



Bowls North Harbour Inc

MINUTES

Type of Meeting: Board
Meeting Location: Bowls North Harbour offices
At Bowls Orewa
Meeting Date: Friday 24th May 2019
Meeting Time: 10am
Present: Graham Dorreen (GD), Gary Stevens (GS), Tony Popplewell (TP),
Wayne Wrack (WW), John McCormack (JM), Elaine McClintock (EM),
Maureen Taylor (MT), Lisa Brown

1. Apologies

Lesley Langer (LL)

2. Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: JM

Seconded: GS

3. Matters arising from previous minutes

- Hobsonville has been confirmed as the venue for the Junior Winter Coaching
- August 4th is confirmed for the coaching course (for new coaches) to be held at Orewa
- The mobile coaching trailer (MCR) is now built and awaiting the graphics signage
- A report has been circulated to all Board members following the Region One meeting
- Wayne Wrack met with an agronomist and greenkeeper from Sunnybrae
- Maureen has met with Ryman to discuss ongoing developments re NZ Masters

4. Board Members Reports

- It was suggested that the BIAS Fund meet three times per year – October/February/April and more often if there are extraordinary circumstances. Close-off dates will be published on the website as 30th September, 31st January, 31st March

Proposed that \$12,000 be transferred from Bowls NH to the BIAS Fund on the understanding that these funds will be granted back to Bowls North Harbour to cover representative travel and accommodation costs next season if grant applications are not successful

Moved: GS

Seconded: WW

Proposed that the draft budget be approved and capitation fees of \$23 + gst per registered member remain the same for the upcoming season.

Moved: GD

Seconded: WW

Proposed that the payments (1-15) as per the Finance Report be approved and accepted

Moved: GD

Seconded: MT

All other board reports were taken as previously read

Proposed that Board members reports be accepted

Moved: GD

Seconded: JM

5. Incoming and Outgoing Correspondence

Proposed that incoming and outgoing correspondence be accepted

Moved: GD

Seconded: WW

6. Open Business

- BNH Legends
 - It was suggested that instead of having an independent chairperson, this should be an experienced bowler
 - GS offered to continue with the legends programme with the new Board for a time until they are settled in. It was suggested that GS and WW put together a list of possible candidates to recommend to the panel
- Greens
 - GS also offered to continue assisting the new Board with the Sunnybrae covered green project
 - WW advised he is still waiting for the report from the agronomist regarding the Sunnynook greens (estimated cost: under \$500). With a new Board being appointed, any decision regarding the ongoing appointment of the agronomist, will be made by them.
- Pennants

GS proposed that the Board rescind the awarding of a Centre title to winners of Pennants Premier division

Moved: GS

Seconded: TP

A vote was taken: For: 2 ; Against: 4 ; Abstain: 1

The motion was not passed

GS proposed that the Board does not accept the recommendation of the pennants committee re the change in format for pennants and instead supports the results of the survey by members which supported the current format with changes to the length of the competition and the composition of the women's teams

Moved: GS

No seconder

The motion did not proceed

- **Masters**
 - It was noted that Maureen and Terry Moverley have performed a huge amount of work over the past few weeks and should be congratulated
 - Due to the large number of finals with the proposed format, it has been suggested that the age groups change to 60-74 and 75+ (two age groups categories only)
 - Events will be men's and women's pairs and fours as well as mixed pairs
 - Maureen has been in touch with All Teams and they have spent approximately 5.5 hours so far with the setup. The cost for this is \$95/hour and needs to be monitored
 - It was suggested that entry forms may be based on the Australian Open format
 - Maureen will approach Ryman regarding their logo and possible printing of registration forms. The registrations will be available online and hard copy. Martin McKenzie from Bowls NZ will distribute to NZ clubs
 - Erin Nurka from Bowls NZ has offered to live stream the finals
 - It was suggested that there be a consolation event for those who don't qualify for post-section play. The finals for this event will be on finals days.

- **Coaches course**
 - Clubs have been notified
 - August 4th at Orewa
 - New coaches only

- **AGM**
 - The prizegiving this year will recognise winners and runners-up in each category
 - A band has been organised to play at the conclusion of the event
 - An MC and Guest speaker have been organised

- **Life Membership**
 - Proposed that the draft criteria for life membership as tabled by GS be approved
 - Moved: GS Seconded: JM

This will be attached to the Constitution as Regulation One

- **Rep Team debrief**
 - One outcome from the rep team debrief was that players wanted the process for rep selection and training to start earlier than in previous years.
 - Management teams need to be in place prior to the season commencing to plan the year ahead
 - GD/JM/GS/EM to get the process underway commencing with a call for nominations this month. GS to draft message to clubs calling for nominations

7. New Business

- **Winter Coaching**
 - Information has been sent out to clubs regarding the winter junior coaching to be held at Hobsonville over 6 consecutive weeks for junior bowlers, facilitated by Howard Sandler
- An approach was received by a retirement village who are keen to have coaching for their residents. It was agreed that this be forwarded to Howard Sandler to manage.

8. General Business

- Health & Safety - nothing to report
- Grants (see attached resolution)

Meeting closed at 2:30pm

Next Meeting Friday 14th June, 10:00am at Orewa

President's Report for 25 May 2019

1. Covered Green – An interim Steering Committee, including Kevin McGregor and Wyn Hoadley (Sunnybrae), Martin McKenzie (Bowls NZ) and Gary Stevens (BNH), formed to advance this project. I anticipate having further information for the meeting.
2. Attended Regional Meeting together with Graham Doreen. Notable that BNH is seen to be a very progressive Centre.
3. Legends Programme – Rob Arblaster not available to join the Panel. Email recommending another approach, was sent to Board Members. Majority of the Board has approved and accordingly, the Notices of Motion going to the AGM will need to be amended.
4. Participated in Representative Debrief, which was led by Kaushik Patel.
5. Attended Closing Day and Awards at Waimauku Bowling Club.
6. Attended communications evening presented by Mark Cameron.

Gary Stevens

21 May 2019

Bowls North Harbour Inc.

Finance Report

For meeting Friday 24th May 2019

Account Balances (as at 22nd May 2019)

Cash Accounts:

Westpac Cheque Account 00:	\$ 11,114		
Heartland Bank on call:	\$ 42,900	2.5%	interest paid monthly

Investments:

Westpac	\$ 21,385	3.15%	maturity date 24 October 2019
	\$ 53,462	3.15%	maturity date 24 October 2019
	\$ 20,385	3.25%	maturity date 19 September 2019
Heartland Bank	\$ 70,000	3.75%	maturity date 20 December 2019
	\$ 11,642	3.75%	maturity date 20 December 2019

Total Cash & Investments: \$230,888

BIAS Fund (Heartland Bank)

Cheque account	\$ 21,389		
Term Deposit	<u>\$ 77,564</u>	3.75%	maturity 20 December 2019
TOTAL BIAS Fund	<u>\$ 98,953</u>		

BNH Coaches Association Fund (Westpac)

Cheque account \$ 5,234

Other

Invoices to approve and Payments this month:

Payments 1 - 15 need to be approved

From Match Committee,

Champ of Champ events & Junior Events – Activity surrounding these events has dominated activity in the last month. There has been considerable work involved in finding greens to play these and collating the entries. We are now at the end of this series with the last events this coming weekend.

2019-2020 Programme Calendar – The first draft of this programme was forwarded to clubs two weeks ago. No comment has been received from clubs, but we have had some valuable comment from Colin Rogan which will be considered in the final programme. In view of Bowls NZ reintroducing the interclub 7's we will probably have to leave these out of the programme calendar at this stage. When we have received the details from Bowls NZ we will then have to insert them into the calendar, but we have the feeling this may be a few months away yet. The Junior bowls 3five will be run alongside the open event on the same nights.

Pennants – The report has been in club hands for about five weeks now and there has been no comment received from clubs. We will continue to plan on this format for the coming season.

Committee Members – Due to an oversight Norma Klaassen had not been involved in the Match Committee during the season. This has now been rectified and Norma has been formally added to the Match Committee for the remainder of the season. The new Board will need to consider the composition of the Match Committee for the next season after the annual meeting.

Workload of Members – During the last month the work being done particularly by Lesley Langer and Maureen Taylor has been immense. I have been much of a passenger having been on holiday for two weeks and Lesley has been extraordinary in her responses and activity from her holiday base in South Africa. If it had not been for Lesley and Maureen I do not know what would have happened. Well done ladies. I would also acknowledge the activities of Maureen and Norma as Tournament Directors during the last few weeks. We certainly are stretched for people resources and this has to be addressed by the incoming Board.

Coming Up – We have two more events coming up in the next few weeks. There is the 2-4-2 Open pairs on 8/9 June and then Winter Cup during July.



For Match Committee

21 May 2019

Tony Popplewell, Elaine McClintock, Maureen Taylor, Lesley Langer, Norma Klaassen

Board Report for meeting 24th May 2019

From Graham Dorreen

Sponsorship/Grants.

Waiting to hear the outcome of our recent application to Pub Charity.

Region One Meeting.

A report of this meeting has been circulated to Board members.

Dates have been confirmed for our rep fixtures for next season.

We have events involving Northland, Auckland, North Harbour, Waikato, BOP and Far North, across junior, Open Premier One and Open Premier Two.

Awards/AGM

We are still in the planning stages of this

Jan Calcott is confirmed as MC

Kevin O'Leary from Sport North Harbour is our guest speaker

Martin McKenzie will be representing BNZ.

Stuart Miller will be handling music/screen presentations

We have a live band starting at 4pm.

Maureen has a good handle on the trophies etc

We are revamping our certificates, (I should have samples to show at the Board meeting)

Medals have been organised for BNH Masters winners /runners-up.

Rep Selectors /Board nominations/Notices of Motion/Unaudited Financial Report.

These need to be on the website/Facebook and to all clubs by the end of the month.

(The Audited financials will be available at the AGM)

Rep Season Debrief

This was facilitated by Kaushik Patel from Bowls NZ. The selectors/management/players document will be amended to include the recommendations from this debrief.

Coaching Resource

The Mobile coaching resource (trailer) is now built.

We are waiting on the graphics to be approved before signage wrapping can commence.

Huge Thankyou...

The word TEAM is just so important.

I never undervalue it.

With that word in mind, to you all, I can only say it has been an awesome 3 years working together.

Our focus on the players and the clubs never wavered, despite some challenges from outside.

We hardly ever had a vote that wasn't unanimous, and that in itself is quite remarkable.

Our relationship with Bowls Auckland and our Region One partners is very solid.

Our relationship with BNZ has been mutually beneficial and is very good.

Our communication to clubs has been much improved on previous years.

Our financial position is excellent

Each of you, handling your volunteer role as a Board member deserve huge thanks and praise for what you continue to deliver for our Centre.

I have loved the involvement

Cheers

Graham

Outwards correspondence

Various letters to clubs

Letters to Wendy Jensen /Daryl Read/Millie Nathan/Jaqueline Broderson Ngarona

Emails to BNZ/Phil Vyver/Thames Valley/Northland

Emails to Ryman

Report

Howard Sandler

1. Youth -School

Contact/Visits with the following schools:

Orewa North Primary, Orewa North Primary, Wilson School, Hobsonville Point School, Hobsonville Primary, Hobsonville High School

Hobsonville Point - Confirmed -600 students -June July - 2 Modules per class

Pinehurst Junior School-5th/7th /11/13th July

2. School Challenge

Kaipara /Kelston Boys vs Diocesan? Dilworth - Confirmed 24th June

Pinehurst vs Albany -Combined "Have A Go Day at Retirement Home

Coaching

Lachlan Tighe - Coaching -7th/8th June 14 North Harbour members have confirmed their places at the event

9th June - Sunnybrae Workshop - Confirmed - Thanks Graham

BNZ - 4th August