



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Bowls North Harbour offices  
At Bowls Orewa  
**Meeting Date:** Friday 3<sup>rd</sup> May 2019  
**Meeting Time:** 10am  
**Present:** Graham Dorreen (GD), Gary Stevens (GS), Wayne Wrack (WW), John McCormack (JM), Elaine McClintock (EM), Maureen Taylor (minute secretary) (MT), Howard Sandler (invited guest)

### 1. Apologies

Tony Popplewell (TP), Lesley Langer (LL)

### 2. Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: MT

Seconded: WW

### 3. Invited Guests

Howard Sandler was welcomed to the meeting. He has been appointed by BNZ as Coach Developer for the North, joining Sharon Sims (Central) and Graeme Rees (South).

It is proposed that Howard run a Winter Coaching programme for BNH and one venue. A discussion followed concerning how many coaches we would be able to provide. Howard has agreed to be the facilitator at each of the winter coaching sessions in North Harbour.

Howard has confirmed a Coaching Course in North Harbour to be held on 4<sup>th</sup> August. The Fee is \$50 per person attending this coaching qualification course. The Board will actively promote this, with a view to get one person per club upskilled as a club coach.

Proposed that Howard Sandler runs the NH Winter Coaching programme and Coaching Qualification Course

Moved GS

Seconded EM.

### 4. Matters arising from previous minutes

- a. Bowls North Harbour has applied to host, with Browns Bay as the headquarters, the National Singles and Pairs in 2021 or 2022 depending on when it is next allocated to the Auckland region.
- b. Letters have been exchanged between BNZ and Gary Stevens re allowing changes of players between disciplines within intercentre teams
- c. Womens Cadness Cup, Bowls3Five, PPL – trophies are being purchased
- d. A letter was sent to all clubs re the green keepers meeting
- e. Through Wayne Wrack – we have appointed an Agronomist to work with Sunnybrae with a meeting due this month.
- f. The mobile coaching trailer is under construction

- g. Big thanks to Maureen for handling the queries that are coming in by phone and her work organising greens, etc
- h. Pennants sub-committee considered the points that were raised by the Board but reaffirmed their previous position
- i. Board nominations and AGM notifications have been circulated to clubs

## 5. Board Members Reports

- GS meeting arranged at Sunnybrae on 8<sup>th</sup> May with Kevin McGregoe, Wyn Hoadley and Maetin McKenzie.
- Lindsay Knight has agreed to join the Legends selection panel
- Region 1 zone Meeting to be held on 7<sup>th</sup> May. GD and GS to attend and report on outcome.
- NZ Masters
  - Ryman have offered to cover the costs of polo shirts for volunteers at the host clubs.
  - MT is talking with Helen Stellard re sourcing of medals for winners and place getters
- Player points have been updated
- Points will be awarded for BNH players who played in the North/South Competition
- A discussion took place re the Junior Meeting recommendation for a Board Member to be responsible for the Juniors. It was unanimously agreed that this should be part of a portfolio of a specific Board Member and will be addressed by the incoming board.

Proposed that the payments (1-17) as per the Finance Report be approved and accepted

Moved: GD

Seconded: EM

All other board reports were taken as previously read

Proposed that Board members reports be accepted

Moved: GS

Seconded: MT

## 6. Incoming and Outgoing Correspondence

Proposed that incoming and outgoing correspondence be accepted

Moved: GD

Seconded: WW

## 7. Open Business

- a. BNH Legends of Bowls
  - i. The plan is to have 2 appointed at the 2020 AGM (next year)
- b. Greens report (verbal)
  - i. Discuss lack of greens committee personnel in clubs
  - ii. WW to meet Agronomist at Sunnybrae.
  - iii. WW Asked to get 2 quotes from Agronomists to allow BNH to apply for funding to have an Agronomist visit all clubs 3 times per year.
- c. Pennants update
  - i. A discussion was held over the forthcoming season of Pennants. It was agreed that we would wait until after the AGM before finalising next season as there is

a notice of motion submitted which will be voted on at the AGM. GD thanked TP and the subcommittee for their analysis and suggestions regarding pennants for the upcoming season

d. Masters developments

- Meeting to be organised with All Teams, Garth Partridge, GD and LB regarding website.
- MT reported meeting with Denise Thompson and Steph Carte from Ryman to update them with progress
- MT met with Quay Travel to make contact as they are handling the accommodation needs for NZ Masters.
- A meeting to be scheduled with Erin Nurrka at BNZ in the near future.

e. Schools coaching

- i. Ongoing. Howard is doing a great job with the primary and intermediate schools in NH

f. Coaching pathways for coaches - ongoing

g. Notices of Motion for AGM

h. AGM

- LL to remind clubs of deadlines for various notifications sent to clubs re AGM  
Prizegiving/Awards/Resignations/ New board appointments

- Health and Safety – no issues this month
- Grants – see resolutions attached

Moved: GD

Seconded: GS carried

## 8. New Business

- NZ Champ of champs
  - Ongoing
  - Tony Grantham and Jacqueline Broderson Ngaronga have been entered in the NZ Champ of Champs at Naenae in July. Both have confirmed their entry (this is not funded by Bowsl NH)
- Garry Banks has resigned from the Board due to personal reasons. The Board is sorry to Garry go as he was instrumental in getting the Masters up and running, both Regionally and Nationally as well as his ongoing contribution to governance and board matters. Garry has also made a huge contribution to all areas of bowls and even found time to captain the BNH 1-8 rep side to a National title a few years ago. Graham on behalf of the Board wishes Garry the best for the future and we hope to still be able to tap into his extensive knowledge. People like Garry are few and far between and his contribution, commitment, enthusiasm and work ethic are amazing.

## 9. General Business

- Rep fixtures plan
  - Battle of the Bridge
  - 2 Quadrangulars
  - 1 vs Thames Valley
  - 1 vs Waikato
- Health & Safety
- Grants (see attached resolution)

**Meeting closed at 12:30pm**

**Next Meeting Friday 24<sup>th</sup> May, 10:00am at Orewa**

**President's Report for 3 May 2019**

1. Attended and marked Finals:  
COC Singles – won by Tony Grantham (Browns Bay), runner up Daryl Read (Belmont).  
! – 5 Singles Women – won by Colleen Rice, runner up Gaye Horne (both from Mairangi Bay)  
1 – 5 Singles Men – won by Sean Mulholland (Browns Bay), runner up Phil Chisholm (Mairangi Bay).
2. Covered Green – Sunnybrae have appointed Kevin McGregor and Wyn Hoadley to the interim committee, which will also include Martin McKenzie. A meeting is being arranged to set out a plan of action ahead of the next meeting with Council staff.
3. Letter sent to Bowls NZ recommending amendments to the COP for the next National Intercentre. Advice received is that these will be included in a Bowls NZ survey to all Centres.
4. Application for proceedings – Applicant advised that this is a club matter and should be properly handled in accordance with the Club's Constitution and Regulations.
5. Legends Programme – Lindsay Knight approached to join the Selection Panel.

Gary Stevens

29 April 2019

# Bowls North Harbour Inc.

## Finance Report

For meeting Friday 3<sup>rd</sup> May 2019

### Account Balances (as at 28<sup>th</sup> April 2019)

#### ***Cash Accounts:***

Westpac Cheque Account 00:	\$ 12,309		
Heartland Bank on call:	\$ 54,793	2.5%	interest paid monthly

#### ***Investments:***

Westpac	\$ 21,385	3.15%	maturity date 24 October 2019
	\$ 53,462	3.15%	maturity date 24 October 2019
	\$ 20,385	3.25%	maturity date 19 May 2019
Heartland Bank	\$ 70,000	3.75%	maturity date 20 December 2019
	\$ 11,642	3.75%	maturity date 20 December 2019

Total Cash & Investments:      \$243,976

### BIAS Fund (Heartland Bank)

Cheque account	\$ 13,283		
Term Deposit	<u>\$ 77,564</u>	3.75%	maturity 20 December 2019
TOTAL BIAS Fund	<u>\$ 90,847</u>		

### BNH Coaches Association Fund (Westpac)

Cheque account	\$ 5,234
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### Other

#### ***Invoices to approve and Payments this month:***

Payments 1 - 17 need to be approved

## **BOARD REPORT ON MASTERS COMPETITION**

**1<sup>ST</sup> MAY 2019.**

I have been busy bring myself up to speed with all the information I have been given since Garry's resignation.

1. I am meeting with Denise Thompson and Steph Carte today to have a discussion on where we are at and also to meet Steph.
- 2 I have a meeting planned with Nikki Soloman at Quay Travel tomorrow (2<sup>nd</sup>) also to bring myself up to speed and introduce myself.
- 3 I have contacted Erin Nurkka at BNZ to find out where she is with the work and to find out what we need to do following her comments on the email exchanged with Garry Banks on 8<sup>th</sup> April.
- 4 I have spoken with Mark Cavanaugh regarding his offer of New Lynn Bowling Green during the 17<sup>th</sup> – 21<sup>st</sup> February 2020.

I should have something more concrete to report directly to the meeting on Friday 3<sup>rd</sup> May 2019.

Maureen Taylor

## **BOARD REPORT – Graham Dorreen May 2019**

### **Sponsorship/Grants**

We have an application in the system for funding assistance towards our Centre Awards/AGM costs. Lisa continues to do great work for us in this area.

### **Masters**

With Garry Banks resigning from the Board due to family / personal reasons, Maureen Taylor has accepted the role of CEO BNH 2020 NZ Masters.

Maureen has attended all our initial meetings and has the expertise to manage this event/experience very well.

The BNH Board has a key role in supporting this event.

We have written to our clubs, requesting greens useage Feb 17-20, 2020.

We have written to all Centres in NZ, advising them of the dates of the event.

### **AGM/Prizegiving**

This is just around the corner!

Clubs have been requested to forward their respective nominations for awards by mid May.

We need to send out a reminder to all clubs advising the close off dates for

Any further Notices of Motion.

Nominations for Board positions.

### **Capitation Fees /Board**

The Board needs to consider the current capitation fee structure, prior to the AGM.

### **IT**

I met with a Ken Mattingley , who has built a “drawmakers” (draws and results),software system that has real merit for the Centre and clubs.

He has a website, [www.easysystems.com](http://www.easysystems.com), that I suggest we all take a look at, and then discuss.

Many Australian clubs use this system.

### **Outgoing correspondence**

Letters to BNH clubs

Letters to NZ Centres

Various emails to BNZ

Various emails to Phil Vyver.( Auckland Bowls)

Letter to Thames Valley Bowls Centre, re.rep fixture November.

We will certainly miss Garry’s enthusiasm, drive, work ethic at Board level.

We are going to miss Lisa’s expertise in the role of treasurer, and it is important we find a replacement asap.

I would like all those on the Board to consider their availability for next year and we can discuss on Friday.