



## Bowls North Harbour Inc

# MINUTES

**Type of Meeting:** Board  
**Meeting Location:** Bowls North Harbour offices  
784 Beach Road, Browns Bay  
**Meeting Date:** Friday 28<sup>th</sup> July 2017  
**Meeting Time:** 1:00pm  
**Present:** Tony Rickerby (TR), Graham Dorreen (GD), Garry Banks (GB), Gary Stevens (GS), Denise Samuel (DS), Wayne Wrack (WW), John McCormack (JM), Lisa Brown (LB), Sheryl Johnson (SJ)  
Mark Cameron, Bowls NZ CEO attended the meeting 1:04pm – 2:15pm

### 1. Apologies

There were no apologies

### 2. Board member changes

Graham Dorreen thanked the current Board members for continuing to serve on the Board and welcomed new board member Wayne Wrack.

### 3. Approval of minutes from previous meeting

Proposed that the minutes from the previous meeting be approved

Moved: GB

Seconded: TR

### 4. Matters arising from previous minutes

Colin Rogan has advised Graham that he will not be involved on the match committee this season.

The grant application for the replacement photocopier has been declined

A BNH letter was sent to BNZ re suggested new guidelines for disciplinary matters. BNZ have acknowledged this letter.

Emmie Swart has agreed to Chair the BIAS committee

The Board are aware of potential issues with clubs and expiring council leases. BNH are happy to assist clubs if needed.

1:04pm meeting was adjourned until 2:15pm as Mark Cameron introduced himself to the Board. Mark is seeking feedback from clubs and centres regarding the future direction of bowls.

### 5. AGM Minutes

The AGM minutes were tabled and approved by the Board. The minutes will be tabled at the 2018 AGM for approval by the delegates that attended the 2017 AGM at Orewa.

### 6. Awards debrief

The AGM and prizegiving at Orewa were a success. A letter will be sent to Orewa thanking them for their hosting of the event. It was previously agreed that this annual event would be held at different clubs. Next year's AGM and prizegiving has been confirmed for Birkenhead. GS suggested that the 2018 AGM commences at 1pm, have a break for afternoon tea, then have the prizegiving. It was agreed that this made sense and should be considered as people could stay on at the club to socialise. Many comments were received after the event from club members wishing they had attended. WW commented that it was the best prizegiving he had attended. Despite information being sent to clubs via emails and newsletters, it is interesting to note that many club members were not aware of the awarding of player points based on results of centre, national and prestigious events. Although some clubs forward information to their members by email, many clubs do not. These members are potential missing out on information that is relevant and applicable to them personally. Graham thanked Sheryl for her awesome presentation and co-ordination of the event and Lisa for her preparation of the AGM booklet. This was endorsed by all board members.

## **7. Board Members Reports (attached)**

- a. GB presented a cheque to the Board from Auckland Stadium Bowls which will go towards the rep events at Pukekohe in August and September.
- b. Cadness Cup – currently a men's only event. It was agreed that as BNH is an amalgamated organisation, that this should not just be offered as a men's event. While this is not able to be changed for this season as the programme has been finalised, SJ will ask clubs if they want this to be a mixed event or men only + women only event.
- c. Need to look at time limits for Centre events – SJ to report back
- d. A revised player points table was tabled by JM. It was agreed that a representative player be awarded the highest allocation of points in the representative category, not additional points if they play for more than one team (Moved: GS Secoded: GB). JM to report back to the next board meeting regarding other player points categories. It was agreed by all board members that the player points allocations that are part of the decision process to decide the BNH Players of the Year has worked extremely well.
- e. Heartland Bank have committed sponsorship to the Heartland Bank Harbour 20,000 for 2018 (\$10,000 + gst)

Proposed that the payments (1-32) to approve as per the Finance Report be accepted

Moved: GS

Secoded: GD

Proposed that Board members reports be accepted

Moved: DS

Secoded: GS

## **8. Incoming and Outgoing correspondence**

Proposed that the Incoming and Outgoing correspondence, as per reports, be accepted

Moved: DS

Secoded: GS

## **9. Open Business**

- a. Health and Safety – no known issues this month.
- b. Centre Programme 2017/18  
SJ will run a secretaries meeting (date to be advised) and look at clashes between major tournaments for clubs and report back to the Board. To avoid clashes at major tournaments, SJ requested earlier this year, that clubs advise BNH of their premier club tournaments. While some clubs have advised of these, many have not.

- c. The BNH Coaches Association, which last convened a meeting in 2009 has an amount of money in a current account. The Board is waiting for the current signatories to close the account and draw a cheque in the favour of Bowls NH. This has been hampered by ill health, but is due to happen in August. This money will be set aside and used for coaches and their players.

## 10. New Business

- a. Grant Applications – awaiting results for 2 applications
- b. Allocation of Board portfolios
- |              |                                 |
|--------------|---------------------------------|
| Gary S       | Legal/Constitution/Centre Rules |
| John         | Player Points                   |
| Tony & Wayne | Greens                          |
| Garry B      | Roving ambassador               |
| Denise       | Coaching                        |
| Graham       | Grants and Sponsorship          |
- c. Letter received from Glenfield BC re 1-5 events – discussed - a letter will be sent
- d. BNH Board apprentice
- It was agreed that the Board appointments have already been made for this season, however, the Board is lacking in the IT skills that Sean Mulholland can offer. Although this will not be a Board position, the Board would like to ask Sean if he will manage the website for Bowls NH and report to the Board as needed. Suggested that a subcommittee (GB,SJ,Sean) be formed to meet every 2<sup>nd</sup> month before the board meeting (or at a time/date that is convenient)
- e. BNZ Circular re National 7s interclub
- f. Thames Valley re 1-5 bowlers – covered in GB report
- g. Robin Jefferson application for BNZ Vice President – the Board is happy to support his application by way of a vote at the BNZ AGM
- h. Apology received from 2 members of the Browns Bay Triples Team – awaiting Neil Fisher's signature on the apology to finalise this issue.
- i. National Pathways confirmed with Browns Bay as headquarters
- j. Letter received from BBBC confirming that they would be happy to host the HBH20,000 2018 – GD to reply
- k. BBBC Pavilion – lease and cleaning. GD to advise BBBC that GS will be the Board's liaison for the lease renewal. GD to send GS a copy of the lease.
- l. Centre COP amendment as per request from Club. SJ will advise the club that it will be discussed by the Board but no changes will be made for this season as the handbook is already with the printers
- m. WW raised an issue regarding differential play, where a draw should be a draw and playoffs should not be needed. This will be discussed at the next board meeting and a decision made.

**Meeting closed at 3:57pm**

**Confirmed Meeting Dates at 1pm**

**25<sup>th</sup> August**

**29<sup>th</sup> September**

**27<sup>th</sup> October**

## **Presidents Report July 2017**

I would like to congratulate all those involved at organizing the AGM and Prize Giving a great success all round. The feedback was really great. Orewa Bowling Club was thrilled to be able to host the event and the club is still buzzing. Well done to everybody.

I have nothing else to report as I have been away.

Tony Rickerby

## ***Vice President Report June – July 2017***

28th June; Played at Hobsonville OAC T x 3 Bowls; at the Club AGM they put a motion to have all their Club Championship based on Single Entry and a blind rated draw, this was past and I believe this is the only Club in North Harbour that run this system it will be interesting to see the entry numbers they achieve in the coming season compared to the last season. I find the Club to be in good heart with a very productive committee running the Club.

Hobsonville have now combined with New Lynn on Winter Wednesdays playing alternate weeks if in the week Hobsonville plays and the rain causes a cancellation the tournament is then transferred to New Lynn. So the Bowlers know they will be playing every Wednesday with bad weather not an issue.

### **“Auckland City Stadium Bowls” Sponsored Event; Taranaki & North Harbour at Pukekohe Indoor Stadium:**

I will pass all information to Sheryl so she can follow up with the people who will be involved in planning the event also including the Taranaki contacts. The Men’s event has been confirmed with 3 teams 1-5, 1-8 and Open on the 5th – 6th of August. I am still waiting to hear from the Taranaki Women. Their playing date is 2nd - 3rd September.

I will contact Ian McKenzie (Milford Bowling Club) regarding a date when I can play at their next Open Tournament with the chance to follow up his request at the AGM of more contact with the Centre and his Club.

Website site all set to go but the launch is held up with the finalising of the 2017 -18 details the time of it going on line is before the end of August.

Sean Mulholland has agreed to be involved with the BNH Website his skills with this media will be welcomed. I would like to propose we invite Sean to our Board meeting as his input will be of value as we has no Junior Bowlers on the Board. He would not be able to vote of cause but the experience he would gain over the season could make him a possible candidate for the Board next year.

Auckland Bowls have made a decision to move away from 1-5 year Bowlers getting a Centre Title, they were taking the Juniors out to 8 year players but this week have changed it to 6 year with the idea to increase it one year over the next two years. Auckland based this on the lack of 1-5 players competing in their Centre Junior events.

For the record the ABCA will have around 48 fours teams playing over 2 weekends in August. That is close on 200 bowlers this in our Sports future and must be looked after by the Centres.

I have contacted Thames, Waikato, Taranaki, and Northland these Centres still regard the 1-5 year Bowler as very important sector of their Centres.

Regarding, Auckland City Bowlers Coaches Association I would like to move a motion that “Bowls North harbour” & “ABCA” work together increasing their program to other venues next winter.

I have had contact with other Centres that are keen to play Bowls North Harbour at Rep level are we looking for more games for our Rep Teams?

This year we need to have information regarding our Bowlers emails, mobile phone numbers and how many years they have bowled. This information is paramount to getting information to the Bowlers and increasing the entry numbers in our Tournaments.

Garry Banks

# Bowls North Harbour Inc.

## Finance Report

For meeting Friday 28<sup>th</sup> July 2017

### Account Balances (as at 25<sup>th</sup> July 2017)

#### ***Cash Accounts:***

|                            |           |                               |
|----------------------------|-----------|-------------------------------|
| Westpac Cheque Account 00: | \$ 8,740  |                               |
| Heartland Bank on call:    | \$ 25,882 | 3.00% (interest paid monthly) |

#### ***Investments:***

|                           |                  |       |                               |
|---------------------------|------------------|-------|-------------------------------|
| Westpac                   | \$ 10,000        | 3.35% | maturity date 21 September 17 |
|                           | \$ 10,000        | 3.35% | maturity date 21 September 17 |
|                           | \$ 11,835        | 3.50% | maturity date 24 October 17   |
|                           | \$ 20,000        | 3.50% | maturity date 24 October 17   |
|                           | \$ 50,000        | 3.50% | maturity date 24 October 17   |
| Heartland Bank            | \$ 70,000        | 3.70% | maturity date 23 October 17   |
| Total Cash & Investments: | <u>\$206,457</u> |       |                               |

### BIAS Fund (Heartland Bank)

|                 |                  |                             |
|-----------------|------------------|-----------------------------|
| Cheque account  | \$ 13,028        |                             |
| Term Deposit    | <u>\$ 72,386</u> | 3.70% maturity 7 October 17 |
| TOTAL BIAS Fund | <u>\$ 85,414</u> | Fund value 25 July 2017     |

### Other

#### ***Invoices to approve and Payments this month:***

Payments 1-32 need to be approved

## Centre Secretary / Events Manager July 2017

- ◆ AGM & Awards Function was well received by all who attended
- ◆ AGM & Awards Function 2018 confirmed to be held at Birkenhead Bowling Club
- ◆ Website upgrade is ongoing, I haven't had time to add input due to current workload requirements
- ◆ Copier - replacement parts now harder to obtain - obtained 2 quotes for grant application – is getting to be of major importance for replacement due to constant break downs
- ◆ Handbook draft gone to printers with most of it completed
- ◆ Worked with Match Committee to confirm Tournament Directors for 2017/18 events
- ◆ Working on HQ Clubs for each event for the season, greens will be confirmed closer to the event, (best greens available policy)
- ◆ Bowls NZ Club Championships (Pathways) have been confirmed for BNH to host – 1 green only 17-27 April 2018
- ◆ Bowls NZ have appointed me CTO (Chief Technical Officer) for the Club Championships event
- ◆ Finalising forms for Secretary's manual and meeting to be held late August/early September to give out new documents, and meet new secretary's
- ◆ Winter Cup – bonus fours enjoyed by all who have participated, 18 Men's Teams & 14 Women's Teams. This event will be finished on Friday 4<sup>th</sup> August. Thanks to Host Club Manly, Norma & volunteers. Cash prize raffles run to pay for greens for this event
- ◆ Cadness Cup – bonus fours for MEN only, **why can't this be for Women too?** We are an amalgamated Centre!! This event is in March 2018
- ◆ Large laminated Centre Event Programme Wall Planners will be going out to Clubs for their noticeboard
- ◆ Sent request to advertise in Auckland, Counties Manukau & Northland's Centre Handbook 3 Open Centre events -
  - Ivan Kostanich Memorial Premier Open Singles, BNH 20,000 & 2-4-2 Open Pairs

### John McCormack

Colin has updated the Player Points charts and we have modified slightly the first draft.

Have included the Harbour 20,000 and brought the 2-4-2 pairs into line with other Centre championships. If we are happy with this I can go ahead and create the charts for the new season.

Perhaps we can have the charts as a link on the new website?

Not sure that we have a robust process yet for the data collection, perhaps we can work on this prior to the season start.

Attended the Prize giving – excellent organisation by everyone involved and well hosted by Orewa. It would be great to have all the prize winners turn up next year!

## **Report for meeting 28<sup>th</sup> July 2017**

### **From Graham Dorreen**

Welcome to all those returning to the Board and to Wayne Wrack joining us. Wayne has a background of being a greenkeeper and I am sure he will make a great contribution in managing this area for the Board alongside Tony Rickerby.

### **Sponsorship/Grants**

We have had two grant applications declined and are awaiting the outcomes from 2 more. These relate to replacement office equipment and administrative costs.

I am meeting with Heartland Bank on Thursday 27<sup>th</sup> July and will hopefully have something positive to report at our board meeting. Eagle Plumbing have confirmed their sponsorship at an increased level (\$1,500 + gst). The Ryman sponsorship monies from last year (\$10,000) have been allocated to the launch of the Twilight Power Play Pairs in March. We have written to Ryman about an ongoing sponsorship of the Centre and are waiting for a response. We are still in discussions with the remaining "Super Six" sponsors, in terms of the upcoming season.

We believe we have given very good support and promotion to our sponsors, and the excellent onfield results of our rep teams, has added real credibility to the association.

### **General**

I have had meetings with the Council and will speak to this further at the board meeting.

Probably like a number of you, I received really positive feedback from the AGM and Prizegiving at Orewa. I have written to the Orewa BC on our behalf thanking them for their contribution to what was an outstanding day. Clearly some of the highlights were:

- Attendance by Mike Spring, Brett O'Riley and Martin McKenzie, with good presentations from Mike and Brett
- Excellent MC Tim Preston
- Sheryl's fantastic organisation of both the AGM and prizegiving – superstar!
- The preparation of the AGM booklet – brilliant job by Lisa
- Player of the Year awards in 6 categories with the supreme winner being announced to the background music of 'We Are The Champions'.
- A great lunch for the club delegates after the AGM and afternoon tea for all award attendees.
- Our 3 attending life members commented that this was the best AGM/awards event that they had been to and they liked the emphasis being on the players and winners of the various awards.

The Strategic Plan will be monitored and reported on monthly as an ongoing discussion document.