’s Fours 	<ul style="list-style-type: none"> • Consolation Pairs (Any Combination)

2.2 Minimum Entry Numbers

2.2.1 All events must receive a minimum of **sixteen** entries to proceed. Events receiving less than **sixteen** entries will not be played, and the allocated prize money will not be distributed. Competitors who have entered for an event, which has been cancelled will be entitled to a refund of their entry fees. In the case of a lack of entries in certain events, the Controlling Body may combine events at their discretion to achieve an event with the minimum size.

2.3 Event Schedule

2.3.1 A proposed event schedule has been published on the Master section of the Bowls North Harbour website, and the Controlling Body will endeavour to utilise these parameters for the final event schedule as much as possible.

2.3.2 The final event schedule will be confirmed and published no less than **21 days** prior to the start of the event.

2.3.3 The Controlling Body reserves the right to amend the proposed event schedule due to entry numbers, available greens and any other relevant factors.

2.3.4 If a change to the proposed schedule is to occur, the commencement date of a specific event will be moved to **later** in the schedule rather than earlier wherever possible, in order to minimise disruptions to inbound travel for competitors.

2.4 Competition Format

The format of play for each event will be Sectional Play followed by Knockout Rounds (Post Section).

2.5 Sectional Play

- 2.5.1 Game points will be awarded as outlined in section 6 and section rankings as determined as outlined in section 7.
- 2.5.2 Where possible, the number of teams in each Section will be **four**, with each team playing each of the other teams in their sections once. However, the Controlling Body reserves the right to amend this number for any reason, including but not limited to schedule constraints, green availability or inclement weather.
- 2.5.3 All sectional winners will proceed through to Knockout Rounds (Post Section).

2.6 Knockout Rounds (Post Section)

- 2.6.1 All qualifiers from Sectional Play as per section 2.5 will proceed through to Knockout Rounds.

2.7 Match Format

- 2.7.1 The Format of Play will be:
 - 2.7.1.1 *Pairs*: Three bowls of a set, per player, 10 ends.
 - 2.7.1.2 *Fours*: Two bowls of a set, per player, 8 ends

2.8 Time Limits

- 2.8.1 All events have a time limit of **one-hour-and-twenty-minutes** (not including trial ends). This time limit will apply to all sectional matches and knockout rounds prior to the Semi Finals.
 - 2.8.1.1 The Semi Finals and Finals in all disciplines will **not be subject to a time limit**.

2.9 Respotting of the jack

- 2.9.1 If a jack in motion passes completely outside the boundaries of the rink of play, comes to rest in any hollow in the face of the Bank, or rebounds to a distance of less than 20 metres from the mat line, the end must not be declared dead. Instead, the jack must be placed with the nearest point of the jack to the mat line at a spot on the rink, which is two metres from the front ditch and on the centre line, and play should continue.
- 2.9.2 If the spot mentioned in section 2.9.1 is partly or completely covered by a bowl, the jack must be placed as close as possible to the covered spot, between and in line with that spot and the corresponding spot at the opposite end of the rink, without touching a bowl.
- 2.9.3 The spot mentioned in 2.9.1 must be marked using spray chalk or some other suitable method.

2.10 Procedure for applying time limits

- 2.10.1 Two Trial Ends: An announcement will be made over the venue's public address (PA) system (or equivalent) for the commencement of trial ends 15 minutes before the scheduled match start time.
- 2.10.2 Start of Play: Play will commence with the sound of a horn or bell or an announcement signalling the start time over the venue's PA system. Those who finish trial ends early must wait for one of the above before commencing their match.
- 2.10.3 End of Play: When the time limit is reached a horn, bell or an announcement will be made over the venue's PA system. If an end is in progress when the time-limit is reached, that end must be completed. If the end is subsequently killed it is to be replayed. The start of an end is determined by the delivery of the jack by the first player to play in that end.
- 2.10.4 Should a venue be unable to use their PA system for any reason, all matches in play should be made aware of the announcements sections 2.9.1 by the best available method as soon as practically possible .

2.11 Incomplete Matches

- 2.11.1 Should a match not be completed, the Format of Play stipulated under sections 2.7 and 2.8, then the score stands as at the completion of the end in play provided at least 5 ends completed in Pairs and 4 ends in Fours, with the below clauses:
- 2.11.1.1 Sectional matches: If scores are equal when the time limit is reached or when the required number of ends has been reached, the match shall be declared a draw, with game points awarded as per section 6.1;
 - 2.11.1.2 Knockout matches: If the scores are equal at the completion of the end being played when the time limit is reached or when the required number of ends has been played, one additional end (or additional ends if required) will be played to determine a winner (as per Law 28).
- 2.11.2 A match that has begun but not been completed for any reason, including but not limited to decisions by the Controlling Body to abandon or cut short matches due to inclement weather, shall be deemed “no result” (as per section 6) if less than 5 ends in Pairs and 4 ends in Fours have been completed. In sectional play each venue will be considered a separate competition when applying this rule.

2.12 Alterations to the format and length of games

- 2.12.1 The Controlling Body reserves the right to alter the format, times of play, greens and venues to suit local unforeseen circumstances, giving as much notice as practicable. The preferred method of contact in these circumstances will be via email.
- 2.12.2 Where an event is interrupted or cannot be completed due to inclement weather or other unsuitable conditions, the Controlling Body may alter any of the conditions of its programme if it decides it is essential to successfully carry out or finish the Event. (Law 55.3.4)
- 2.12.3 Games shall proceed under artificial lights, if necessary, to achieve a result. The Controlling Body will determine the number of ends required to complete a game depending on the conditions.

2.13 Trial ends

2.13.1 Two trial ends are permitted:

2.13.1.1 before the starting time of the first game of each day or;

2.13.1.2 before continuing an unfinished game on another day;

2.13.2 The Controlling Body reserves the right to amend the number of trial ends played in the case of unforeseen circumstances (as per law 5.1.2, Laws of the Sport of Bowls).

2.14 Practice

2.14.1 As per Law 4, Laws of the Sport of Bowls

3 COMPOSITION OF TEAMS AND ENTRIES

3.1 Replacement or Substitute Players

3.1.1 Substitutes after commencement of the first round and subsequent rounds and replacement players in rounds after the first round will only be permitted if a player is physically incapable or otherwise prevented from playing. The Controlling Body may require documents or evidence to support any applications. An application form is available in the Bowls North Harbour website, the Club Secretary's Manual or in the Bowls North Harbour NZ Masters event programme.

3.1.2 Approval for substitutes or replacement players must be sought from the Event Director or their nominee before they play in a match. This player must not have already played in the discipline in the event. The Controlling Body may require documents or evidence to support any applications. An application form is available in the Bowls North Harbour website, the Club Secretary's Manual or in the Bowls North Harbour NZ Masters event programme.

3.1.3 Only the players who complete the final match of an event will be eligible for prize money or medals.

4 RESTRICTING THE MOVEMENT OF PLAYERS DURING PLAY

Prior to the start of each end, the following players will take their position at the mat-end of the green:

- *Pairs*: the leads
- *Fours*: the leads, seconds and the thirds.

On changeovers, the skips (in pairs and fours) will move to the mat end together.

After delivering their first bowl, players will only be allowed to walk up to the head under the following circumstances:

4.1 Pairs

4.1.1 *The leads*: after the delivery of their third bowl;

4.1.2 *The skips*: after the delivery of their second and third bowls.

4.2 Fours

4.2.1 *The leads and seconds*: after the third player in their team has delivered their second bowl;

4.2.2 *The third*: after the delivery of their second bowl;

4.2.3 *The skip*: after the delivery of each of their bowls.

4.3 Exceptional Circumstances

In exceptional and limited circumstances, a skip can ask that a player walks up to the head earlier than described above. If a player does not meet the terms of this law, Law 13 (Laws of the Sport of Bowls) will apply.

5 DELAYING PLAY

If the umpire, either by their own observation or on appeal from one of the skips, decides that a player is deliberately delaying play:

- 5.1.1 On the first occasion, the umpire will warn the player.
- 5.1.2 If the player commits the same offence a second time, the end will be regarded as complete and the opponents of the offender will score as many shots as there are bowls in use by such opponent.
- 5.1.3 If the player offends a third time, the game will be forfeited to the opponent.
 - 5.1.3.1 In this case, the team receiving the win by forfeit will receive the shot allocation listed under section 6.1.3 or the score at the time of the forfeit, whichever shot margin is greater.

6 SCORING

6.1 Sectional Play

Game points will be awarded during sectional play, as follows:

- 6.1.1 Three points for a win;
- 6.1.2 One point for a draw or no result;
- 6.1.3 Three points, and the following shot allocation for each discipline, for a win by forfeit. The average shots for, shots against of the winners in the same discipline on the same green in the same round
- 6.1.4 No points, and the following shot allocation for each discipline, for a loss by forfeit. The average shots for, shots against of the winners in the same discipline on the same green in the same round.

Should a team forfeit a match that has begun and in which, less than 5 ends in Pairs and 4 ends in Fours have been completed. The team receiving the win by forfeit will receive the shot allocation listed under section 6.1.3 or the score at the time of the forfeit, whichever shot margin is greater.

- 6.1.5 Forfeited matches where less than 5 ends in Pairs and 6 end in Fours have been completed shall incur the shot allocations under 6.1.3 and 6.1.4.
- 6.1.6 Final scorecards must be checked and signed by both skips, and the umpire in charge of that match prior to submission to the tournament office.
- 6.1.6.1 Errors in the processing of a result of any scorecard that has been signed by the participating teams **will not** be amended due to the impact on other results and sectional qualifiers. **All signed scorecards will be taken as final.** Exceptions will only be made if the players concerned can prove to the Event Director that a genuine error occurred.
- 6.1.7 The Jury of Appeal may, at its discretion, apply a further penalty on any time that forfeits a match for any unsubstantiated reason; penalties may include but are not limited to loss of competition points, exclusion from other Bowls North Harbour NZ Masters events, withholding of prize money, exclusions from future Bowls North Harbour events or monetary penalties (fines).
- 6.1.8 Any team that forfeits a match and subsequently progresses through to a Knockout Round will be reviewed by the Jury of Appeal and may face penalties described in Section 6.1.7.

6.2 Knockout Rounds

Games points are not allocated to knockout matches as the winner automatically progresses to the next round in according with Law 28.

7.1 Sectional Winners

Sectional winners and rankings will be decided as follows:

- 7.1.1 Highest number of **game points** scored will be ranked higher;
- 7.1.2 If game points are equal, the team with **the highest net total shots** over all games in the section (shots for minus shots against) will be ranked higher;
- 7.1.3 If game points and net total shots are equal, the Controlling Body will divide a teams' total of shots for, by the total of shots against to calculate a shot percentage. The team with the **highest shot percentage** will be ranked higher;
- 7.1.4 If game points, net total shots and shots percentage are all equal, the team who **won the game** between the teams that are equal within their section will be ranked higher.
- 7.1.5 If game points, net total shots and shots percentage are all equal and the teams who are tied played a draw or recorded no result in their match, they will be ranked as follows:
 - 7.1.5.1 By the **most ends won** for Pairs and Fours;
- 7.1.6 If teams remain equal after using all ranking methods described in sections 7.1.1 through 7.1.5, the ranking of the teams will be determined by a Jury of Appeal.

7.2 Qualifiers into the Knockout rounds

- 7.2.1 Qualifiers into the knockout rounds will be made up of all sectional winners.

As per the 'Laws of the Sport', as well as all Bowls New Zealand and Bowls North Harbour policies.

8.1 Footwear

Any Player with a physical disability may use an appropriate support, wheelchair or bowling aid, provided that the same is so made that its use causes no damage to the green, and must be approved for use by Bowls New Zealand (or as listed on the Bowls New Zealand website).

8.2 Attire

Players in a team will wear their club uniforms, whites or matching team clothing. This means the same coloured pants/skirt and shirts. Logos that conflict with the event sponsor (Ryman Healthcare and associated retirement villages) will not be permitted.

8.3 Transgressions

Failure to adhere to the Attire and Footwear conditions mentioned above will result in the offending player being given a verbal warning by the Event Director, Event Manager or their nominee, which will be recorded for the remainder of the event. The offending player will then be given until the starting time of their subsequent game to comply with the BOWLS NORTH HARBOUR Policy. Failure to comply with this deadline will result in the offending player being disqualified and the game forfeited to their opponent.

9.1 Stamps on Bowls

All bowls used during the event must bear a 1982 or subsequent Bowls New Zealand, International Bowling Board or World Bowls stamp as per Bowls New Zealand Domestic Regulation – Laws of the Sport.

9.2 Marking Touchers

Spray chalk is the preferred method for marking touchers in all team games.

9.3 Bowls Stickers (Stuck on markings)

- 9.3.1 Bowls stickers will be allowed in lead up games provided all bowls within that team have identical stickers (Law 52.1.8.4).
- 9.3.2 If opposing teams have the same design or colour of stickers, the players in the team listed second in the draw must remove their stickers (Law 52.1.8.5).
- 9.3.3 Players may use any bowls stickers supplied by the Controlling Body if requested, including during the latter rounds of the event and for streamed and television matches.
- 9.3.4 Any bowls stickers that are used on bowls must not obscure the serial number of the World Bowls Stamp (Law 52.1.8.3).
- 9.3.5 Officials or the Controlling Body have the right to instruct players to remove, replace or apply alternate bowls stickers due to discolouration, damage, inappropriate placement or colour clashes.

10 PROHIBITIONS

10.1 Anti-Doping

Bowls New Zealand Regulation Eight – Anti-Doping shall apply throughout the event. All of those directly involved with the event, including but not limited to players, officials and event staff, must comply with this policy, which can be found on the Bowls New Zealand website.

10.2 Smoking and Alcohol

Bowls North Harbour’s Smoke Free and Alcohol Policy will be enforced during all days of the event.

Smoking Policy – There shall be no smoking on the greens or immediate surrounds. Smoking areas will be designated at each venue as advised by the host club. Please be advised that some clubs in North Harbour are completely smoke-free clubs.

Alcohol Policy – Alcohol shall only be consumed in areas defined by the host club liquor licence and in no event be allowed on the green or surrounds during play.

10.3 Match-Fixing

Bowls New Zealand Regulation Fourteen – Anti-Match Fixing shall apply throughout the event. All of those directly involved with the event, including but not limited to players, officials and event staff, must comply with this policy, which can be found on the Bowls New Zealand website.

11 JURY OF APPEAL

A jury of appeal shall be appointed for the purpose of deciding upon any matters not provided in the Conditions of Play, for dealing with any appeals from decisions made by umpires and/or event staff or volunteers, and generally for the purpose of exercising overall authority on behalf of Bowls North Harbour.

Any appeal against a decision made by an official relating to a Law, Domestic Regulation or a Condition of Play may be referred to the Umpire appointed to that host club and/or the Event Director in the first instance before being referred to the Jury of Appeal.

In the event of an appeal during the playing of an event, such appeals shall be made in accordance with the Laws of the Sport of Bowls, and shall be directed to a Jury of Appeal which shall consist of:

- Bowls North Harbour President or their nominee;
- Bowls North Harbour Chairman or their nominee;
- Bowls North Harbour NZ Masters Event Director or their nominee;
- Bowls North Harbour Laws Officer or their nominee.

12 PRIZE MONEY

12.1 Prize Money Breakdown

Prize money will be distributed across all events of the Bowls North Harbour NZ Masters 2020. Distribution of the prize money will be made as per the breakdown listed on the Bowls North Harbour and/or event web site and is based on minimum numbers of entrants in each discipline.

12.2 Distribution

12.2.1 All prize money won at the event will be distributed directly to each recipient (as opposed to each team) as per the breakdown. For clarity, each player within a pairs team will receive half of the total prize money allocated for that placing, and each player within a fours team will receive a quarter of the total prize money allocated for that placing.

12.2.2 All prize money will be distributed at the event prize giving.

12.2.3 All prize money distributions will be subject to any and all applicable legislation or charges regarding tax, exchange rate and other charges, including regulations for non- New Zealand residents for tax purposes.

12.3 Medals

Medals will be award to each recipient for placing first or second in all “60 - 74” and “75 and over” disciplines. No medals award for “60 and over Consolation Any Combination Pairs”.

13 OTHER LAWS, REGULATIONS AND POLICIES

13.1 Photography, Video and Live Streaming

Bowls North Harbour reserves the right to use any photographs or video taken during this event for further promotional requirements. Select matches at the event may be

live streamed or broadcast through Bowls Harbour's chosen communications channel at the discretion of the Controlling Body.

13.2 **Laws of the Sport of Bowls**

All other Laws, Regulations & Policies other than stated above shall conform to the Laws of the Sport of Bowls and Domestic Regulations for New Zealand, Crystal Mark 3rd edition, as published in January 2015, and any further amendments.

13.3 **Mobile Devices**

The use of personal electronic and communication devices will not be used during a match except with the expressed permission of the Controlling Body.

14 **CONTACT INFORMATION**

For any event enquiries, please contact Bowls North Harbour's Centre Secretary / Events Manager, Lesley Langer directly:

- **Email:** bowls@bowlsnorthharbour.co.nz
- **Office Phone:** 09 475 9941
- **Mobile Phone:** 027 2359864