



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Bowls North Harbour offices  
784 Beach Road, Browns Bay  
**Meeting Date:** Friday 9<sup>th</sup> June 2017  
**Meeting Time:** 1:00pm  
**Present:** Tony Rickerby (TR), Graham Dorreen (GD), Garry Banks (GB), Gary Stevens (GS), Denise West (DW), Lisa Brown (LB), Sheryl Johnson (SJ)

### 1. Apologies

John McCormack, Colin Rogan

### 2. Board member changes

Resignation letter received from Colin Rogan

Proposed that the resignation from Colin Rogan be approved

Moved: GD

Seconded: TR

(Graham to talk to Colin re involvement with match committee)

### 3. Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: GS

Seconded: GB

### 4. Matters arising from previous minutes

A grant has been submitted for a replacement photocopier

### 5. Board Members Reports

- a) DW commented that she had received favourable comments regarding how good it was to see the President and Chairman of the Centre marking the junior finals at Sunnybrae.
- b) The budget for 2018 was tabled and discussed. The Board has recommended that this be presented (as tabled) for approval at the AGM.
- c) The Board agreed that no remuneration for Board members (consistent with this year) be paid for 2017/18, however a petrol allowance of \$15 per meeting for each board member be paid prior to 30 April 2018.
- d) There were a number of late entries received for the Centre 2-4-2 Mixed Pairs, however as the draw had already been finalised, the entries could not be accepted.
- e) DW commented that the season had finished on a high note. Winter coaching is commencing this month.
- f) GD, TR, CR and SJ attended a meeting with the Umpires Association where queries/issues were discussed.
  - i. Umpires suggested that a BNH representative attend Umpires meetings. It was agreed that GS and GD would attend the first umpires meeting. An agenda would be requested in advance, so that they could be preset for the time that was relevant to BNH input. If any subsequent queries/issues arose,

BNH would be contacted and a BNH representative would attend a further meeting if the query could not be answered by email.

- ii. Point 6 composite teams – this is a decision for the Centre match committee.
- iii. Point 13 COP & Draw Booklets. BNH would use its best endeavours to let the umpires know greens and the event director in advance, but it is important that sufficient time is allowed to fill the tournament.
- iv. BNH do not pay for umpires at BNZ events hosted in North Harbour
- v. SJ will ask for volunteer card writers in advance of centre events
- vi. There was discussion regarding the reluctance of the Umpires to fill in cards. We understand when BNH umpires are umpiring Auckland events, they are required to fill the cards out. It was suggested that perhaps differing payments are made and training is given (discuss at Umpires meeting).
- vii. The Umpires association want the right to speak at the BNH AGM (similar to a delegate). This is not currently in the BNH constitution. We believe the way forward will be attending some of the Umpires meetings and solving any issues early
- viii. GS will write to BNZ (judicial) regarding the skill sets within bowling clubs and the experience factor, when they are considering new guidelines for disciplinary matters. Smaller clubs may not have the resources to manage the current BNZ judicial format

Proposed that Board members reports be accepted

Moved: TR

Seconded: DW

Proposed that the Incoming and Outgoing correspondence – as per reports be accepted

Moved: TR

Seconded: DW

## 6. Open Business

- a. Health and Safety – no known issues this month.
- b. Winter Coaching – For the 1-5s there are 33 actually registered, with more registrations coming in. The winter coaching will also be a good time to identify new and existing talent for rep teams and coaching. In August, the 1-8 men and women will be playing under cover at New Lynn.
- c. Strategic Plan – has been circulated amongst the Board and will be assessed monthly

Proposed that the Strategic Plan for 2017-2020 be approved

Moved: GD

Seconded: GB

- d. Centre Programme 2017/18

An initial draft has been prepared and will be discussed further Monday 12<sup>th</sup> June.

(Noted that this could not happen earlier as BNZ only finalised their programme in early June)

Needs to be sent to clubs promptly

Cluster Meetings – to be set up

- e. The new website is still in the development phase, but is close to being ready for the Board to discuss and approve before the next board meeting
- f. AGM / Prizegiving



## Presidents Report 8<sup>th</sup> June 2017

The last month I really enjoyed watching a lot of Centre finals. The Centre sure has some talented bowlers coming through the ranks.

The big pleasing thing that I have heard from various people is how well BNH has performed this year and this is where I would like to thank everyone on the board of the work and commitment you have put into this year you should be very proud of yourselves, well done.

Tony

# Bowls North Harbour Inc.

## Finance Report

For meeting Friday 9<sup>th</sup> June 2017

### Account Balances (as at 8<sup>th</sup> June 2017):

#### **Cash Accounts:**

Westpac Cheque Account 00:	\$ 7,835	
Heartland Bank on call:	\$ 35,809	3.00% (interest paid monthly)

#### **Investments:**

Westpac	\$ 10,000	3.35%	maturity date 21 September 17
	\$ 10,000	3.35%	maturity date 21 September 17
	\$ 11,835	3.50%	maturity date 24 October 17
	\$ 20,000	3.50%	maturity date 24 October 17
	\$ 50,000	3.50%	maturity date 24 October 17
Heartland Bank	\$ 70,000	3.70%	maturity date 23 October 17

Total Cash & Investments: \$215,479

### BIAS Fund (Heartland Bank)

Cheque account	\$ 13,010	
Term Deposit	<u>\$ 72,386</u>	3.70% maturity 7 October 17
TOTAL BIAS Fund	<u>\$ 85,396</u>	Fund value 30 April 2017

### Other:

#### ***Invoices to approve and Payments this month:***

Payments 1-122 need to be approved

#### ***To discuss:***

Payments for Centre events

Office overheads

#### ***Budget 2017/18:***

To discuss

#### ***Annual Report***

The Financial Statements are currently with the auditor and the Annual Report for the Year Ended 30 April 2017 has been prepared and is just awaiting the insertion of the auditor's report.

#### ***Incoming/Outgoing Correspondence:***

- End of year accounts have been sent to the auditor.

**9<sup>th</sup> May 2017**

**Board Report;**

Regarding reps games at Pukekohe; waiting for a reply on the mentioned dates from Bowls Taranaki Rep managers.

**Summary on the playing numbers for our North Harbour run events this season verses last season:**

Singles; with the open & 1-5 events not being held on the same date we had an increase in the Men's Open of 20 players, the Women dropped 1, In the 1-5 year we were down 8 in the Men and up 11 in the Ladies.

Pairs; Men up 32 players, 8 up in the Ladies, 1-5 Men up 8, Ladies same.

Triples; Men down 48, Ladies up 12, new event for the 1-5 Men 36, Ladies 12,

Fours, Men down 10, Ladies down 44, new event for 1-8 Men 40, Ladies 24

2-4-2 Mixed pairs up 16 players

Ivan Kostinich; full field 128 up 20 on last year.

Pennants; up 27 players

Cadness; up 24

Junior Interclub; down 6

National Inter Club; Men down 14, Ladies down 14

Open 2-4-2 was cancelled last year 108 players this season.

**Total Players (2017) 2263 (2016) 2066**

**Website:**

Is under way, hope to have a viewing for the board in about two weeks.

Garry Banks

Memo to: BNH Board

From: Colin Rogan

Date: 8 June 2017

Subject: Report for Board Meeting

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Since last meeting I have had input into conditions of play for champ of champ and junior centre events, the 2/4/2 AC pairs, player points, centre capitation fees, centre history, Dick Bree history, agenda for cluster meetings, replacement teams in centre events, plural membership, centre title winners issues, rep team selectors, regionalising/ zoning national events, draft centre programme.

I attended the Umpires/Event Director meeting on 16 May and made adjustments to the “Inclement Weather” conditions for centre events.

I attended a meeting on 7 June with GD and Murray Mathieson to discuss the BNH Playing Programme for the 2017/2018 season. We have made a few adjustments to a first draft to be discussed at the Board Meeting.

Following pressure from centres and players, Bowls N Z have finally accepted that the “Nationalising” of Interclub and Pathways events has not worked and have decided that they will regionalise these events.

The former zones 1 and 2 will make up Region 1. These centres are: Far North, Northland, North Harbour, Auckland, Counties, Thames Valley, Bay of Plenty and Waikato. The remaining centres in the North Island will be Region 2. The South Island centres will be Region 3.

(Email received from P Vyver of Auckland Bowls late yesterday proposing the Interclub and Pathways events in Region 1 be played in two zones.)

Report for meeting 9 June

From Graham Dorreen

### **Sponsorship/Grants**

We have submitted two grant applications. These relate to replacement office equipment and administrative costs. The support we have had from our external funders has allowed delivery on many of our projects, and without this support these could never have got traction.

We are still in discussions with our "Super Six" sponsors, in terms of the upcoming season.

We believe we have given very good support and promotion to our sponsors, and the excellent onfield results of our rep teams, has added real credibility to the association.

### **General.**

We (GD, CR,TR) met with the umpires association, and tournament director Norma Klaasen, to cover off a number of small issues that had surfaced this season. The meeting was constructive and outcomes were achieved. (eg. inclement weather criteria for Centre events). The Umpires Association would like speaking rights at the AGM, similar to club delegates. This needs to be considered by the Board.

Tony and I met with Maureen Buchanan (City Council) at their request. Discussions centered on some of our clubs' leases that are coming up for renewal. The Council is very mindful of the role bowls plays in the community. Clearly they have pressure from other codes for council leased facilities. Council are coming back with a working document (sustainable clubs criteria) for further discussion, so we need to wait until we view this document before taking this further.

Planning is well underway for the AGM /Prizegiving, at Orewa. Tim Preston is the MC and Brett ORiley the guest speaker. (Brett is joining Takapuna and is the incoming VP of Bowls NZ).

We have registered the two outstanding documents from 2014 and 2015 with Inc Societies. (Special General meeting resolutions). This has tidied up all the loose ends.

Planning is well underway with the Centre programme. This was stalled due to BNZ only releasing their programme last week. Murray Mathieson, Colin, and Sheryl have prepared a final draft for consideration for this Board meeting.

The Strategic Plan has been circulated with achievable focus points. We need to ratify this. It is for 3 years only, is definitive, and concentrates on participation, excellence, sustainability.

Garry is on top of the development of our new website. Kevin Holland and Jean Ashby have done a great job in putting together a "history" document that is very comprehensive and interesting.

I would like to say thank you to all our Board members for their contributions. You have all elected to stand aside from expense payments this year, which has assisted the Centre to balance its books. A big thank you for that.

Every contribution and every new initiative has been welcomed and discussed positively. It has been great to work alongside a group who ask "how can we make this work". This really sums up our working relationship as a Board and I believe we can only get better.

Sheryl and Lisa work way above their remuneration package.

I know first hand the workload they both have, and sincerely thank them for their contributions.



That working relationship has proved to be very special.

I would like to think that all Board members stand again ,and we can continue to progress the Centre. However I do know the time involved is immense for many of you , and I respect the fact that you are volunteers and also have another life outside bowls.

I would really enjoy working alongside you all.

### **Outwards correspondence**

2x grant applications

Various letters BNZ

Letters to invitees AGM /Prizegiving (7)

Letter to Beachhaven Club

Letter to Hobsonville club

Letters to Auck City Council